

# April 8<sup>th</sup> Board of County Commissioners

## Spokane County Comprehensive Plan – Strategic Discussion Handout

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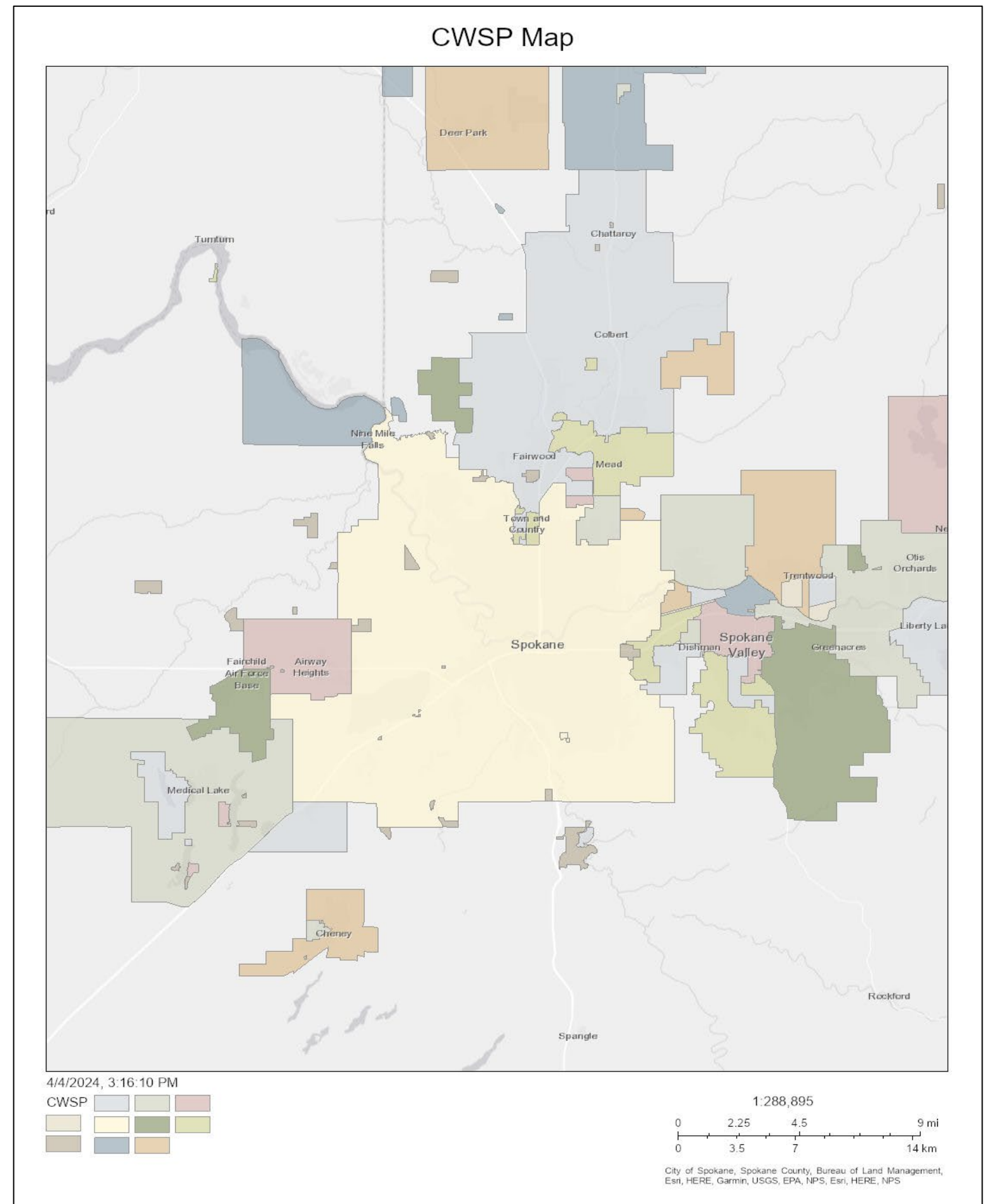
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## Coordinated Water System Plan Update

During the update of the comprehensive plan and in coordination of updating the CFP, planning staff will be updating the Coordinated Water System Plan (CWSP). The SCEO has come to an agreement of requesting 5% of each jurisdiction's comprehensive plan grant to carry out this update. Staff is currently in the process of coordinating with jurisdictions to agree to terms of this allocation.

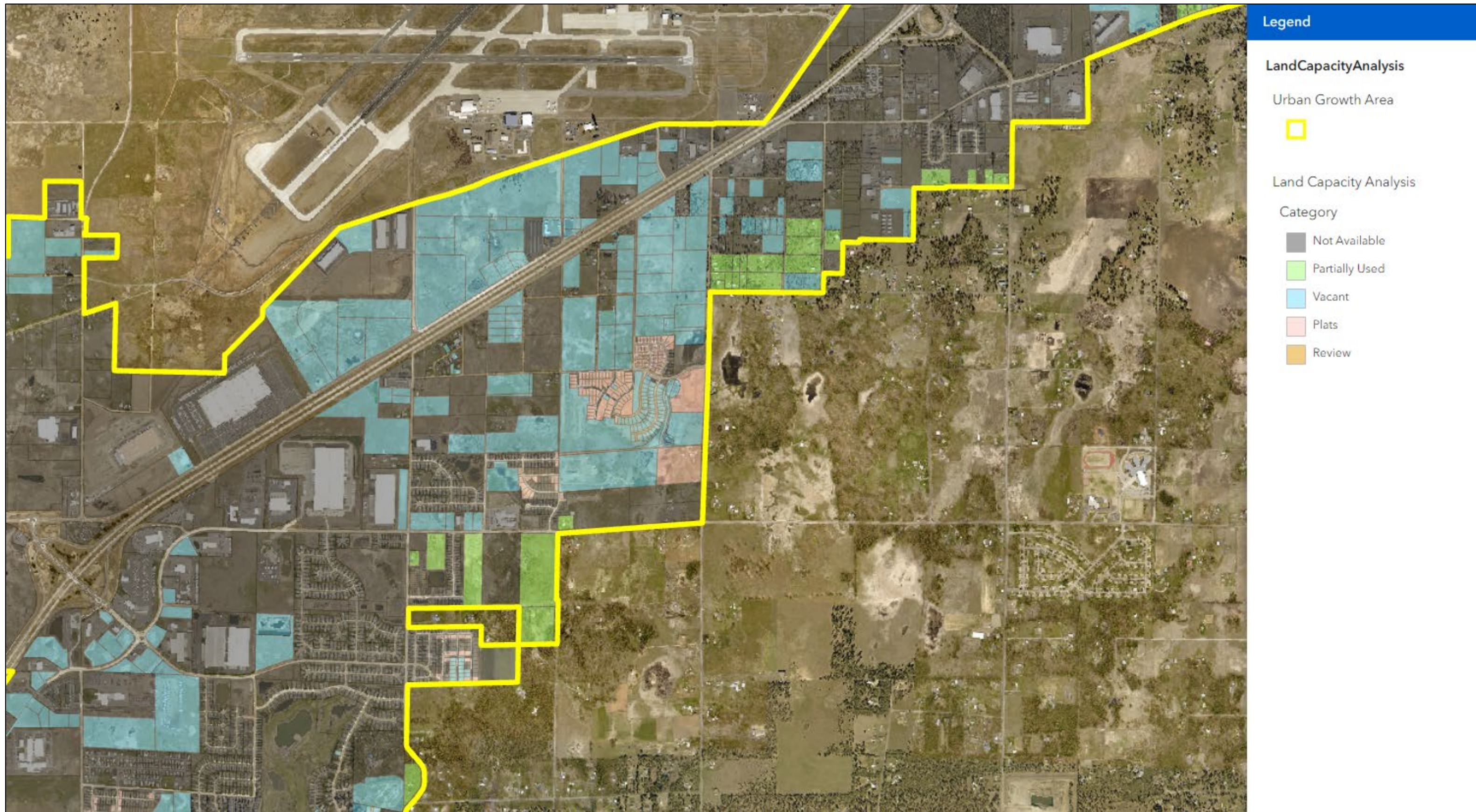
The CWSP is a document that provides the procedures for water purveyors to cooperate amongst one another in determining service areas. This ensures developments will be served adequately even when a provider is unable to serve that development. The CWSP also includes procedures for purveyors to provide the county with their proposed Water System Plan in order for planning staff to verify alignment with the comprehensive plan.

