



## HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

### Housing and Community Development Advisory Committee (HCDAC)

#### Agenda

Thursday, August 8, 2024

4:00 p.m. to 6:00 p.m.

The HCDAC will hold the above meeting in-person and remotely.

The in-person meeting will be held at 4:00 PM, or as soon as possible thereafter, at the following location:

**PUBLIC WORKS BUILDING - 1026 WEST BROADWAY AVENUE LOWER LEVEL, COMMISSIONERS' HEARING ROOM**

#### **AGENDA:**

- I. **Call to Order**
  - a. Approve Agenda: **Action**
  
- II. **Approve June 13, 2024, Meeting Minutes**
  - a. Approve Minutes: **Action**
  
- III. **Public Hearing**
  - a. Substantial Amendment Program Year 2021 & 2022 Annual Action Plan
    - i. **Action:** Open 30-day Public Comment Period
      1. August 8<sup>th</sup> – September 9<sup>th</sup>
  
- IV. **General HCD Updates**
  - a. Stakeholder Meetings
  - b. HEAR Program
  - c. WSDA Grant
  - d. PRICE Grant Application
  - e. LEAD Safe Grant Application
  - f. Homeless Services
  
- V. **Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**
  
- VI. **Adjournment:**

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: Spokane County is committed to providing equal access to its facilities, programs, and services for persons with disabilities. The Commissioner's Hearing Room at 1026 West Broadway is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Individuals requesting reasonable accommodations or further information may call, write, or email Ashley Cameron at (509) 477-5750 (TDD), 824 North Adams Street, Spokane, WA, 99260; or [acameron@spokanecounty.org](mailto:acameron@spokanecounty.org). Please contact us forty-eight (48) hours before the meeting date.

**2024 HCDAC Membership & Attendance Record**

Consortium Member	Name	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Airway Heights	Vacant	<i>Meeting Cancelled</i>	NA	NA	NA								
At-Large – North	Rusty Barnett		X	X	X								
At-Large – North	Tom Richardson		X	X	X								
At-Large – South	Vacant		X	NA	NA								
At-Large – South	Vacant		NA	NA	NA								
Cheney	Jason Nazarro		NA	NA	X								
Deer Park	Vacant		NA	NA	NA								
Fairfield	Cheryl Loeffler		U	U	U								
Latah	Yvonne Warren		E	X	E								
Liberty Lake	Vacant		NA	NA	NA								
Medical Lake	Chad Pritchard		E	U	U								
Millwood	Vacant		NA	NA	NA								
Rockford	Greg Tanner		X	X	X								
Spangle	Rebecca Johnson		E	X	X								
Spokane Valley	Amanda Tainio		X	X	U								
Spokane Valley	Ben Wick		E	X	X								
Spokane Valley	Tom Hattenburg		X	X	X								
Spokane Valley	Tom Hormel		X	E	X								
Waverly	Vacant	NA	NA	NA									

Key: **X**=Present; **E**=Excused; **U**=Unexcused

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**HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (HCDAC)****August 8, 2024****HCDAC Regular Meeting MINUTES**

Meeting Date: <b>August 8, 2024, at 4:00 p.m.</b>	Location: Hybrid Teams Conference Call at <b>1026 W Broadway Avenue Spokane, WA 99201 Lower-Level Commissioners Hearing Room</b>	Called to Order: <b>4:00 p.m.</b> Adjournment: <b>5:12 p.m.</b>
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**Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these Minutes contain only a summary of the discussion and voting. A recording of the meeting is on file and available for review from the Housing and Community Development Division.**

**Attendance: X=Present E = Excused U = Unexcused**

**Members of the Committee****Representing**

Tom Hormel	X	Chair, City of Spokane Valley
Rusty Barnett	E	Vice Chair, Member at-Large North
Cheryl Loeffler	X	Town of Fairfield
Yvonne Warren	X	Town of Latah
Chad Pritchard	X	Medical Lake
Tom Richardson	X	Member at-Large North
Rebecca Johnson	E	Town of Spangle
Gregg Tenner	E	Town of Rockford
Amanda Tainio	E	City of Spokane Valley
Tim Hattenburg	X	City of Spokane Valley
Ben Wick	X	City of Spokane Valley
Jason Nazarro	X	City of Cheney
Rocio Wofford	X	At-Large (South)
David Lewis	X	Mead District
<b>Members of Staff</b>		<b>Representing</b>
George Dahl	X	HCD - Administrator
Megan Hancock	X	HCD - Program Administrator
Chris Mckinney	X	HCD - Program Administrator
Kurt Husler	X	HCD - Program Administrator
Brittney Reed	X	HCD - Program Administrator
Pavel Parfilo	X	HCD - Program Administrator
Aidan Fritz	X	HCD - Program Administrator
Gloria Mantz	X	City of Spokane Valley

