**Superior Court of Washington, County of Spokane**

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| In re Guardianship/Conservatorship of: Individual | Case No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Order Approving Guardian/ Conservator’s Report**(ORAPRT)[ ] **Clerk’s Action: 1, 10, 13** |

**Order Approving Guardian/ Conservator’s Report**

1. **Summary**

[ ] Does not apply this is an *Order* approving a final report.

[ ] Summary.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Date Guardian was appointed: Date Annual Report Due: Letters expire on: Bond amount: $ Restricted account agreements required: [ ] Yes [ ] No[ ] Certified professional guardian (CPG) [ ] Public professional guardian (PUG) [ ] Lay (family) guardian (LGD) [ ] Training completed [ ] Training required

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| --- | --- | --- |
|  | **Individual Subject to Guardianship/Conservatorship** | **Guardian/Conservator** |
| **Name** |  |  |
| **Address** |  |  |
| **Phone\*** |  |  |
| **Email** |  |  |
| **Facsimile** |  |  |

|  |  |  |
| --- | --- | --- |
|  | **Notice Party** | **Notice Party** |
| **Name** |  |  |
| **Address** |  |  |
| **Phone\*** |  |  |
| **Email** |  |  |
| **Relation to Individual** |  |  |

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This matter came on regularly for hearing on a petition to approve the guardian/conservator’s annual/biennial/triennial/final report. The Court, having reviewed the report and the records on file in this case, makes the following findings*:*

**2. Acts of Guardian/Conservator**

All acts required of the Guardian/Conservator to date have been performed.

**3. Notice**

Notice has been properly provided to persons entitled to notice.

Based on the above, the Court makes the following orders:

**4. Approval of Guardian/Conservator’s Report**

[ ] The Guardian/Conservator’s report is approved.

[ ] This is the Conservator’s final report. The conservator should take the following steps to finalize the conservatorship:

**5. Budget**

[ ] Does not apply. This is an *Order* on a *Final Report*.

[ ] Does not apply. This is a guardian report only.

[ ] The Guardian/Conservator is authorized to continue to receive the Individual’s income and to apply the income and other resources toward the Individual’s expenses, as provided in the proposed budget.

**6. Guardian/Conservator’s Next Report**

[ ] Does not apply. This is an *Order* on a *Final Report*.

[ ]The Guardian/Conservator shall provide the next Report for the [ ] **12**, [ ] **24**, **or**
[ ] **36 month period** from through ; and the Report shall be filed with the Court **within** 90 days of the anniversary of the guardian/conservator’s appointment.

The court must review the report at the end of the reporting period.

[ ] A review hearing is set for *(date)*

[ ] The guardian/conservator must set a review hearing date on or before
*(date)*

[ ] The court will review the account or report within 120 days of the anniversary of the appointment of the guardian/conservator, without a hearing. The court may set a review hearing at a later date.

**7. Fees**

The guardian/conservator’s fees of $ , attorney fees of $ and administrative costs (DSHS cases only) of $ \_\_\_\_\_\_\_\_\_\_\_ payable during the period covered in this report are hereby approved. The advance of guardian/conservator’s fees for the upcoming reporting period, in the amount of $ \_\_\_\_\_\_ per month, appear to be reasonable and necessary but are subject to court approval at the next hearing. Above fees are approved for payment from the [ ] guardianship/ conservatorship estate assets OR [ ] as a monthly deduction from the Individual’s participation in the DSHS cost of care per WAC 182.513.1530. The monthly deduction from the participation in cost of care is authorized for the next reporting period and 120 days thereafter.

**8. Bond or Blocked Accounts**

Bond [ ] remains the same OR [ ] is changed to $

[ ] Account number *(last 4 digits only)* held at *(Financial Institution)*
 is unblocked.

**9. Letters of Guardianship/Conservatorship**

[ ] Does not apply. This is an *Order* on a *Final Report*.

[ ] The Clerk of Court is directed to issue new Letters of [ ] Guardianship and/or

 [ ] Conservatorship with an expiration date of \_\_\_\_ (120 days from the report’s due date).

**10. Other**

Dated:

*Judge/Court Commissioner*

Presented by:

*Signature of Guardian/Conservator Printed Name CPG No.*

*Signature of Lawyer Printed Name WSBA No.*