The following map was created by water districts submitting their water system plans to the county for review. This ensures the intent of the Coordinated Water System Plan is fulfilled by the county and service boundaries, along with future service areas, are accessible and up to date for viewing.





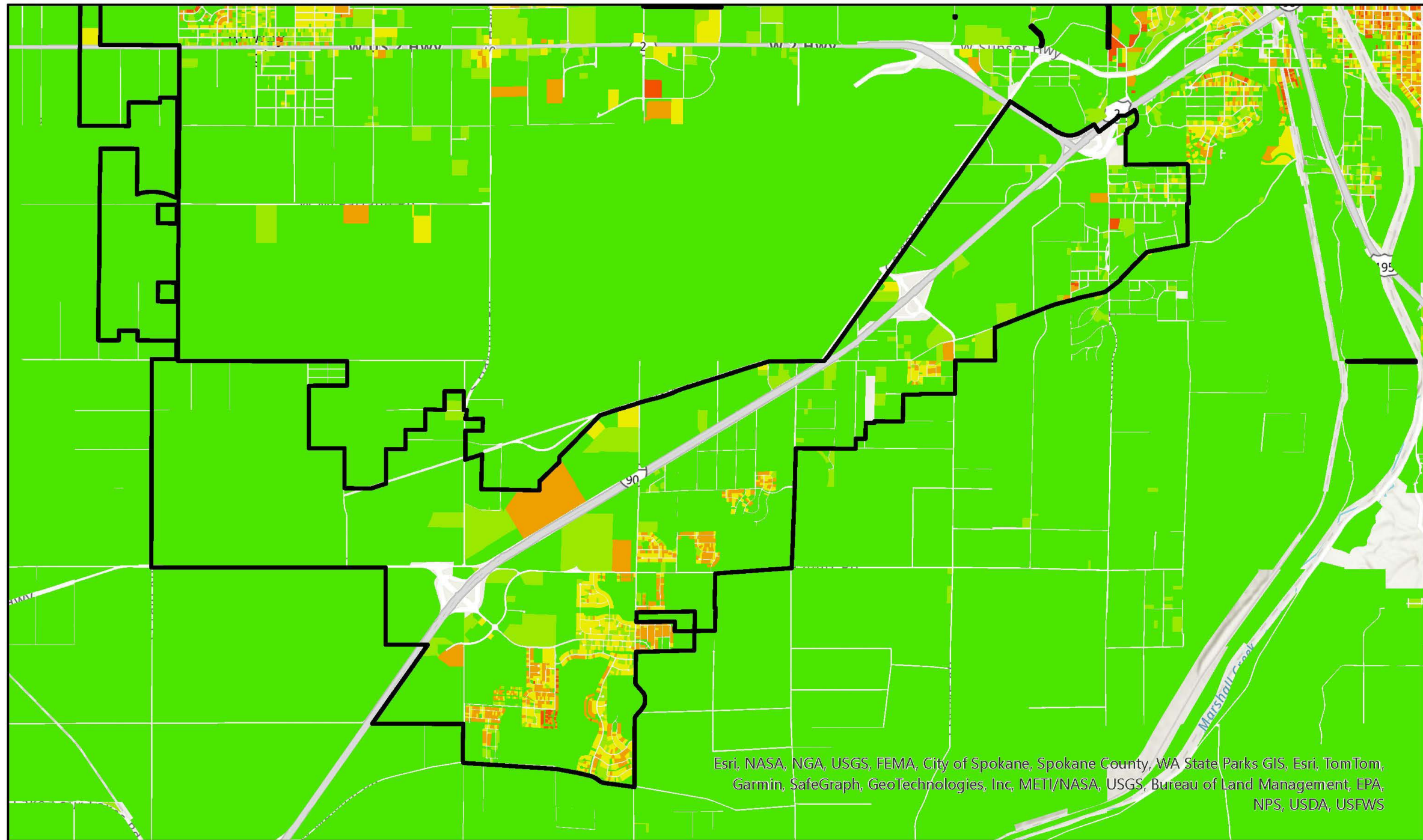
# Draft Land Capacity Analysis Map Example



## Legend

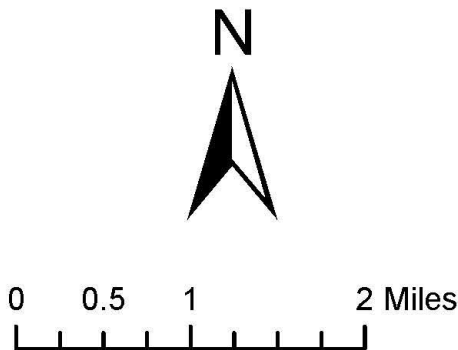
- LandCapacityAnalysis**
- Urban Growth Area
  -
- Land Capacity Analysis**
- Category
  - Not Available
  - Partially Used
  - Vacant
  - Plats
  - Review





Esri, NASA, NGA, USGS, FEMA, City of Spokane, Spokane County, WA State Parks GIS, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, USDA, USFWS

### West Plains UGA: Taxable Revenue per Sq. Ft.



## Summary

The process of updating the capital facilities plan requires continuous collaboration between multiple facility providers and the coordination of other elements.

Once the land capacity and population allocation of the county is determined, staff can begin to analyze our ability to serve the incoming population over the next twenty years. This analysis will play an important role in providing the assertion that our areas of intended growth will be adequately served by public facilities if developed.

Thereafter, county facilities will update their department plans to implement the intent of the CFP. As a result of this coordination, facilities will be well informed of the potential needed improvements to provide adequate services in areas we intend to develop which will be evident in the submission of their CIP.

## Status

- Initial contact with county owned facilities has been completed.
- Outreach to non-county owned facilities (Schools, Fire Districts...) to begin May 2024.

## Key Objectives

- Coordination with non-county owned facilities in order to establish a stronger relationship between the Comprehensive Plan and their internal capital improvement plans.
- Coordination with county-owned facilities in order to improve collaboration between departments when creating their CIP.
- Establishing procedures to be better informed of the LOS status of all facilities.

