

GUIDELINES FOR TEMPORARY TRAFFIC CONTROL
SPOKANE COUNTY

date: 4/2014

When working on Spokane County Roads and Right of Ways, temporary traffic control is required. Due to the different traffic conditions such as variable speed and traffic densities, no one standard can apply to all situations. The temporary traffic control zone (work zone) shall be designed and arranged to fit the specific situation and location. If questions arise, please feel free to contact the Spokane County Engineers office;

Phone: (509) 477-3600

Fax: (509) 477-7478

1. Road users movement should be inhibited as little as practical.
2. Road users should be guided in a clear and positive manner while approaching and traversing the work zone.
3. All Traffic Control Plans (TCP) submitted and work zones must conform to the Manual on Traffic Control Devices (MUTCD) and the Washington State Modifications to the MUTCD; see this link <http://www.wsdot.wa.gov/safety/workzones/> for these resources.
4. A TCP must be reviewed and approved before a permit to work in the Spokane County right of way will be issued. Please call 477-3600 for more information about the permit. Note: a TCP may be required even if the work does not impact traffic.
5. When using flaggers on a project that will last more than one day, a site specific TCP will have to be kept on the jobsite. Typical WSDOT or MUTCD applications can be attached to the site specific TCP. Flaggers shall have in their possession a valid Washington traffic control flagger card (or other state card that has reciprocity agreement with Washington). It is the responsibility of the permit holder to adhere to all Labor and Industries rules governing the use of flaggers (WAC 296-155-305) and work zones (WAC 296-155).
6. If a road is proposed to be closed as part of the TCP for more than 12 hours, a 3 day advanced public notice is required. Additionally, all road closures require notice by the party submitting the TCP to; Fire Dispatch, Fire district(s), School District(s) (when in session) American Medical Response and Sheriff Dispatch. All road closures and detours shall be approved by the County Engineers office.

In order to insure that proper notification has taken place, the contractor will be required to fill out a "Road Closure Notification" form after their submitted road closure TCP has been approved and after all notification has been completed. The permit to work in the Right of Way will not be issued until this form has been accepted by the County Engineers office.

7. All Traffic control devices shall conform to the MUTCD.
8. High-visibility safety apparel; all workers and flaggers shall wear high visibility apparel that meet or exceed ANSI / ISEA 107-2004 standards.
9. Flaggers are required to wear a high visibility hard hat, see above standard.
10. All warning signs shall be covered or removed when work is completed or are no longer necessary.

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11. Warning signs in construction areas shall have a black legend on a fluorescent orange background (type X sheeting) and conform to the MUTCD for size and design.
12. When the work requires a paved roadway to utilize grooved pavement, abrupt lane edges, steel plates or gravel/earthen surface; the appropriate condition sign shall be posted in conjunction with a “motorcycle use extreme caution” sign or plaque.

For typical TCP's, see item #3 above.



Public Works Department

Spokane County, Washington

Chad W. Coles, P.E. – Director / County Engineer

Road Closure Notification

1. Contractor: _____ Permit Number: _____

Contractor's representative who performed the notifications: _____ Phone Number: _____

Closure location: _____

2. If a road is proposed to be closed as part of the TCP for more than 12 hours, a 3 working day advanced public notice is required. This is generally accomplished in the form of "ROAD WILL BE CLOSED" signs or reader boards placed in both directions of the road closure.

Date of Road Closure: _____

Closure Duration: _____

Date Contractor Will Begin Advanced Public Notice (sign installation) _____

3. All road closures require notice by the party submitting the TCP to the following entities. Please fill out the following information for each.

Entity	Name of Person Contacted	Ph# or Fax#	Date
Fire Dispatch:	_____	<u>Ph# 532-8900</u>	_____
Fire District:	_____	_____	_____
American Medical Response:	_____	<u>Ph# 323-8825</u>	_____
*School District:	_____	_____	_____
**Sheriff's Dispatch:	<u>Fax machine</u>	<u>Fax# 232-5253</u>	_____
***Spokane Transit Authority:	<u>Kyle Trotchie</u>	<u>Ph# 688-5253</u>	_____

Notes:

* Notification to the School District is only required if the school will be in session during the closure.

**Sheriff's Dispatch prefers to be notified by fax for planned road closures. If the closure is an emergency and immediate notification is needed call Crime Check at 456-2233.

