



Spokane County

WASHINGTON

2025 General Fund Preliminary Budget Tabulation

As of September 3, 2024

General Fund

2025 Preliminary Budget

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	63,893,602	58,804,366	61,020,000	59,592,000
Sales and Use Tax	76,227,467	77,669,708	79,315,000	79,315,000
Other Taxes	164,537	180,872	182,000	200,000
License & Permits	2,321,431	2,253,859	2,646,000	2,582,000
Intergovernmental	9,176,948	9,522,465	8,920,000	9,708,000
Charge for Services	65,974,947	71,761,934	63,785,000	66,931,000
Fines and Penalties	4,938,622	4,461,062	4,713,000	4,740,000
Miscellaneous	5,381,741	13,832,383	22,088,326	23,414,000
Other Financing Sources	13,303,345	11,024,036	11,868,000	9,767,000
Beginning Fund Balance	-	-	11,366,674	971,000
Total Revenue	241,382,641	249,510,684	265,904,000	257,220,000
<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	557,000	550,000
Salaries and Wages	107,213,396	114,315,952	123,569,294	133,583,000
Employee Benefits	42,420,637	44,860,930	46,605,386	50,115,000
Supplies	9,492,579	9,645,023	10,586,627	10,491,000
Services	51,263,048	54,215,195	66,045,693	60,838,000
Governmental Transfers	18,081,489	4,126,750	2,506,000	487,000
Capital	5,210,337	9,312,015	9,595,000	-
Debt Services	4,287,707	6,808,356	6,439,000	5,871,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(14,664,000)
Total Expense	237,969,192	243,284,220	265,904,000	247,271,000
Net	3,413,449	6,226,464	-	9,949,000