## Capital Facilities Plan Workplan Summary

<b>Step</b>	<b>Objective</b>	<b>Preliminary Timeline</b>
<b>Startup</b>	(Facility/Utility Contact) <ul style="list-style-type: none"> <li>• Facility and utility contact both private and public to establish workplan needed to update the 2026 Capital facilities plan</li> <li>• Propose new procedures and obtain feedback from facilities and utilities</li> </ul>	<b>Q1 2024 – Q3 2024</b>
<b>Inventory and Future Needs Phase 1</b>	(Facility Utility Inventory Collection & LOS analysis) <ul style="list-style-type: none"> <li>• Create a facility inventory including all the required specs by communicating with facilities and utility providers both private and public. Fulfills RCW 36.70A.070 (3)(a)</li> <li>• Address any needed changes to our LOS standards</li> </ul>	<b>Q4 2024 – Q1 2025</b>
	(Facility Inventory Analysis Phase 1) <ul style="list-style-type: none"> <li>• Perform the analysis to identify where facility improvements are needed to address growth based on proposed land use map &amp; LCA and LOS standards.</li> </ul>	<b>Q1 2025 – Q3 2025</b>
<b>Inventory and Future Needs Phase 2</b>	(Facility Inventory Analysis Phase 2) <ul style="list-style-type: none"> <li>• Follow up analysis to identify the solutions needed to be within the LOS standards and coordinate with facility and utility providers to align scenario building.</li> <li>• Coordination of updating facility and utility plans to align with the intent of the CFP.</li> </ul>	<b>Q4 2025 – Q1 2026</b>
<b>Financing Plan</b>	(Capital Facilities Finance Plan and CIP Integration) <ul style="list-style-type: none"> <li>• Obtaining the six-year and twenty-year finance plan from department plans and CIP</li> <li>• Development of new procedures for facilities to submit their financial information and ensure concurrency between the CFP and CIP.</li> </ul>	
<b>Reassessment</b>	(Capital Facilities Reassessment) <ul style="list-style-type: none"> <li>• Creating the assessment procedure for the capital facilities plan</li> </ul>	

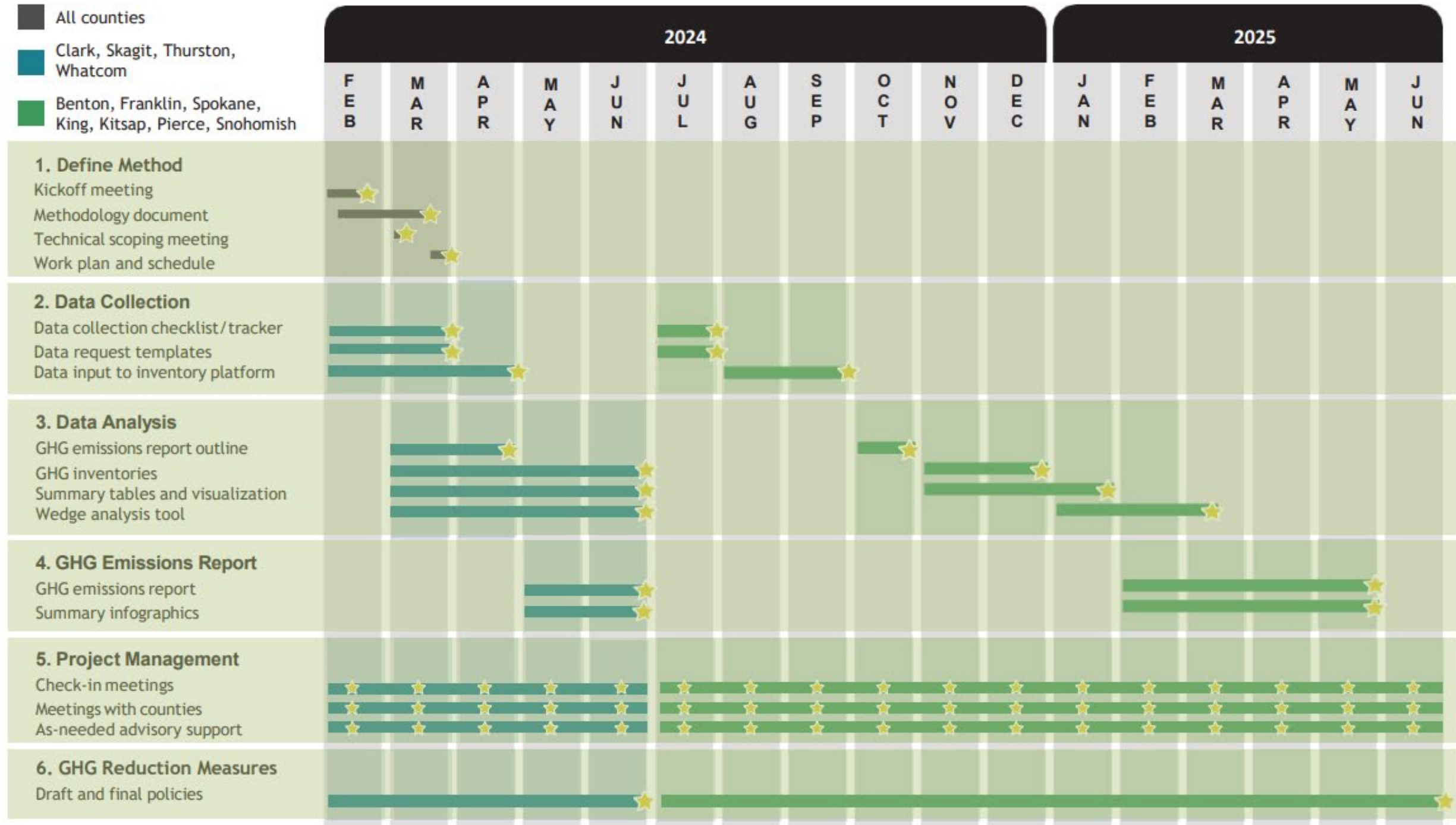
## Climate Change & Resiliency Element – Greenhouse Gas Reduction Sub-element Work Plan

Greenhouse Gas (GHG) Emission Reduction Scope of Work			
Section	Steps – Tasks – Deliverables	Description	Start/End Date
<b>Project Start</b>	Step 1	Element Initialization	04/2024-06/2024
	Task 1.1	Form Climate Policy Advisory Team (CPAT)	
	Task 1.2	Establish Public Engagement/Tribal Engagement Strategy	
	Task 1.3	Create a Vision Statement for GHG Emission Reduction in Spokane County	
	<b>Deliverable 1</b>	<ul style="list-style-type: none"> <li>▪ Copy of Engagement Strategy and Vision Statement</li> </ul>	06/30/2024
<b>Data Collection</b> (Cascadia Consulting Group) & <b>Developing Rough Goals and Policies</b>	Step 2	Rough Goals and Policies Development	07/2024-11/2024
	<i>Consultant Task 2.1</i>	<i>Data collection and input into inventory platform</i>	
	Task 2.1	Develop goal and policy choices based on Dept. of Commerce Menu of Measures and public and stakeholder feedback	
	Task 2.2	Create draft list of GHG emission reduction goals and policies	
	<b>Deliverable 2</b>	<ul style="list-style-type: none"> <li>▪ Draft list of goals and policies based on public and stakeholder feedback</li> </ul>	11/30/2024
<b>Goal and Policy Revision</b> (Based on data from consultants as it becomes available)	Step 3	Revision of Goals and Policies based on Consultant Data	12/2024-03/2025
	<i>Consultant Task 3.1</i>	<i>Create GHG emissions report outline</i>	
	<i>Consultant Task 3.2</i>	<i>Develop GHG inventories</i>	
	<i>Consultant Task 3.3</i>	<i>Create summary tables and visuals</i>	
	<i>Consultant Task 3.4</i>	<i>Create wedge analysis tool</i>	
	<i>Consultant Task 3.5</i>	<i>Begin GHG Emissions Report</i>	
	Task 3.1	Share preliminary consultant data with public and stakeholders	
	Task 3.2	Create revised list of goals and policies based on new data	
	Deliverable 3	<ul style="list-style-type: none"> <li>▪ Revised list of GHG Emission Reduction goals and policies</li> </ul>	03/31/2025
<b>GHG Emissions Report</b> (Cascadia Consulting Group) & <b>Final Draft of GHG Emission Reduction Sub-element</b>	Step 4	Final Draft of Sub-element based on info from GHG Emissions Report	04/2025-06/2025
	Consultant Task 4.1	Finish GHG Emissions Report and summary infographics	
	Task 4.1	Final edits and revisions to GHG Emission Reduction goals and policies	
	Deliverable 4	<ul style="list-style-type: none"> <li>▪ Finalized draft of GHG Emission Reduction goals and policies</li> </ul>	06/30/2025



