



## HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

### Housing and Community Development Advisory Committee (HCDAC)

#### Agenda

Thursday, May 9, 2024

4:00 p.m. to 6:00 p.m.

The HCDAC will hold the above meeting in-person and remotely.

The in-person meeting will be held at 4:00 PM, or as soon as possible thereafter, at the following location:

**PUBLIC WORKS BUILDING - 1026 WEST BROADWAY AVENUE LOWER LEVEL, COMMISSIONERS' HEARING ROOM**

#### **AGENDA:**

- I. **Call to Order**
  - a. Approve Agenda: **Action**
  
- II. **Approve April 11, 2024, Meeting Minutes**
  - a. Approve Minutes: **Action**
  
- III. **HCDAC Membership**
  - a. New Members
  - b. Expiring Terms
  
- IV. **General HCD Updates**
  
- V. **Funding Recommendations Update**
  - a. Homeless Services
  - b. Affordable Housing
  - c. Community Services
  
- VI. **Public Hearing**
  - a. Program Year 2024 Annual Action Plan
    - i. Review Edits and Public Comments Received
    - ii. **Action:** Close 30-day Public Comment Period
  
- VII. **Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**
  
- VIII. **Adjournment (6:00 PM):**

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: Spokane County is committed to providing equal access to its facilities, programs, and services for persons with disabilities. The Commissioner's Hearing Room at 1026 West Broadway is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Individuals requesting reasonable accommodations or further information may call, write, or email Ashley Cameron at (509) 477-5750 (TDD), 824 North Adams Street, Spokane, WA, 99260; or [acameron@spokanecounty.org](mailto:acameron@spokanecounty.org). Please contact us forty-eight (48) hours before the meeting date.

**2024 HCDAC Membership & Attendance Record**

Consortium Member	Name	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Airway Heights	Vacant	<i>Meeting Cancelled</i>	NA	NA	NA								
At-Large – North	Rusty Barnett		X	X	X								
At-Large – North	Tom Richardson		X	X	X								
At-Large – South	Vacant		X	NA	NA								
At-Large – South	Vacant		NA	NA	NA								
Cheney	Jason Nazarro		NA	NA	X								
Deer Park	Vacant		NA	NA	NA								
Fairfield	Cheryl Loeffler		U	U	U								
Latah	Yvonne Warren		E	X	E								
Liberty Lake	Vacant		NA	NA	NA								
Medical Lake	Chad Pritchard		E	U	U								
Millwood	Vacant		NA	NA	NA								
Rockford	Greg Tanner		X	X	X								
Spangle	Rebecca Johnson		E	X	X								
Spokane Valley	Amanda Tainio		X	X	U								
Spokane Valley	Ben Wick		E	X	X								
Spokane Valley	Tom Hattenburg		X	X	X								
Spokane Valley	Tom Hormel		X	E	X								
Waverly	Vacant	NA	NA	NA									

Key: **X**=Present; **E**=Excused; **U**=Unexcused

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**HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (HCDAC)**  
**May 9, 2024**  
**HCDAC Regular Meeting MINUTES**

Meeting Date: <b>May 9, 2024, at 4:00 p.m.</b>	Location: Hybrid Teams Conference Call at <b>1026 W Broadway Avenue</b> <b>Spokane, WA 99201</b> <b>Lower-Level Commissioners</b> <b>Hearing Room</b>	Called to Order: <b>4:00 p.m.</b> Adjournment: <b>5:03 p.m.</b>
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**Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these Minutes contain only a summary of the discussion and voting. A recording of the meeting is on file and available for review from the Housing and Community Development Division.**

**Attendance: X=Present E = Excused U = Unexcused**

<b>Members of the Committee</b>	<b>Representing</b>
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Tom Hormel	x	Chair, City of Spokane Valley
Rusty Barnett	x	Vice Chair, Member at-Large North
Cheryl Loeffler	x	Town of Fairfield
Yvonne Warren	x	Town of Latah
Chad Pritchard	U	Medical Lake
Tom Richardson	x	Member at-Large North
Rebecca Johnson	x	Town of Spangle
Gregg Tenner	x	Town of Rockford
Amanda Tainio	x	City of Spokane Valley
Tim Hattenburg	x	City of Spokane Valley
Ben Wick	x	City of Spokane Valley
Jason Nazarro	x	City of Cheney
<b>Members of Staff</b>		<b>Representing</b>
George Dahl	x	HCD - Administrator
Megan Hancock	x	HCD - Program Administrator
Chris Mckinney	x	HCD - Program Administrator
Kurt Husler	x	HCD - Program Administrator
Brittney Reed	x	HCD - Program Administrator
Pavel Parfilo	x	HCD - Program Administrator
Aidan Fritz	x	HCD - Program Administrator