***Only contact STA if bus routes are impacted. Call and email ktrotchie@spokanetransit.com

48 in

60 in

ROAD NAME

5 1/4 in

WILL BE

7 in

CLOSED

7 1/4 in

MONTH DAY

5 1/4 in

TO MONTH

5 1/4 in

School and Fire District Contact Information

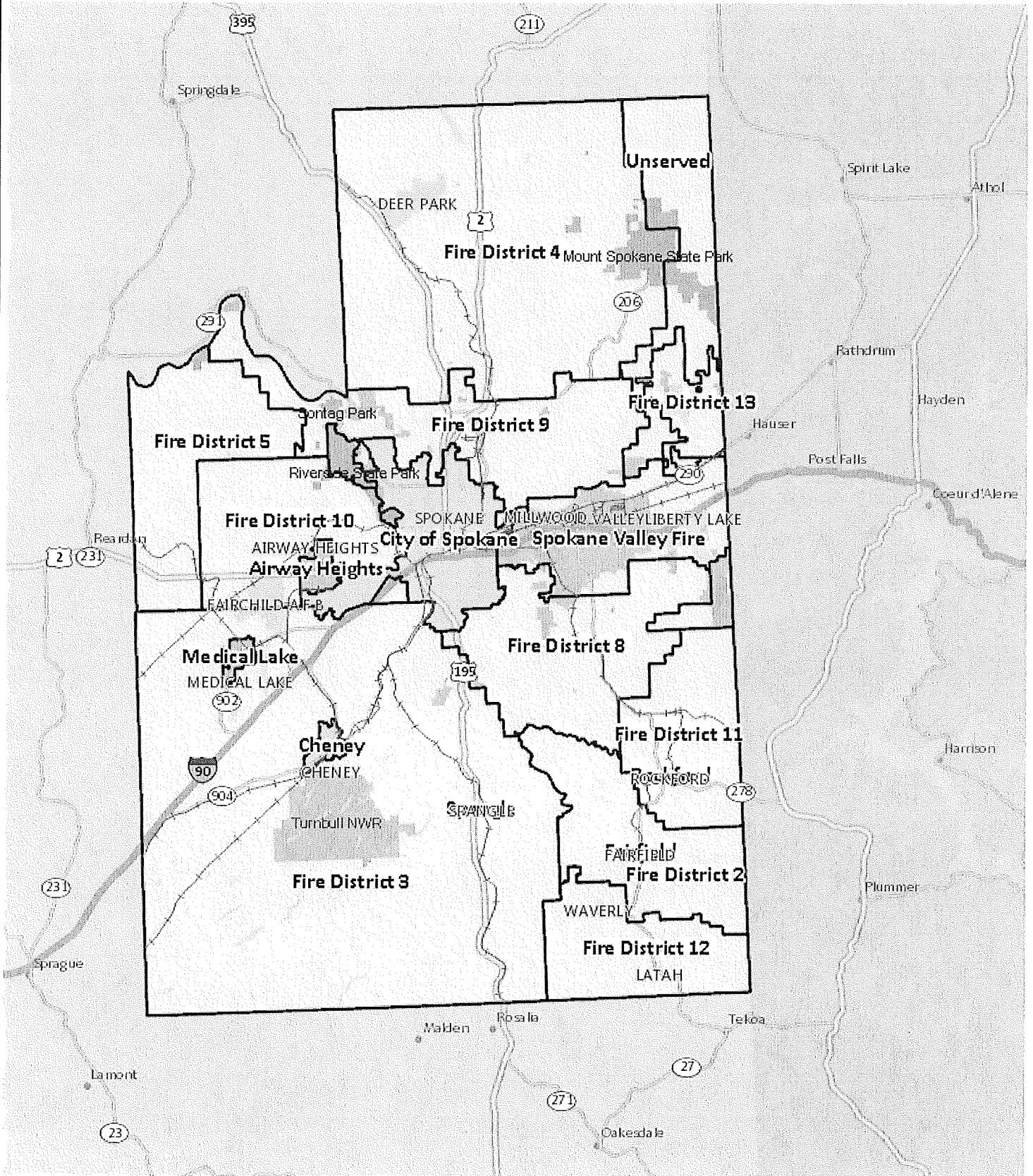
Last updated 8/2012

School	District	Transportation Ph#
Reardan/Edwall	9	509-796-4361
Newport	56	509-447-4218
Spokane	81	509-483-0224
Orchard Prairie	123	509-467-9517
Tekoa	265	509-284-3281 or 509-284-4022
Rosalia	320	509-523-3061
St. John	322	509-648-3402
Nine Mile Falls	325	509-462-9727
Medical Lake	326	509-565-3110
Mead	354	509-465-6107
Central Valley	356	509-228-5490
Freeman	358	509-291-5555
Cheney	360	509-559-4523
East Valley	361	509-926-6371
Liberty	362	509-245-3217
West Valley	363	509-922-5467
Deer Park	414	509-464-5530
Riverside	416	509-292-8530