# Greenhouse Gas Emission Reduction Work Plan

- The Department of Commerce hired Cascadia Consulting Group to do the Greenhouse Gas Emission Reduction inventories for the 11 counties that are scheduled to update their comprehensive plans by 2025 or 2026.
- The above work plan is based on Cascadia Consulting Group’s deliverables schedule.
- Their Gantt chart is below:



## Climate Change & Resiliency – Climate Resiliency (Hazard Mitigation) Sub-element Work Plan

Climate Resiliency Sub-element Scope of Work			
Section	Steps/Tasks/Deliverables	Description	Start/End Dates
Start Project	Step 1	Begin Project	04/2024-06/2024
	Task 1.1	Form Climate Policy Advisory Team	
	Task 1.2	Establish a Public Engagement and Tribal Engagement Strategy	
	Task 1.3	Submit RFQ for consultants	
	Task 1.4	Develop a Vision Statement	
	<b>Deliverable 1</b>	<ul style="list-style-type: none"> <li>▪ Summary of public engagement strategy and CPAT membership</li> <li>▪ Consultant hired</li> <li>▪ Vision statement</li> </ul>	06/30/2024
Research/Data Gathering	Step 2	Explore Climate Impacts	07/2024-11/2024
	Task 2.1	Identify Community Assets	
	Task 2.2	Explore Hazards and Changes in the Climate	
	Task 2.3	Review existing plans for climate gaps and opportunities	
	Task 2.4	Pair assets and hazards and describe exposure and consequences	
	Task 2.5	Identify Priority Hazards	
	<b>Deliverable 2</b>	<ul style="list-style-type: none"> <li>▪ Memo of completion</li> <li>▪ Complete and ranked list of asset-hazard pairs</li> </ul>	11/30/2024
Evaluation	Step 3	Assess Vulnerability and Risk	12/2024-03/2025
	Task 3.1	Assess Sensitivity	
	Task 3.2	Assess Adaptive Capacity	
	Task 3.3	Characterize Vulnerability	
	Task 3.4	Characterize Risk	
	<b>Deliverable 3</b>	<ul style="list-style-type: none"> <li>▪ Memo of completion</li> <li>▪ Complete vulnerability and risk assessment of Spokane County</li> </ul>	3/31/2025
Goal/Policy Development	Step 4	Develop Goals and Policies with the Department of Emergency Management	04/2025-06/2025
	Task 4.1	Develop goals	
	Task 4.2	Develop policies	
	<b>Deliverable 4, part 1</b>	<ul style="list-style-type: none"> <li>▪ Memo of completion</li> <li>▪ Complete list of goals and policies</li> </ul>	06/30/2025



# Climate Change & Resiliency – Spokane County Budget through 2025 (through Dept. of Commerce Grant):

## Budget Summary

- Funding is through 2025 only at this point, as beyond that details on timelines are less certain and Commerce allotted jurisdictions a maximum of \$1.2 million through June 2025 regardless of a jurisdiction’s total funds amount.
- Only counties and cities with populations greater than 6,000 must have a GHG Emissions Reduction sub-element (RCW 36.70A.095[1]) – meaning Spokane County and the City of Cheney are the only two jurisdictions under the Spokane County grant that must have it.
- Commerce is paying for Cascadia Consulting Group to perform the GHG emissions inventory for Spokane County.
- Therefore, considering the previous two points, the budget for GHG emission reduction through June 2025 is considerably smaller than the budget for Climate Resiliency during that same time frame.

Jurisdictional Grant Contribution	
Spokane County	\$480,000
City of Cheney	\$300,000
City of Millwood*	\$60,000
City of Deer Park*	\$60,000
City of Spangle*	\$60,000
Town of Rockford*	\$60,000
Town of Waverly*	\$60,000
Town of Fairfield*	\$60,000
Town of Latah*	\$60,000
<b>Total Combined Budget (THROUGH JUNE 2025):</b>	<b>\$1,200,000</b>

Climate Resiliency Element Budget	
Deliverable 1	\$166,860
Deliverable 2	\$166,860
Deliverable 3	\$277,992
Deliverable 4, pt.1	\$198,288
<b>Total Sub-element Budget (THROUGH JUNE 2025)</b>	<b>\$810,000</b>

Greenhouse Gas Reduction Element Budget	
Deliverable 1	\$137,553
Deliverable 2	\$103,155
Deliverable 3	\$51,558
Deliverable 4, pt.1	\$97,734
<b>Total Sub-element Budget (THROUGH JUNE 2025)</b>	<b>\$390,000</b>

## Climate Element – Selected Work Plan Pathway(s)

### Climate Resiliency Sub-element:

- Spokane County adapted its Climate Resiliency Work Plan from the Resilience Guidance in the Department of Commerce Intermediate Climate Guidance
- The Department of Commerce developed their Climate Resilience work plan recommendations from the U.S. Climate Resilience Toolkit’s “Steps to Resilience” framework, integrated with best practice recommendations from the Association of Washington Cities (AWC), the Municipal Research and Services Center (MRSC), American Planning Association (APA) and other organizations.

### Greenhouse Gas Emissions Reduction Sub-element:

- Choice between 3 different “pathways”
  1. GHG Emission Estimate (Least intensive)
  2. VMT Study or Evaluation (More intensive)
  3. Emission Inventory (Most intensive)
- Spokane County will be relying on Cascadia Consulting Group to create an emission inventory, which falls most in line with **pathway 3 – Emission Inventory**