**Consent Agenda:**

*All matters listed within the Consent Agenda have been distributed to each member of the HCDAC for reading and study and may be enacted by one motion of the Committee with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by any Committee member and placed on the Regular Agenda for Committee action.*

**Regular Meeting Call to Order: 4:00 p.m.**

**Adopting HCDAC Minutes of April 11, 2024 – Approved as Presented (made adjustment to correct that Amanda is present)**

**New Business**

**1. HCDAC Membership**

- a. New Members.....**George Dahl**  
David, an expert in human service data & Rocio with Better Health Foundation will be added via BoCC resolution to the HCDAC.
- b. Expiring Terms.....**George Dahl**  
Amanda, Cheryl, Tom, and Yvonne’s terms will be expiring in June 2024. Larry Bowman will be expiring as well. George Dahl offered to expiring members to apply for another 3-year term. Recruiting will continue to the best of HCD’s ability. Tom will not be reapplying after serving the HCDAC for 6 years. Amanda will not be applying either due to an increased workload. Yvonne is interested in being reappointed. Tom’s position will need to be filled, and City of Spokane Valley a position will need to be filled. Diversity, service experience, and potentially banking background will be encouraged for new members.

**2. General HCD Updates**

- a. Grants Received..... **George Dahl**  
Praised the HCD team. 2 additional grants have been awarded in the past week.
- b. CHG Amendment..... **Chris Mckinney**  
Mentioned what was said during 2024 funding deliberations about “possible additional funding”. Additional funding has been awarded, and it is planned to decide on which “alternate” projects receive the funding. Funds will run through June 30, 2025. \$2,400,000 in additional funding has been awarded. Building a reserve of flexible funding will be important in the event that funding sources are lowered or completely cut.
- c. HEAR Grant Award..... **Pavel Parfilo**  
Approximately \$1.45M in awards for energy efficient appliance rebates. Available for residential and commercial spaces. Possible effective program partners are SNAP and SNAP Financial Access.
- d. New Accountant Staff..... **George Dahl**  
New position held by Megan Hancock. 13 years of accounting experience. Excited to have work-life balance and a better structure. Happy to have her.
- e. BoCC Briefings..... **George Dahl**  
Many briefings have been presented to the Board of County Commissioners. HCDAC members can tune in on Spokane County YouTube channel.

**3. Funding Recommendations Update**

- a. Homeless Services..... **Chris Mckinney**  
Goals is to take the funding recommendations to applicants and see that amounts work well with their budgets. Everything was overall positive, but emergency shelters had some feedback due to partial funding, causing a reduction in beds. VOA did not get HHOS funding from City of Spokane. Strategy

[www.spokanecounty.org/HCD](http://www.spokanecounty.org/HCD)

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for allocating new funding is to identify funding gaps between City of Spokane and Spokane County. No significant gaps have been identified. Important to not significantly impact operations in the overall continuum of care. Requesting permission from HCDAC to make funding adjustments to fund the alternates. 1 project that can be covered, originally partially funded by CDBG, is Reclaimed Lives project, total of \$550,000. 3 options were presented to the HCDAC for possible allocation of additional funding. Ben Wick, motion to discuss allocation of funding to next meeting. David seconded. Motion Passed. Recommendation was made to potentially make an additional application. Ben Wick motion, Amanda Tainio seconded for having applicants apply for additional funding. Motion passed. Amanda Tainio motion to approve alternate funding, Tim Hattenburg seconded. Motion passed. Tim Hattenburg motion to approve Reclaim Project for full funding, Amanda Tainio seconded. Motion passed.

- b. Affordable Housing.....**Pavel Parfilo**  
Affordable Housing nothing has changed.
- c. Community Development.....**Aidan Fritz**  
Additional funding will not be eligible to be used for alternates selected for funding. Aidan met with GreenHouse Food Bank to discuss alternatives.

4. **Public Hearing – 2024 Annual Action Plan**

- a. Edits and Public Comments Received.....**Aidan Fritz**  
Briefing BoCC on May 14<sup>th</sup>, with legislative decision make on May 21<sup>st</sup> for AAP. 6 comments were received about the need for childcare. 0 comments received for AAP.
- b. **Action:** Close 30-Day Comment Period.....**Aidan Fritz**  
Ben Wick moved, Time Hattenburg seconded for closing public comment period on May 13<sup>th</sup>. Motion passed.

**Agency Presentations:**

**Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**

**Adjournment 5:03 p.m.**