Fire Districts	Ph#
Fire District 1	509-928-1700
Fire District 2	509-238-2195
Fire District 3	509-235-6645
Fire District 4	509-467-4500
Fire District 5	509-796-4793
Fire District 8	509-926-6699
Fire District 9	509-466-4602 x 901
Fire District 10	509-244-2425
Fire District 11	509-291-5211
Fire District 12	509-283-2206
Fire District 13	509-226-1482
Airway Heights	509-244-3322
Medical Lake	509-565-5022
Cheney	509-498-9291



Spokane County Fire Districts



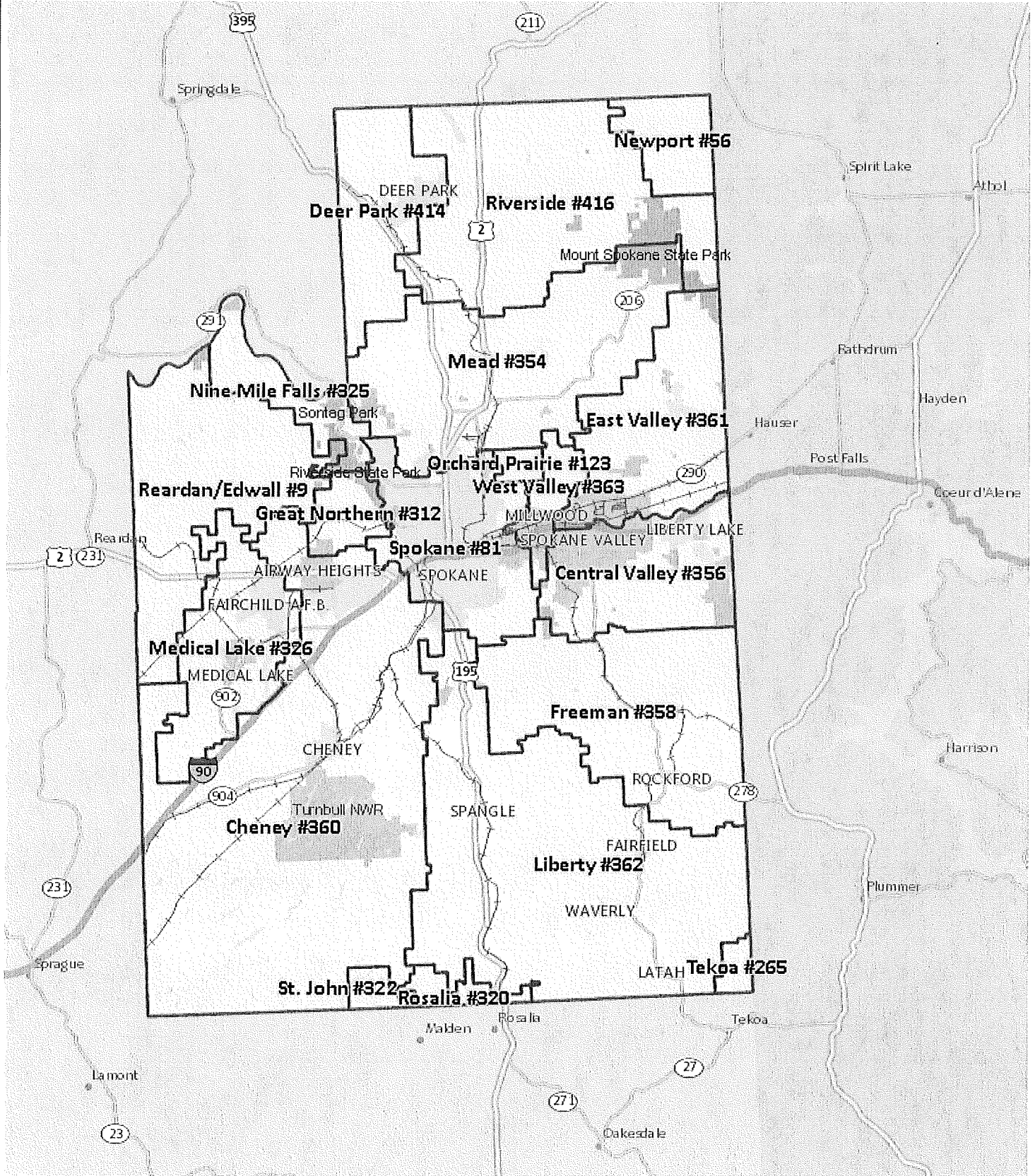
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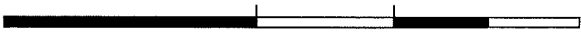
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Spokane County School Districts



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