## Stakeholder Contact List Excerpt Example

Stakeholder Type	Stakeholder	Contact	Email	Phone	Fax	Address	City	Zip	Capital Facilities and Utilities	Climate Change and Resiliency	
Advocacy Groups	Advantage Spokane	Melisa Paul (Agribusiness)	<a href="mailto:mpaul@greaterspokane.org">mpaul@greaterspokane.org</a>	509-321-3633							
		Jake Mayson (Public Policy)	<a href="mailto:jmayson@greaterspokane.org">jmayson@greaterspokane.org</a>	509-321-3625							
	APA Inland Empire Section	Amy Hilland, APA-IES President	<a href="mailto:ajhilland@gmail.com">ajhilland@gmail.com</a>								
	Asians for Collective Liberation	Tia Moua, Community Engagement Organizer	<a href="mailto:tmoua@aclspokane.org">tmoua@aclspokane.org</a>								
	Council for Tribal Employment Rights	Melvin Wheeler, Chair	<a href="mailto:chair@cter-tero.org">chair@cter-tero.org</a>								
		Theo De La Rosa	<a href="mailto:vice-chair@cter-tero.org">vice-chair@cter-tero.org</a>								
		Tamara Strong, Secretary	<a href="mailto:secretary@cter-tero.org">secretary@cter-tero.org</a>								
		Francene Shakespear, Finance	<a href="mailto:finance@cter-tero.org">finance@cter-tero.org</a>								
	Disability Action Center North Eastern Washington	Erin Ferrier, Program Manager	<a href="mailto:erin@dacnw.org">erin@dacnw.org</a>	509-338-8738		25 W Main, 3rd Floor	Spokane, WA	99201			
	Futurewise	Tim Trohimovich, Director of Planning and Law	<a href="mailto:tim@futurewise.org">tim@futurewise.org</a>	206-343-0681							
Habitat for Humanity	Eric Lyons	<a href="mailto:elyons@habitat-spokane.org">elyons@habitat-spokane.org</a>									
	Aaron Breen	<a href="mailto:abreen@habitat-spokane.org">abreen@habitat-spokane.org</a>		509-535-9517							
Contacted 1/9/24	Housing Navigator		<a href="mailto:connect@housingnavigator.org">connect@housingnavigator.org</a>								
	Inland NW Trails and Conservation Coalition	Lunell Haught, President	<a href="mailto:LH1@fastmail.com">LH1@fastmail.com</a>								
	Institute for Climate, Water, and the Environment	Dr. Brian Henning	<a href="mailto:henning@gonzaga.edu">henning@gonzaga.edu</a>								
		Dante Jester									
	Mutal Aid Survival Squad (MASS)										
	NAACP Spokane	Kurtis Robinson, President									
	<a href="#">National Alliance on Mental Illness Spokane</a>	Chauntelle Lieske, Executive Director	<a href="mailto:chauntelle@namispokane.org">chauntelle@namispokane.org</a>								
		Robert Lang, Resource Navigator	<a href="mailto:robert@namispokane.org">robert@namispokane.org</a>								
		Amanda Kaplan, Program Coordinator	<a href="mailto:amanda@namispokane.org">amanda@namispokane.org</a>								
	Neighborhood Alliance of Spokane County	Paul Kropp	<a href="mailto:pkropp@fastmail.fm">pkropp@fastmail.fm</a>								
		Kathy Miotke	<a href="mailto:prairiepyrs@fastmail.com">prairiepyrs@fastmail.com</a>								
	Northwest Fair Housing Alliance	Marley J. Hochendoner, Executive director	<a href="mailto:execdir@nwfairhouse.org">execdir@nwfairhouse.org</a> <a href="mailto:marley@nwfairhouse.org">marley@nwfairhouse.org</a>								
	<a href="#">Priority Spokane</a>	Ryan Oelrich	<a href="mailto:Ryan@PrioritySpokane.org">Ryan@PrioritySpokane.org</a>	509-499-0536							
	<a href="#">Spokane Bicycle Club</a>		<a href="mailto:spokanebicycleclub@gmail.com">spokanebicycleclub@gmail.com</a>	509-251-4474							
	Spokane Community Against Racism	n/a	<a href="mailto:admin@scarspokane.org">admin@scarspokane.org</a>								
	<a href="#">Spokane County Farm Bureau</a>	Sue Cronk, Board Member for Spokane County	<a href="mailto:scronk@wsfb.com">scronk@wsfb.com</a>								
	SpokAT		<a href="mailto:contact.us@spokat.org">contact.us@spokat.org</a>								
	Spokane Homelessness Coalition	Robert Lippman, Co-Chair	<a href="mailto:Robert.lippman@providence.org">Robert.lippman@providence.org</a>								
		Barry Barfield Administrator	<a href="mailto:barybarfield@gmail.com">barybarfield@gmail.com</a>								
		Julie Garcia, Co-Chair	<a href="mailto:jewelshelpinghandsspokane@gmail.com">jewelshelpinghandsspokane@gmail.com</a>								
		Rob Bryson	<a href="mailto:rob@gatheringhouse.org">rob@gatheringhouse.org</a>								
		Cristy Coleman	<a href="mailto:cristycoleman1@outlook.com">cristycoleman1@outlook.com</a>								
	Spokane Low Income Housing Consortium	Kay Murano	<a href="mailto:Kay@slihc.org">Kay@slihc.org</a>	509-325-3235							
		Ben Stuckart	<a href="mailto:ben@slihc.org">ben@slihc.org</a> ; <a href="mailto:benstuckart@gmail.com">benstuckart@gmail.com</a>	(unsure who this #							
	Spokane Ponderosa		<a href="mailto:mail@spokaneponderosa.com">mail@spokaneponderosa.com</a>	509-343-9087							
	Spokane Urban Nature	Kerry Brooks	<a href="mailto:dkbb1@msn.com">dkbb1@msn.com</a>								
	Tenants Union of Washington	Terri Anderson, Spokane Office and Statewide Policy Director	<a href="mailto:terria@tenantsunion.org">terria@tenantsunion.org</a>								
		John Alder	<a href="mailto:jralder@comcast.net">jralder@comcast.net</a>								
	Transportation Choices	Kelsey Mesher	<a href="mailto:kelsey@transportationchoices.org">kelsey@transportationchoices.org</a>								
	Washington Low Income Housing Alliance	Rachael Myers, Executive Director	<a href="mailto:rachaelm@wliha.org">rachaelm@wliha.org</a>								



## Public Participation Program Preliminary Outreach Schedule

Public Forum/Event	Date Scheduled	Notice Requirement	Documents Posted	Preliminary Location	Purpose
Reach out to Stakeholders	April 8th- April 19 <sup>th</sup>	N/A	N/A	N/A	Creation of preliminary stakeholder list. Planners will be responsible for contacting and reaching to stakeholders, to help create the formation of the primary stakeholder list for the 2026 update.
Comprehensive Plan Kickoff Meetings (Public Forum 1)	May 20th	May 5th	May 13th	Spokane Public Library 906 W Main Ave, Spokane, WA 99201	To inform the public on the comprehensive planning process.
Comprehensive Plan Kickoff Meetings (Public Forum 2)	May 23rd	May 8th	May 16th	Airway Heights Public Library 1213 S Lundstrom St Airway Heights, WA 9001	To inform the public on the comprehensive planning process.
Comprehensive Plan Kickoff Meetings (Public Forum 3)	May 28th	May 13th	May 21st	Cheney Public Libraries 610 First St Cheney, WA 99004	To inform the public on the comprehensive planning process.
Comprehensive Plan Kickoff Meetings. (Public Forum 4)	May 30th	May 15th	May 23rd	Medical Lake Public Library 321 E Herb St, Medical Lake WA, 99022	To inform the public on the comprehensive planning process.
Formation of Technical Advisory Committees Due	June 7th	N/A	N/A	N/A	Formation of Technical Advisory Committees
Housing Public Forum (Stakeholder Meeting)	June 1	May 17th	May 25th	TBD (zoom?)	Policy discussions with stakeholder and advocacy groups on current goals and policies re-writes.
Parks and Recreation Element Public Forum (Stakeholder Meeting)	June 27th	June 12	June 20	Spokane Public Library 906 W Main Ave, Spokane, WA 99201	Meet with stakeholders and the public to start the visioning process. This forum will identify needs, evaluate their satisfaction and existing recreational opportunities, and develop goals to guide the development of the parks and recreation element. WAC 365-196-440. Throughout the comprehensive planning process. The visioning process should be used while established level of service standards.

