

Spokane County

Housing & Community Development

REQUEST FOR PROPOSAL

Technical Assistance Workshop #2

2025



Agenda

Resources

Program Overviews & Priorities

Neighborly Overview

Application Review

Timeline

Q & A

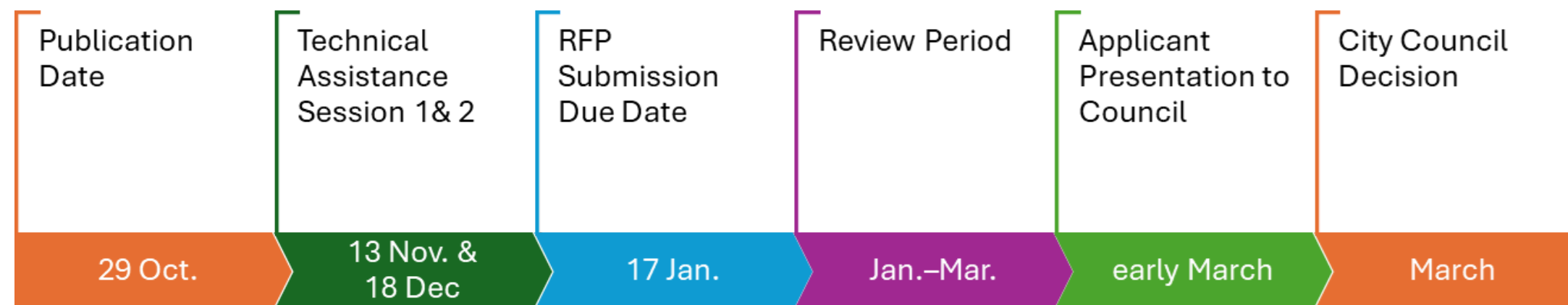
Resources

- HCD Website
 - Links; Documents; Templates; Addenda
- Technical Assistance 1:1 Meetings
- Distribution List
- Contact Us
 - HCDinfo
 - Program Specific Contacts

Spokane Valley RFP

- Two City owned Properties - Primary Property is 1.35 acres located at 228 S. Carnahan Road; Secondary Property is .15 acres located at 4908 E. 1st Avenue (both Corridor Mixed Use (CMU))
- Prioritize projects targeting workforce housing, senior housing, and mixed-income development; Emphasis creating homeownership opportunities
- City to grant possessory interest to chosen applicant at no cost for portions used for affordable housing (see RFP for full details)

<https://spokanevalleywa.gov/CivicAlerts.aspx?AID=442>



Affordable Housing

2025 RFP Pages 16-18

- Urban/Suburban Project Priorities
 - Down-Payment Assistance; Small Multi-Family (2-6 Units); Bridge Financing for Land Aquisition; Medium-Sized Multi-Family (7-49 Units); Mixed-Use Development; Large Multi-Family (50+ Units)
- Urban/Suburban Population Priorities
 - Seniors; Veterans; Disabled Persons; Families
- Rural Project Priorities
 - Down-Payment Assistance; Small Multi-Family (2-6 Units); Bridge Financing for Land Aquisition; Manufactured Housing
- Rural Population Priorities
 - Seniors; Disabled Persons; Families; Veterans

Community Development

2025 RFP Pages 19-25

- Acquisition of property for the purpose of affordable housing projects.
- Single/multi-unit residential rehabilitation projects.
- The creation of childcare centers or subsidies to reduce the cost burden on parents.
- Food delivery or transportation vouchers for:
 - Disabled individuals, families with children, and Seniors (65+)
- Emergency service programs for individuals experiencing substance abuse or mental health problems outside of homelessness.
- Other funding needs and service gaps include but are not limited to:
 - Rural community support such as utilities, food banks, and transportation.
 - Assistance to survivors of domestic violence or sexual assault.
 - Resource navigation programs excluding homeless services.

Homeless Services

2025 RFP Pages 10-15

Funding Priorities

- Increase number of Transitional Housing Beds
- Rural Rapid Re-Housing and Homelessness Prevention Services
- Maintain current level of Emergency Shelter beds
- Respond to Inclement Weather emergencies

Funding Sources

- Consolidated Homeless Grant (CHG) ~ \$5,600,000.00
 - Emergency Shelter
 - Rapid Re-Housing
 - Homelessness Prevention
 - Transitional Housing
 - Permanent Supportive Housing
 - Outreach
- Emergency Solutions Grant (ESG) ~ \$135,000.00
 - Rapid Re-Housing
 - Homelessness Prevention
- Homeless Housing Assistance Act (HHAA) ~ \$750,000.00
 - Emergency Shelter
 - Inclement Weather Response

Neighborly

<https://portal.neighborlysoftware.com/spokanecountywa/Participant>

Application Resources

[2025 Spokane County HCD RFP](#)

[2025 Neighborly Applicant Portal](#)

[2025 Risk Assessment](#)

Homeless Services

- [2025 Homeless Services Budget Template](#)
- [CoC 5-Year Strategic Plan to Prevent and End Homelessness](#)

Affordable Housing

- [2025 Affordable Housing CFA Form Template](#)

Community Development

- [2025 Community Development Budget Template](#)
- [2025 HEAR Budget Template](#)

Additional Information

- [RFP Neighborly User Guide](#)
- [HCD RFP Definitions](#)
- [HCD RFP Acronyms](#)
- [2025 HCD RFP FAQ](#)



Welcome to the Spokane County's Housing and Community Development Participant Portal

Neighborly Software is committed to accessibility for all applicants. If you require this material in an alternate format, please contact the Office of Housing and Community Development at (509) 477-5722.

