



**SPOKANE COUNTY
COMMUNITY SERVICES, HOUSING, AND
COMMUNITY DEVELOPMENT DEPARTMENT
Kathleen Torella, Director**

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**Spokane County Regional Behavioral Health
(Administrative Services Organization) Division, SCR BH (ASO)
Behavioral Health Advisory Board (BHAB) Meeting**

Meeting Date: January 25, 2021	Location: Zoom meeting/Conference Call	Start Time: 3:00 p.m. Adjourn Time: 4:10 p.m.
Attendance:	X=Present	E=Excused
Name		U=Unexcused
		Representing
BOARD		
Alex Knox	X	Spokane County (Chair)
Alicia Paschall	X	Spokane County (Vice-Chair)
Andrew Van Winkle	X	Spokane County
Craig Davenport	X	Spokane County
Ed Hoffing	U	Spokane County
James Mires	U	Stevens County At-Large Rep.
Jennifer Jacobson	U	Stevens County
John Nowels	X	Spokane County Sheriff's Office
Kim Taylor	X	Spokane County
Leta Phillips	U	Ferry County At-Large Rep.
Dr. Michael Lemberger	X	Spokane County
Mark Bullock	X	Spokane County
Michael Lindsly	X	Spokane County
Ronald Bacon	X	Ferry County
OTHERS		
Angela Quadry	X	CSHCD SCR BH
Cara Reidy	X	Spokane County and North East Counties Ombuds
Gail Kogle	X	Spokane County and North East Counties Ombuds
Justin Johnson	X	CSHCD SCR BH
Kathleen Torella	X	CSHCD SCR BH
Nancy Locke	X	CSHCD SCR BH
Tom Gose	X	Consumer Consultation Panel (CCP)
MCOs		
Liz Perez	X	Community Health Plan of Washington (CHPW)
Maureen Correia	X	Molina Healthcare

AGENDA / MINUTES:

1. **Welcome and Introductions – Alexander Knox, Chair**
 - a. The November and December 2020 meeting minutes were approved, as written.
 - b. The board thanked Dr. Lemberger for his service as the previous year's board chair.
2. **Presentations – QAPI WORK PLAN EVALUATION 2020 and QAPI PLAN 2021 – CSHCD SCRBH, Angela Quadry, Integrated Behavioral Healthcare Project Coordinator**
 - Angela provided a broad overview of both the Evaluation and the Plan. The goals the committee identified were based on findings from external quality review processes, other performance and quality related data and different needs that were brought to their attention. Angela spoke on each of the Evaluation objectives.
 - Updates to the Plan are made as needed.
3. **Ombuds Report and Calls Overview – November and December 2020 - Gail Kogle and Cara Reidy**
 - Cara and Gail provided a broad overview of the two (2) Ombuds Reports.
 - Cara provided a review of the November and December 2020 calls data. For 2021 reporting, they are looking at how best to document calls data.
4. **Consumer Consultation Panel (CCP) – Tom Gose** read the November and December 2020 meeting minutes.
5. **Board –**
 - a. **Updated BHAB Bylaws Review –**
 - Membership Terms/Board Position Count - *Kathleen Torella* spoke on the need to update the number of the At-Large positions due to the Bylaws amended number of board members and because the rural positions have also been very challenging to fill. Kathleen will bring a recommendation to BHAB for their consideration after the bylaws are approved by the Board of County Commissioners (BoCC), refer to 5c below.
 - Conflict of Interest – Items 5.2. and 5.3. were added to lay out and stipulate already existing rules that are in practice by BHAB.
 - The Board motioned to approve the Amended Bylaws to take to the BoCC
 - b. **Non-attending board member Jennifer Jacobson** – The board was advised that the member has been on the board longer than eight (8) months and has not attended any meetings. The board motioned and unanimously voted to remove Jennifer Jacobson, Stevens County Representative, from the board, per subdivision 17.1. of the BHAB Bylaws, due to extended unexcused absences. A certified letter will be mailed to the member advising her of being removed from the board.
 - c. **Membership comments**
 - *Kathleen Torella* – Once the BoCC approves the Amended Bylaws, Kathleen will request the Board to approve transitioning James Mires to the Stevens County Representative position, leaving one (1) At-Large position, and bringing the Board in compliance with its Bylaws.
6. **Public Comments** – None
7. **A motion was made, and the board voted to adjourn the meeting at 4:10 p.m.**

DECISIONS:

- The November and December 2020 meeting minutes were approved, as written.

- Board motioned to remove board member Jennifer Jacobson due to non-attendance of meetings per subdivision 17.1. of the BHAB Board Bylaws.

ACTIONS:

- Nancy Locke will provide Justin Johnson and Michael Lindsly contact information to Alicia Paschall regarding her inquiry to help provide resources information to treatment centers.
- Kathleen Torella will submit approved Amended BHAB Bylaws to the BoCC.
- PENDING: Once the BoCC approves the Amended Bylaws, Kathleen Torella will recommend the Board approve moving James Mires to the Stephens County representative position.
- Nancy Locke will mail a certified letter to board member Jennifer Jacobson advising she has been removed from the board.

NEXT MEETING DATE/TIME/LOCATION:

March 22 - 3:00 p.m. / Zoom Special Meeting

Name of recorder:

Nancy Locke