

EMERGENCY GUARDIANSHIP/CONSERVATORSHIP PETITION PROCESS

1. Petitioner must file the petition for emergency guardianship and/or conservatorship with the Clerk's office.
2. Petitioner shall bring a stamped copy of the filed petition, along with proposed original orders appointing an attorney for the respondent and appointing a court visitor, to GMP to be assigned a hearing date.
3. GMP will provide a hearing date and time at least 14 days away (the respondent and his/her attorney must be served the paperwork at least 14 days before the hearing). If the petition is alleging a medical emergency that cannot wait 14 days, the hearing must be set no later than 5 days out. GMP will initial the orders to confirm the hearing date.
4. GMP will also provide the names and contact information for court visitors. This list is also available on the website. It is the petitioner's obligation to find a court visitor and attorney who agree to take the case.
5. The petitioner needs to call the names on the list until a court visitor and attorney are found who are willing to accept the case. The petitioner must fill in the names and relevant information on the proposed orders appointing the court visitor and attorney. If the person listed on the order declines the appointment, the petition will be denied.
6. The petitioner must bring the copy of the petition and the filled-out proposed orders to the regular ex parte docket or the Thursday guardianship ex parte docket.
7. The petitioner must file the originals of the orders appointing court visitor and attorney and then takes copies to serve the parties as required by statute.
8. The petitioner must call the case ready to GMP 509-477-3886, no later than noon, two days before the scheduled hearing.