Comprehensive Plan Public Visioning Session	July 10 <sup>th</sup>	June 25th	July 3rd	Spokane Public Library 906 W Main Ave, Spokane WA 99201	Created to gain public feedback to help craft the vision statement of the comprehensive plan and comprehensive plan chapters. Gain information on what characteristics the public values most in Spokane County.
Natural Environment Public Forum (Stakeholder Meeting)	July 17th	July 2nd	July 10th	Spokane Public Library 906 W Main Ave, Spokane WA 99201	Create initial contact with stakeholders, the public, and the Technical Advisory Committee. Review current Designation and Performance Standards for the Natural Environment and for the Rural Element.
Climate Change and Resiliency Public Forum (Stakeholder Meeting)	July 24th	July 9th	July 17th	Spokane Public Library 906 W Main Ave, Spokane WA 99201	Establish initial in-person contact with stakeholders, the public and the climate policy advisory team (CPAT). Review menu of measures from Department of Commerce, determine greatest wants/needs from community with regards to climate change and resiliency.
Economic Development Public Forum	July 25th	July 10th	July 18th	Spokane Public Library 906 W Main Ave, Spokane WA 99201	Meet with stakeholders and public to discuss wants/needs for Spokane County economic development, establish elemental advisory team, discuss goals and policies revision and how to make them more actionable.
Rural Element Public Forum (Stakeholder Meeting)	July 26th	July 11th	July 19, 2024	Spokane Public Library 906 W Main Ave, Spokane WA 99201	Create initial contact with stakeholders, the public. Review of different zoning/development standards and innovative techniques. Review and redefine the definition of rural character and rural development. Preliminary evaluation of goals and policies.
Comprehensive Plan Public Visioning Session	July 31st	July 16	July 24	Spokane Public Library 906 W Main Ave, Spokane WA 99201	Created to gain public feedback to help craft the vision statement of the comprehensive plan and comprehensive plan chapters. Gain information on what characteristics the public values most in Spokane County.
Housing Public Forum (Stakeholder Meeting)	August 1	July 17th	July 25th	TBD (zoom?)	Discussions going over new proposed goals and policies.
Transportation Element Public Forum	August 7th	July 23rd	July 31st	Spokane Public Library 906 W Main Ave, Spokane WA 99201	Meet with stakeholders, of potential revisions for goals and policies for the Spokane County Transportation Element.



## Public Participation Program Public Comment Matrix

Comment/ Staff Change	Response	Original Text	Updated Text
Integration with SEPA	In accordance with WAC 365-196-600(3). Staff has updated the public participation program to add public involvement for the SEPA process to avoid duplication efforts.	N/A	<p>Consistent with WAC 197-11-210, Spokane County will integrate the requirements of SEPA and the Growth Management Act (GMA) to ensure that environmental analyses under SEPA can occur concurrently with and as an integral part of the planning and decision-making under GMA.</p> <p>Where a formal SEPA document is issued concurrently with a proposed GMA action that has a public comment period, the public comment period on the formal SEPA document shall be the same as the comment period on the GMA action, provided the comment period is not less than otherwise required of a SEPA document consistent with WAC 197-11-230.</p>
Concerns with 7-day notice for public forums	Staff believes that changing the 7-day notice requirement for public forums to a 15-day notice requirement is beneficial to increasing public involvement during the comprehensive planning process.	Public forum notices shall be advertised via the Spokesman-Review and Spokane County Comprehensive Plan web page no fewer than seven (7) days before the date of the forum.	Public forum notices shall be advertised via the Spokesman-Review and Spokane County Comprehensive Plan web page no fewer than fifteen (15) days before the forum date.
Strengthening the wordage of the document	Planning staff has strengthened the language of the public participation program by changing multiple “may” statements to “will statements.	N/A	<b>Example:</b> Spokane County <del>may</del> <b>will</b> use many innovative and traditional methods to ensure the county can make documents accessible to the public.
Grammatical/stylistic errors	Spokane County has updated the document for grammatical and stylistic changes	N/A	N/A
Stakeholder Involvement	Spokane County building and planning staff has created a separate section detailing stakeholder involvement. This section details the specifics about how stakeholders will be involved during the comprehensive planning process.	N/A	<p style="text-align: center;"><u>Stakeholder Involvement</u></p> <p>Stakeholders will play a critical role in the upcoming comprehensive plan update. Each required GMA Element will have a specific set of stakeholders that will be involved in the comprehensive planning process. Staff will organize and hold forums for each GMA element to deliberate and discuss planning related topics, which stakeholders may participate in. Each element will hold multiple forums to ensure that the public is given early and continuous participation throughout the whole comprehensive planning process. Technical Advisory Committees will be created for specific GMA Elements and comprehensive planning chapters. Technical Advisory Committees will assist and provide feedback to planning staff on comprehensive planning topics.</p> <p>If you are interested in becoming a stakeholder for the 2026 Comprehensive Plan Periodic Update. Please email, <a href="mailto:2026CompPlan@spokanecounty.org">2026CompPlan@spokanecounty.org</a> for more information on how to become involved as a stakeholder.</p>

Clarification for Stakeholders & Community Coordination	Added clarification about the stakeholder list.	This preliminary list is subject to change throughout the process as more information is provided to county staff and additional agencies and groups become involved in the 2026 Comprehensive Plan Periodic Update.	This preliminary list is an example of stakeholders that will be included during the comprehensive planning process. The stakeholder list is subject to change throughout the process as more information is provided to county staff and additional agencies and groups become involved in the 2026 Comprehensive Plan Periodic Update. Planning staff has compiled a more extensive list of additional stakeholders outside of the example group provided in the public participation program.
Stakeholder group addition	Spokane County has added an addition section to the list of primary stakeholders' group.		Civic and community groups: Spokane County will contact different Civic and Community groups throughout the comprehensive planning process.
Partnership Building	Throughout the comprehensive planning process, planning staff will strive to provide equitable engagement. To help accomplish this task, Spokane county will want to build partnerships during the comprehensive plan to increase involvement.	N/A	Spokane County will develop partnerships with community organizations and organizations that represent underserved communities or led by people of color. This will help ensure that the county is reaching to diverse segments of the population.
Reaching out to people where they are. Underserved community members.	To help increase equitable engagement amongst underserved community members. Planning staff have added going to events led by underserved, overburdened, and vulnerable community members to help increase access to comprehensive planning. This also helps fulfill guidance from House bill 1181.	N/A	Spokane County may also consider attending and participating in events that are led by underserved, vulnerable, and overburdened community members. This will help ensure that different segments of the population are included during the comprehensive planning process
Virtual/Remote Participation	Staff has added this section to increase clarity for the public participation program, relaying that planning staff will provide virtual/remote participation throughout the comprehensive planning process.	N/A	Virtual/Remote Participation Spokane County recognizes the importance of accessibility and equity in the planning process. Staff recognizes it can be difficult for members of the public to attend and participate in the planning process. To help ensure that the public is given adequate opportunities to participate in this process, Spokane County is committed to providing a virtual option for all meetings, workshops, and public forums. This commitment will help improve community engagement and equity in planning, while ensuring that typically underserved communities are given more accessible participation methods.