**General Fund
2025 Preliminary Budget by Agency**

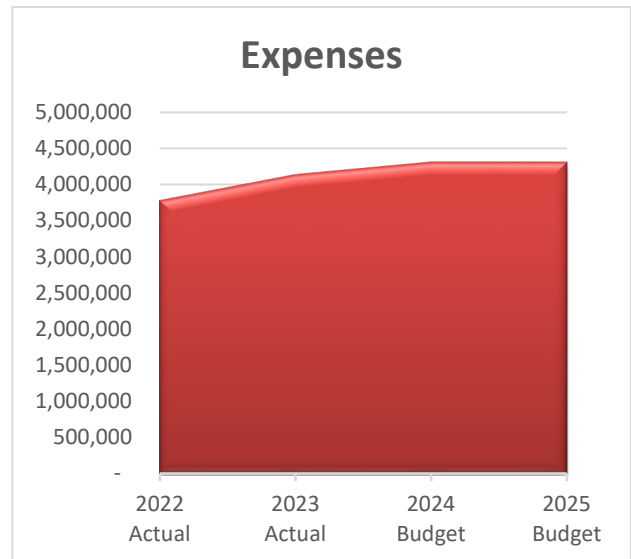
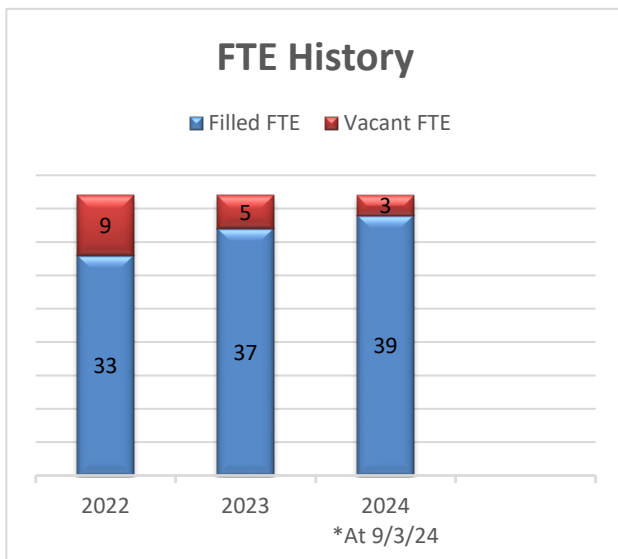
Agency	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Agency Request	Adjustment to Target	2025 Preliminary Budget
Animal Control	3,764,952	4,098,661	4,301,000	4,603,000	(302,000)	4,301,000
Assessor	4,210,849	4,513,340	4,629,000	5,061,000	(432,000)	4,629,000
Auditor	2,746,303	2,931,506	3,290,000	3,290,000	-	3,290,000
Auditor Elections	1,980,648	1,949,218	2,616,000	3,032,000	(416,000)	2,616,000
Board of Equalization	172,906	187,232	194,000	194,000	-	194,000
Civil Service	214,159	235,655	258,000	260,000	(2,000)	258,000
Clerk of Superior Court	3,215,131	3,792,477	4,299,000	4,619,000	(320,000)	4,299,000
Commissioners	964,599	1,566,098	1,613,000	1,654,000	(41,000)	1,613,000
Cooperative Extension	521,515	533,081	537,000	537,000	-	537,000
Counsel For Defense	1,540,898	1,572,786	1,692,000	1,733,000	(41,000)	1,692,000
Dept of Emergency Mgmt	1,213,448	877,790	720,000	728,000	(8,000)	720,000
Detention Services	52,638,413	53,907,262	60,738,000	60,720,000	-	60,720,000
District Court	5,696,999	6,092,245	7,278,000	7,568,000	(290,000)	7,278,000
Economic Development	1,171,129	545,305	1,004,000	700,000	-	700,000
Emergency Communications	3,208,390	3,208,390	3,353,000	3,353,000	-	3,353,000
Executive Management	1,630,804	1,988,907	2,223,000	2,223,000	-	2,223,000
Facilities	6,817,033	7,685,709	8,164,000	8,164,000	-	8,164,000
Hearing Examiner	232,168	230,700	237,000	279,000	(42,000)	237,000
Human Resources	1,689,666	1,972,386	2,311,000	2,311,000	-	2,311,000
Internal Services	11,964,296	11,986,489	12,707,000	12,707,000	-	12,707,000
Juvenile	7,794,506	8,268,774	7,708,000	7,839,000	(131,000)	7,708,000
Law & Justice Administration	647,889	617,367	465,000	465,000	-	465,000
Medical Examiner	2,887,827	2,899,031	3,028,000	3,064,000	(36,000)	3,028,000
Non-Departmental	21,088,830	10,752,826	14,624,000	6,185,000	-	6,185,000
Outside Agencies	3,012,352	3,039,758	3,398,000	3,215,000	-	3,215,000
Parks & Recreation	3,446,337	3,804,004	4,293,000	4,265,000	-	4,265,000
Planning	-	-	2,105,000	2,114,000	(9,000)	2,105,000
Pre-Trial Services	1,003,160	1,056,143	1,089,000	1,089,000	-	1,089,000
Prosecuting Attorney	13,951,138	14,680,975	15,615,000	17,061,000	(1,446,000)	15,615,000
Public Defense	8,866,060	9,402,920	9,772,000	10,491,000	(719,000)	9,772,000
Public Records	333,311	399,217	382,000	382,000	-	382,000
Purchasing	1,204,324	1,393,399	1,484,000	1,418,000	-	1,418,000
Risk Management	956,652	1,107,496	1,178,000	1,262,000	(84,000)	1,178,000
Sheriff	50,896,535	54,772,342	56,963,000	66,492,000	(9,529,000)	56,963,000
Superior Court	8,269,170	8,926,499	9,157,000	9,737,000	(580,000)	9,157,000
Treasurer	2,806,458	2,976,217	2,884,000	3,120,000	(236,000)	2,884,000
Sub-Total	232,758,855	233,972,205	256,309,000	261,935,000	(14,664,000)	247,271,000
Capital Expenditures	5,210,337	9,312,015	9,595,000	-	-	-
Total Expenditures	237,969,192	243,284,220	265,904,000	261,935,000	(14,664,000)	247,271,000