[Start a New Application](#) Search Applications

Application Name	Description	Expiration Date	Action
Community Development Program	Spokane County receives an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The program funds a variety of activities identified by HUD which may address needs such as infrastructure, economic development projects, public services including labor, supplies, and materials, community centers, housing rehabilitation, clearance/acquisition, microenterprise assistance, and homeowner assistance to name a few. Spokane County also receives funding from the Washington State Department of Commerce for the Home Electrification and Appliance Rebates (HEAR) Program to provide rebates and incentives to households and small businesses to purchase and install high efficiency electric equipment and appliances.	1/15/2025 12:00 PM	Start Application
Affordable Housing Program	Spokane County, through its Housing and Community Development Department (HCD), administers an Affordable Housing Program (AHP) which provides funding for capital costs related to development of permanent, affordable multi-family rental housing and to provide down payment and closing cost assistance in an effort to increase homeownership opportunities for low- and moderate-income households. The Affordable Housing Program is intended to achieve three specific goals: To increase the supply of affordable housing with a primary focus on housing for low, very low, and extremely low-income families; to preserve existing affordable housing projects; and to support public, private, and non-profit organizations in addressing affordable housing needs.	1/15/2025 12:00 PM	Start Application
Homeless Services Program	Spokane County is seeking proposals for projects with the purpose of addressing the needs of individuals and households experiencing homelessness, or who are at risk of becoming homeless. Funding for these projects is allocated for a two-year period, between July 1, 2025 – June 30, 2027, and will be managed by the Housing and Community Development Department. Interested Service Providers should propose a program that meets the needs of vulnerable populations consistent with Spokane County's 5-year Plan to End and Reduce Homelessness. In addition, funding will also be awarded to programs that demonstrate capacity to respond to severe inclement weather within Spokane County.	1/15/2025 12:00 PM	Start Application

Application Review

Program - Intervention Type		HCDAC Member	
	Requested \$	Ranking	Recommendation
<i>Application Title</i>	\$ -	1	\$ -
<i>Application Title</i>	\$ -	2	\$ -
<i>Application Title</i>	\$ -	3	\$ -
<i>Application Title</i>	\$ -	4	\$ -
<i>Application Title</i>	\$ -	5	\$ -
<i>Application Title</i>	\$ -	6	\$ -
<i>Application Title</i>	\$ -	7	\$ -
<i>Application Title</i>	\$ -	8	\$ -
<i>Application Title</i>	\$ -	9	\$ -
Notes:		\$ (Funds Available)	

HCD Staff

- Determine if an application meets the minimum threshold for Spokane County to contract with. (Project is an eligible activity and all required documents are uploaded)

HCDAC

- Individual Ranking and Recommendations (broken out into program and intervention types)
- Committee Funding Deliberations

2025

RFP Process

Timeline

RFP OPENS	NOVEMBER 15 @ NOON
1:1 TA PERIOD	NOVEMBER 18 - JANUARY 8
TA WORKSHOP #1	NOVEMBER 21 12:30 - 2 PM
TA WORKSHOP #2	DECEMBER 3 1:30 - 3 PM
ADDENDUM CUT OFF	JANUARY 1
APPLICATIONS DUE	JANUARY 15 @ NOON
STAFF REVIEW PERIOD	JANUARY 16 - 24
HCDAC REVIEW PERIOD - CD & AH	JANUARY 24 - FEBRUARY 12
HCDAC MEETING - CD & AH	FEBRUARY 13
APPEALS PERIOD - CD & AH	FEBRUARY 14 - 21
HCDAC REVIEW PERIOD - HS	FEBRUARY 21 - MARCH 12
BOCC BRIEFING	MARCH 4
BOCC LEGISLATIVE	MARCH 11
HCDAC MEETING - HS	MARCH 13
APPEALS PERIOD - HS	MARCH 14 - 21
BOCC BRIEFING	APRIL 1
BOCC LEGISLATIVE	APRIL 8
CONTRACT EXECUTION	MAY/JUNE 2025
PERIOD OF PERFORMANCE BEGINS	JULY 1 2025

Q & A

Contact Us

HCDinfo@spokanecounty.org
509.477.4519

Resources

[https://www.spokanecounty.org/5781/
2025-HCD-RFP](https://www.spokanecounty.org/5781/2025-HCD-RFP)