Adding Comprehensive Planning Chapters	Staff has added a preliminary set of comprehensive planning chapters into the public participation program. This will help provide further guidance and clarity to the public.		<p>Comprehensive Plan Chapters</p> <p>Spokane County will be building its comprehensive plan based off the following list of GMA Elements and current comprehensive plan chapters. Extensive and continuous public outreach and coordination with stakeholders will be included throughout the updating and development of these chapters.</p> <p>This is a preliminary list of chapter titles. Chapter titles may change as staff continues its comprehensive planning research. Each topic will be considered in the context of relevant GMA Elements, its role in cumulative impacts, and its role as part of the Spokane County vision for growth.</p> <ul style="list-style-type: none"> <li>• Housing</li> <li>• Urban Land Use</li> <li>• Rural Land Use</li> <li>• Natural Resource Lands</li> <li>• Economic Development</li> <li>• Climate change and resiliency</li> <li>• Transportation</li> <li>• Parks and Recreation</li> <li>• Economic Development</li> <li>• Natural Environment</li> <li>• Capital Facilities and Utilities</li> <li>• Cultural Resources</li> </ul>
Stakeholder involvement with comprehensive planning chapters	This addition gives further clarification about opportunities that the public will have to become further involved with the updating of comprehensive plan chapters.	N/A	The public and stakeholder groups will have multiple opportunities to be involved with the updating of the comprehensive plan chapters. This will include public forums, such as visioning sessions, outreach sessions, charrettes, and public/stakeholder workshops.
Public Outreach Performance Measures	Added clarification about public outreach performance measures in relation to the hiring of a professional communications staff member.		Spokane County Building and Planning will be hiring a professional communications staff member for the comprehensive plan update. One of their responsibilities will be to help create goals for public outreach, so planning staff can measure the success of public engagement. The staff member will also help refine the public outreach performance metrics that staff will use to measure public outreach.
Added clarification about public outreach measures	Added clarification about how performance measures will be made in relation to the professional communications staff member.	During this process, Spokane County may follow specific metrics to report back to the public. This includes but is not limited to:	The following are examples of public outreach metrics that Spokane County may use to report back to the public. Public Outreach metrics will be further refined when a professional communications staff member is hired. Current performance measures include but is not limited to:
Change in procedural wording for public documents		Digital and hard copies of documents related to the comprehensive plan update shall be made available via the Building and Planning web at least seven days before the forum for in office review at the Building and Planning office and, as appropriate through other divisions or agencies.	Digital and hard copies of documents related to the scheduled forum shall be made available via the Building & Planning webpage and at the Building & Planning office at least seven days prior to the public forum and, as appropriate, through other divisions or agencies.

## Housing Requirements

**Exhibit 12. Example of relating zone categories to housing types and income levels served in moderate-cost communities**

Zone category	Typical housing types allowed	Lowest potential income level served		Assumed affordability level for capacity analysis
		Market rate	With subsidies and/or incentives	
Low Density	Detached single family homes	Higher income (>120% AMI)	Not typically feasible at scale*	Higher income (>120% AMI)
Moderate Density	Townhomes, duplex, triplex, quadplex	Moderate income (>80-120% AMI)	Not typically feasible at scale*	Moderate income (>80-120% AMI)
Low-Rise Multifamily	Walk-up apartments, condominiums (2-3-floors)	Low income (>50-80% AMI)	Extremely low and Very low income (0-50% AMI)	Low income (0-80% AMI) and PSH
Mid-Rise Multifamily	Apartments, condominiums	Low income (>50-80% AMI)	Extremely low and Very low income (0-50% AMI)	Low income (0-80% AMI) and PSH
ADUs (all zones)	Accessory Dwelling Units on developed residential lots	Low income (>50-80% AMI)	N/A	Low income (>50-80% AMI) – Group with Low-Rise and/or Mid-Rise Multifamily

## What are the GMA housing requirements?

House Bill 1220 (2021) amended the Growth Management Act (GMA) to instruct local governments to “plan for and accommodate” housing affordable to all income levels. This significantly strengthened the previous goal, which was to encourage affordable housing. The amended law also directed the Department of Commerce to project future housing needs for jurisdictions by income bracket and made significant updates to how jurisdictions are to plan for housing in the housing element of their comprehensive plans. These new changes to local housing elements include:

- **Planning for sufficient land capacity for housing needs**, including all economic segments of the population (moderate, low, very low and extremely low income, as well as emergency housing and permanent supportive housing).
- **Providing for moderate density housing options within Urban Growth Areas (UGAs)**, including but not limited to duplexes, triplexes and townhomes.
- **Making adequate provisions for housing for existing and projected needs for all economic segments of the community**, including documenting programs and actions needed to achieve housing availability.
- **Identifying racially disparate impacts, displacement and exclusion** in housing policies and regulations, and beginning to undo those impacts; and identifying areas at higher risk of displacement and establishing anti-displacement policies.

## How do we plan to meet these requirements?

Jurisdictions are required to show their land capacity for housing for all economic segments of the community through their land use and zoning and the associated residential densities within. This

capacity is calculated using assumptions about the types of housing each household segment is likely to occupy. Because the County does not build housing directly, The Washington State Department of Commerce provides guidance on which income levels are likely to be served by new market-rate housing production in each zone category based upon the balance of supply and demand (see Exhibit 12). Additionally, identifying and utilizing resources like subsidies and/or incentives (vouchers, density bonuses for affordable units, etc.) for low-income households can be used to help meet housing needs. Once our land capacity analysis is complete and housing units are allocated, we will adjust our land use policies and zoning regulations to meet our housing needs in a way that reflects the Board’s guidance for our Spokane County community.

## What are the benefits of housing-type diversity?

Allowing for a range of housing types provides greater flexibility for the market to react to growing housing needs. If a jurisdiction proves additional capacity and reduces barriers to more market-rate housing development, this would be expected to reduce housing costs compared to taking no action. Additionally, having a range of housing types and mixed uses reduces the sprawling development which in turn provides many positive externalities for the environment, economic viability, and the sense of community.



Source: *Guidance for Updating Your Housing Element*, pg. 33, WA State Department of Commerce

*\*PSH: Publicly Supported Housing*

## What has been accomplished so far?

A preliminary working document for various housing inventory analyses has been completed using the most recent data available, which will be updated in 2025 with the most current data. A housing inventory methodology has been created to ensure that the data sources and formulas are consistent when performing this update. These inventory items include, but are not limited to:

- Median home and rental costs
- Vacancy rates
- Number of homes constructed
- Number of building permits by jurisdictions
- Households lacking necessities
- Affordable by AMI versus average rent
- Housing characteristics, such as household types, household size, owner vs renter tenure, subsidized housing, median household income, and cost burdened households by AMI.
- Unit gap analysis by affordability

Planning staff initiated collaboration with the Spokane County Housing and Community Development department early in the process to ensure coordination between the SpoCo comprehensive plan periodic update and their 5-year plan update and share knowledge and data between the two groups. Initial outreach with housing stakeholders such as the Spokane Housing Authority, Community Frameworks, Spokane Low Income Housing Consortium, and others has started to establish relationships, discuss our roles and

tasks, and learn about the work and expertise these groups hold.

Additionally, we have begun analyzing our current goals and policies, identifying potentially discriminatory language and how policies are currently being implemented (or not implemented), and began adjusting current goals and policies to include clearer language. These adjustments will continue to be workshopped both internally with current and long-range staff and externally with housing stakeholder groups. One public outreach workshop was conducted, in which planning staff presented the history of housing discrimination in Spokane County, along with our policy analysis, which identified potentially discriminatory policies. This workshop served both as an informative presentation and an opportunity for the public and housing stakeholders to provide feedback and discussion on our policy analysis.

## Housing Allocation Breakdown

### What is the HAPT?

The Department of Commerce developed the Housing for All Planning Tool (HAPT) to help jurisdictions determine how to fairly allocate population growth through comprehensive planning. It will help ensure that all Spokane County jurisdictions are working with the same growth assumptions.