Animal Control

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	912,099	864,787	970,000	1,096,000
Intergovernmental	-	-	-	-
Charge for Services	1,257,718	1,340,595	1,844,000	2,080,000
Fines and Penalties	-	-	-	-
Miscellaneous	456,212	248,063	154,000	63,000
Other Financing Sources	440,706	437,956	440,000	441,000
Beginning Fund Balance	-	-	-	-
Total Revenue	3,066,736	2,891,401	3,408,000	3,680,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	1,509,848	1,790,962	2,023,149	2,312,000
Employee Benefits	707,595	849,318	892,851	1,062,000
Supplies	579,656	412,067	411,000	384,000
Services	527,148	608,358	534,000	404,000
Governmental Transfers	-	-	-	-
Capital	6,635	31,336	2,047	-
Debt Services	440,706	437,956	440,000	441,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(302,000)
Total Expense	3,771,587	4,129,997	4,303,047	4,301,000



Operating Actual vs Budget History

Agency 420 - Animal Control

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3080088-Beginning Fund Balance	-	-	-	-
3223088-Animal License-Renewals	-	-	-	-
3223188-Animal Licenses	912,099	864,787	970,000	1,096,000
3417003-Sale of Animals	10,550	19,477	-	-
3417005-Sale of Merchandise	5,835	6,078	5,000	3,600
3417088-Sales of Merchandise	-	12	14,000	18,600
3452301-Animal Control-Impound Fees	23,816	11,029	12,000	16,400
3452302-Animal Control-Boarding	18,290	9,178	10,000	16,400
3452303-Animal Control-Disposal	5,446	2,480	4,000	3,400
3452304-Animal Control-Pickup	6,807	4,082	4,000	7,200
3452305-Animal Control-Neutering	43,007	92,272	62,000	100,000
3452306-Clinic Fees	9,388	10,758	8,000	3,400
3452387-Animal Control Holding Fee	-	-	-	-
3452388-Animal Control & Shelter Svcs	148	240	499,000	1,413,000
3452399-IG Svcs-Animal Control & Shelt	1,134,432	1,184,989	1,226,000	498,000
3611188-Investment Interest	-	-	-	-
3611199-Fair Market Value Adjustment	-	-	-	-
3670088-Contribut/Donation Private Src	421,002	202,800	154,000	63,000
3670188-Contrib-Private for Capital	35,000	45,117	-	-
3690088-Unclassified	-	-	-	-
3698188-Cashier Over & Short	199	95	-	-
3699088-Other Misc Revenue	-	-	-	-
3699188-Miscellaneous	11	52	-	-
3699288-Miscellaneous	-	-	-	-
3970888-Op Tr Fd 135	440,706	437,956	440,000	441,000
	3,066,736	2,891,401	3,408,000	3,680,000
Total Revenue	3,066,736	2,891,401	3,408,000	3,680,000
0001-Annual Operating Contingency	-	-	-	-
0100-Depreciation	-	-	-	-
0800-Est Ending Fund Balance	-	-	-	-
0900-2025 Target Adjustments	-	-	-	(302,000)
1101-Salary	1,228,645	1,596,761	1,905,609	2,141,000
1103-Out of Class	-	478	-	-
1104-Shift Differential	-	-	-	-
1106-Pay Off	27,997	10,103	-	-
1108-Extra Help	72,321	92,531	50,000	126,000
1113-Cell Phone Allowance	540	360	540	-
1120-One-time Pay Event	33,750	-	-	-
1202-Overtime	136,224	82,205	59,000	37,000
1203-Holiday Pay/OT	10,372	8,524	8,000	8,000
2301-Life	2,813	3,106	3,666	3,948
2302-FICA	113,386	134,279	145,824	163,827
2303-Medical	301,115	377,480	399,948	513,791