[www.spokanecounty.org/HCD](http://www.spokanecounty.org/HCD)

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**Consent Agenda:**

*All matters listed within the Consent Agenda have been distributed to each member of the HCDAC for reading and study and may be enacted by one motion of the Committee with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by any Committee member and placed on the Regular Agenda for Committee action.*

**Regular Meeting Call to Order: 4:00 p.m.**

**Adopting HCDAC Minutes of June 13, 2024 – Approved as Presented (made adjustment to correct that Amanda is present)**

**New Business**

**1. HCDAC Membership**

- a. Roccio introduces herself as a new HCDAC board member, Previous program manager in the nonprofit sector.

**2. General HCD Updates**

- a. Stakeholder Meetings.....**Brittney Reed**  
Stakeholder engagement meeting overview for July 23, 2024. Future meetings in Fairfield, Deer Park, Airway Heights and the final meeting will bring together all the information we need to identify priorities and gaps in the County. Unity in the Community will be another public engagement opportunity. Overview of HCD website and how to access stakeholder meeting resources.
- b. HEAR Program.....**Brittney Reed**  
Home Electrification and Appliance Rebates (HEAR) Program overview. Will allow for energy-efficient appliance rebates for low-moderate-income households and small businesses with 50 or less employees. RFP process was completed and contracting with SNAP is currently being finalized. \$100,000 was withheld from the total \$1,565,xxx for HCD administrative costs, and if excess funding is left, will be redirected to SNAP for eligible expenses. HEAR funds will be eligible for use across all of Spokane County, to include all of the separate jurisdictions. Application is being worked on to start having families and small businesses apply. This may be a pilot project that may continue in the future for the Climate Commitment Act.
- c. WSDA Grant.....**Aidan Fritz**  
Additional funding was identified in the amount of approximately \$250,000 for emergency food assistance, specifically from local food distributors. RFP process will be initiated in the future but will be targeted toward food banks since they will have the most capacity with the funds. Start date is planned for October 1, 2024.
- d. 2025-2029 Consolidated Plan.....**Aidan Fritz**  
Collaborating between the City of Spokane and City of Spokane Valley in creating the 5-year plan. Plan is used to identify needs in the community to strategically allocate funding to address them. General goals, priorities and goals are covered within the Plan.
- e. PRICE Grant Application.....**Pavel Parfilo**



Submitted \$18M application for possible manufactured housing project. Will receive award information closer to October.

- f. LEAD Safe Grant Application.....**Aidan Fritz**  
 HUD grant, out of the Lead Hazard and Safety Department. Public and elected official interest was shown to apply. HCD will be working on developing a budget and application to apply for the grant. Award floor is \$1M and maximum is \$4M. Target is residential buildings that are pre-1940, with priority given to pre-1940s building with children under 6 years old present. Spokane County has approximately 10,000 homes that would be eligible. National average of lead abatement costs is between \$9,000 and \$30,000. But priority will also be given to 80% AMI and below. All of Spokane County will be eligible, including all jurisdictions.
- g. Homeless Services.....**Chris Mckinney**  
 5-Year Plan to End Homelessness will be submitted before December 31, 2025. Currently is being drafted. Various objectives from the previous Plan will be adjusted to align with more current objectives. 17 out of 20 projects have been initiated from the 2024 Homeless Services RFP. Ariel Anderson gave an update on the City of Spokane’s RFP with the CHHS board. Rapid rehousing, new beds, etc. has been funded, but ultimately 182 beds will be looked at. Recommendations will go to Council in the next couple of weeks. Total funding asked was \$11M, total available was \$3.9M. Rapid rehousing was granted to Revive.

3. **Funding Recommendations Update**

- a. N/A

4. **Public Hearing**

- a. Substantial Amendment Program Year 2021 & 2022 Annual Action Plan
    - i. **Action:** Open 30-day Public Comment Period
      - 1. August 8<sup>th</sup> – September 9<sup>th</sup>
- Ben Wick motion, Tim Hattenburg second, for 2021 Annual Action Plan Open. Motion passes.  
 Chad Pritchard motion, Ben Wick second, for 30-day comment period for 2021 Plan. Motion passes.  
 Tim Hattenburg motion, Ben Wick second, for 30-day comment period for 2022 Plan. Motion passes.

5. **Agency Presentations:**

- a. N/A

6. **Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**

No public comment –

**Adjournment 5:12 p.m.**