Spokane County is required to demonstrate capacity for housing needs in general and for various income groups specifically. HAPT assists with this by

jurisdiction's percentage of the total population at the end of 2046.

% of 2026-2046 Growth			Income Level (% of )				
			Total	0-30% Non-PSH	PSH	>30-50%	>50-80%
0.07 %	Rockford town	Estimated Housing Supply (2020)	195	0	0	62	85
		Allocation Method B (2020-2046)	53	22	6	-22	-1
0.00 %	Spangle city	Estimated Housing Supply (2020)	127	6	0	42	56
		Allocation Method B (2020-2046)	0	0	0	0	0
23.34 %	Spokane city	Estimated Housing Supply (2020)	99,938	3,534	937	19,479	47,090
		Allocation Method B (2020-2046)	17,548	6,955	1,694	-327	-7,279
20.90 %	Spokane Valley city	Estimated Housing Supply (2020)	43,751	1,265	0	6,515	21,579
		Allocation Method B (2020-2046)	15,713	4,044	1,332	3,179	-1,429
0.01 %	Waverly town	Estimated Housing Supply (2020)	55	6	0	37	6
		Allocation Method B (2020-2046)	8	-1	1	-26	15

breaking down the income groups by jurisdiction. An example (lightly edited for clarity) can be seen below.

### What are the various methods?

The HAPT provides two primary methods of allocating growth.

**Method A:** flatly distributes housing units for all incomes based solely on the percentage of the total growth a jurisdiction is projected to receive.

For example, the County is projected to require 8,844 units of additional 50-80% AMI housing over the next 20 years, as shown in a highlighted cell on the following page. Using method A, these 8844 units would be split across jurisdictions based on the percentage of growth that they are expected to receive. Unincorporated Spokane County, projected to receive 35.22% of the County's growth, is distributed 35.22% of these 8844 units.

$$8,844 * 35.22\% = 3,114.85 \text{ (rounded up to 3,115)}$$

This same process is repeated for all jurisdictions. In this example, Airway Heights would receive 6.66% of the aforementioned units, Cheney would receive 3.37%, and Fairfield, which is not projected to grow at all, would receive 0%.

**Method B:** does not factor in the growth distribution from 2026-2046 in the same way. Instead, it distributes units at different AMIs based on a

In practical terms, this means that jurisdictions are allocated units based on population, not growth.

This discrepancy results in some significant differences between methods A and B. For example, the formulas used in method B can result in negative distributions, as can be seen below.

These negative numbers do not mean that jurisdictions need to plan to demolish housing or transition it to other AMIs. It is purely a mathematical function that shows that these units are being moved to other jurisdictions. The -7279 number for 50-80% AMI in Spokane, for example, means that these units have been distributed to other jurisdictions in the sheet based on the methodology explained above.

**Method C:** is not mentioned in HAPT, but it is another option available. It refers to the County developing a criteria other than A or B. There is no specific breakdown as to what this means because it encompasses a wide range of potential options.

### What do we recommend?

County planning staff recommends starting with Method A as our hypothesis. It is the most straightforward, lacks the confusing data artifacts of method B, and most equally distributes housing for all AMIs based on the coming growth patterns, agreed to by all jurisdictions within the County. As work is done, it is possible that Method C could form as a refinement of A.

HAPT Method A

Spokane County		Projection Year: 2046		Permanent Housing Needs by Income Level (% of Area Median Income)							Emergency Housing Needs (Temporary)
		Population Target = 654,665		Total	0-30%		>30-50%	>50-80%	>80-100%	>100-120%	
		Countywide Estimated Housing Supply (2020)	221,840	6,613	937	34,798	81,803	32,035	20,981	34,673	1,192
		Countywide Additional Units Needed (2020-2046)	75,184	19,905	5,714	13,620	8,844	4,772	3,937	18,392	3,037
		Sum of Allocation to Jurisdictions (from User Inputs)	75,177	19,903	5,713	13,619	8,843	4,772	3,937	18,390	3,036
User Input - % Share of County Population Growth. Values must sum to 100%				99.99%	<-- Sum of user inputs for jurisdiction shares of county future net housing need. If below 100%, increase shares. If above 100%, decrease shares.						
				Increase 0.01							
		* The location of 28 emergency housing beds within Spokane County is unknown. Therefore, they are not included in the jurisdiction table below.		Permanent Housing Needs by Income Level (% of Area Median Income)							Emergency Housing Needs (Temporary) *
				Total	0-30%		>30-50%	>50-80%	>80-100%	>100-120%	
35.21 %	Unincorporated Spokane County	Estimated Housing Supply (2020)	59,013	1,179	0	5,981	14,559	9,421	9,603	18,270	30
		Allocation Method A (2020-2046)	26,472	7,008	2,012	4,796	3,114	1,680	1,386	6,476	1,069
6.66 %	Airway Heights city	Estimated Housing Supply (2020)	3,626	67	0	685	1,997	545	134	198	0
		Allocation Method A (2020-2046)	5,007	1,326	381	907	589	318	262	1,225	202
3.37 %	Cheney city	Estimated Housing Supply (2020)	5,354	256	0	935	3,097	690	153	223	0
		Allocation Method A (2020-2046)	2,534	671	193	459	298	161	133	620	102
1.36 %	Deer Park city	Estimated Housing Supply (2020)	1,902	45	0	434	804	275	99	245	0
		Allocation Method A (2020-2046)	1,023	271	78	185	120	65	54	250	41
0.00 %	Fairfield town	Estimated Housing Supply (2020)	228	5	0	79	104	23	5	12	0
		Allocation Method A (2020-2046)	0	0	0	0	0	0	0	0	0
0.00 %	Latah town	Estimated Housing Supply (2020)	88	0	0	35	41	6	2	4	0
		Allocation Method A (2020-2046)	0	0	0	0	0	0	0	0	0
8.78 %	Liberty Lake city	Estimated Housing Supply (2020)	4,915	39	0	208	1,133	1,238	930	1,367	0
		Allocation Method A (2020-2046)	6,601	1,748	502	1,196	776	419	346	1,615	267
0.24 %	Medical Lake city	Estimated Housing Supply (2020)	1,828	184	0	159	839	329	96	221	0
		Allocation Method A (2020-2046)	180	48	14	33	21	11	9	44	7
0.05 %	Millwood city	Estimated Housing Supply (2020)	820	27	0	147	413	142	37	54	0
		Allocation Method A (2020-2046)	38	10	3	7	4	2	2	9	2
0.07 %	Rockford town	Estimated Housing Supply (2020)	195	0	0	62	85	25	7	16	0
		Allocation Method A (2020-2046)	53	14	4	10	6	3	3	13	2
0.00 %	Spangle city	Estimated Housing Supply (2020)	127	6	0	42	56	12	3	8	0
		Allocation Method A (2020-2046)	0	0	0	0	0	0	0	0	0
23.34 %	Spokane city	Estimated Housing Supply (2020)	99,938	3,534	937	19,479	47,090	11,873	7,118	9,907	1,134
		Allocation Method A (2020-2046)	17,548	4,646	1,334	3,179	2,064	1,114	919	4,293	709
20.90 %	Spokane Valley city	Estimated Housing Supply (2020)	43,751	1,265	0	6,515	21,579	7,456	2,792	4,144	0
		Allocation Method A (2020-2046)	15,713	4,160	1,194	2,846	1,848	997	823	3,844	635
0.01 %	Waverly town	Estimated Housing Supply (2020)	55	6	0	37	6	0	2	4	0
		Allocation Method A (2020-2046)	8	2	1	1	1	1	0	2	0