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 420 - Animal Control

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
2304-PERS	145,129	169,471	180,275	195,090
2305-Industrial	103,593	112,158	106,369	117,753
2306-LEOFF	-	-	-	-
2308-Dental	32,220	40,012	44,148	51,066
2313-State FML	2,397	3,902	2,793	4,528
2315-LTD	6,120	7,813	8,570	10,663
2316-Short Term Disability	822	1,097	1,258	1,334
3111-Office Supply	13,293	10,735	15,500	11,000
3140-Publications	-	-	-	-
3150-Clothing	7,347	7,482	3,500	7,000
3160-Food	-	-	-	-
3189-Pharmacy	95,301	48,785	120,000	100,000
3190-Other Supply	401,647	336,724	261,000	265,000
3194-PC Parts	-	-	-	-
3210-Fuel Consumed	1,229	1,077	1,000	1,000
3400-Resale Items	-	-	-	-
3551-Attractive Equipment	60,839	7,264	10,000	-
4111-Advertising	707	(8)	-	-
4114-Information System Services	-	-	-	-
4115-Banking Services	15,458	18,091	10,000	13,000
4125-Training/Registration	-	60	500	2,000
4148-Alarm Monitoring	1,991	2,208	2,000	3,000
4190-Other Professional Services	60,837	69,131	122,000	80,000
4192-Veterinarian Services	233,566	258,282	120,000	70,000
4210-Telephone	25,693	31,821	26,000	27,500
4220-Postage	3,636	8,111	16,000	1,100
4221-Postal Courier	510	508	1,000	-
4290-Other Communication	1,318	1,133	1,000	1,000
4350-Travel	-	5,313	5,000	12,000
4421-External Taxes/Operating Asses	3,494	4,678	7,000	8,000
4502-Interfund Motor Pool	119,080	139,583	144,000	144,000
4510-Rental/Lease of Space	-	-	-	-
4520-Rental/Lease of Equipment	1,163	-	-	-
4630-Liability	-	-	-	-
4632-Liability Insurance	-	-	-	-
4650-Industrial Insurance	2,129	1,780	12,000	1,000
4660-Unemployment Ins	3,282	229	3,000	-
4720-Electricity	-	-	-	-
4730-Gas	-	-	-	-
4740-Sewer	578	579	600	1,000
4750-Waste Disposal	22,998	22,705	18,400	22,400
4760-Water	-	-	-	-
4810-Equipment Repair/Maintenance	9,309	402	1,000	3,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 420 - Animal Control

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4811-Repair & Maintenance Contract	4,006	2,279	2,000	3,000
4812-Vehicle Repair Maintenance	198	424	500	1,000
4820-Bldg Repair & Maintenance	9,379	30,841	30,000	3,000
4920-Dues & Membership	-	-	-	-
4940-Printing & Binding	3,156	7,634	7,000	1,000
4987-Snowplowing	4,660	2,573	5,000	7,000
4996-Indirect Costs	-	-	-	-
5543-Op Tr to Fd 010	-	-	-	-
6290-Other Bldgs & Structures	-	-	-	-
6410-Office Machinery	-	-	-	-
6460-Hardware/Software	6,635	-	-	-
6490-Other Machinery	-	31,336	2,047	-
7100-General Obligation Bonds	255,000	265,000	160,000	146,000
7500-Capital Lease Installment	-	-	-	-
8300-Interest Long Term Debt Ext	185,706	172,956	280,000	295,000
8302-Interest Expense - Leases	-	-	-	-
8400-Debt Issue Cost	-	-	-	-
	3,771,587	4,129,997	4,303,047	4,301,000
Total Expense	3,771,587	4,129,997	4,303,047	4,301,000



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Animal Control						
Department Head						
Director, Regional Animal Prot	-	1.0	1.0	-	1.0	-
Manager						
Shelter Operations Manager	1.0	-	1.0	-	1.0	-
Field Operations Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Office Manager	1.0	-	1.0	-	1.0	-
Special Programs Coord - SCRAP	1.0	-	1.0	-	1.0	-
Animal Services Veterinarian	1.0	-	1.0	-	1.0	-
Non Manager						
Animal Protection Officer Ast	-	-	1.0	-	1.0	-
Admin Support Specialist 3	1.0	-	1.0	-	1.0	-
Accounting Technician 2	1.0	-	1.0	-	1.0	-
Shelter Technician 2	4.0	1.0	4.0	1.0	5.0	-
Shelter Technician 1	8.0	-	8.0	-	8.0	-
Animal Protection Officer	7.0	2.0	7.0	1.0	8.0	-
Animal Services Rep	6.0	5.0	9.0	2.0	8.0	3.0
Licensed Veterinary Technician	1.0	-	-	1.0	1.0	-
Total FTE	33.0	9.0	37.0	5.0	39.0	3.0



Agency	SCRAPS	Total 2025 Requested Increase
Department ID (If applicable)	3301000	
Program (If applicable)		

Description of Requested Increase

Animal Service Representative (x3)

RCW (If Applicable):

Service Level Impact:

Current vacancy level (x2) has resulted in increased phone hold times (up to 90 minutes) and longer customer lines for in person assistance. A third ASR position would allow better processing of customer service calls/assistance as well as processing mail and online licensing applications.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-	\$ 3	\$ 105,348	\$ 76,440	\$ 181,788
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 181,788

Agency	SCRAPS	Total 2025 Requested Increase
Department ID (If applicable)	3303000	
Program (If applicable)		

Description of Requested Increase

Shelter Technician 1 (x5)

RCW (If Applicable):**Service Level Impact:**

With Increased Animal Population, current staffing levels across 2 shifts 7/365 (holidays are also staffed) creates animal welfare concerns. Any absences or shortages creates excessive overtime, staff absences and increased potential for disease to spread amongst animals in the facility, violating Spokane County Code Title 5.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-	\$ 5	\$ 183,045	\$ 109,185	\$ 292,230
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 292,230



Agency	SCRAPS	Total 2025 Requested Increase
Department ID (If applicable)	330VMED	
Program (If applicable)		

Description of Requested Increase

Veterinarian and Licensed Veterinary Technician

RCW (If Applicable):

Service Level Impact:

Adding an additional veterinarian would allow for a decrease in offsite/outourced services and coverage for Spokane County Code Title 5 mandated spay/neuter/rabies. Animals are currently adopted but waiting for spay/neuter as our current veterinarian does not have the bandwidth for the current workload. Animals that are spayed/neutered would be able to leave the facility same day as adopted. An LVT would be required for each additional veterinarian added.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-	\$ 1	\$ 120,577	\$ 51,422	\$ 171,999
-	\$ 1	\$ 50,382	\$ 41,028	\$ 91,410
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 263,409



Agency	SCRAPS	Total 2025 Requested Increase
Department ID (If applicable)	3301000	
Program (If applicable)		

Description of Requested Increase

Public Relations/Grant writer

RCW (If Applicable):

Service Level Impact:

An additional FTE PR/Grants person is requested; this person would handle media requests with the assistance of the Communications Department, manage social media for SCRAPS. This FTE would also research and apply for grants that would further the mission of SCRAPS and assist with programs. BOCC has interest in this position.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-	\$ 1	TBD	TBD	TBD
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
				Total
Total 2025 Requested Increase				



Agency	SCRAPS	Total 2025 Requested Increase
Department ID (If applicable)	330VMED	
Program (If applicable)		

Description of Requested Increase

Replace VMED M&O reduction for animal health/welfare

RCW (If Applicable):

Service Level Impact:

Budget Lines were reduced to reflect 2025 budget impacts; requesting initial budget level to service the stray animal population that is required by various Interlocal Agreements and Spokane County Code Title 5. Veterinary Services \$60,000, Pharmacy \$20,000

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 20,000			\$ 20,000
Services	\$ 60,000			\$ 60,000
-				
-				
Total 2025 Requested Increase				Total
				\$ 80,000



Agency	SCRAPS	Total 2025 Requested Increase
Department ID (If applicable)	3303000	
Program (If applicable)		

Description of Requested Increase

Replace Sheltering M&O reduction for animal health/welfare

RCW (If Applicable):

Service Level Impact:

Budget Lines were reduced to reflect 2025 budget impacts; requesting initial budget level to service the stray animal population that is required by various Interlocal Agreements and Spokane County Code Title 5 and maintain the facility that houses those animals. Building Maint: \$9,000

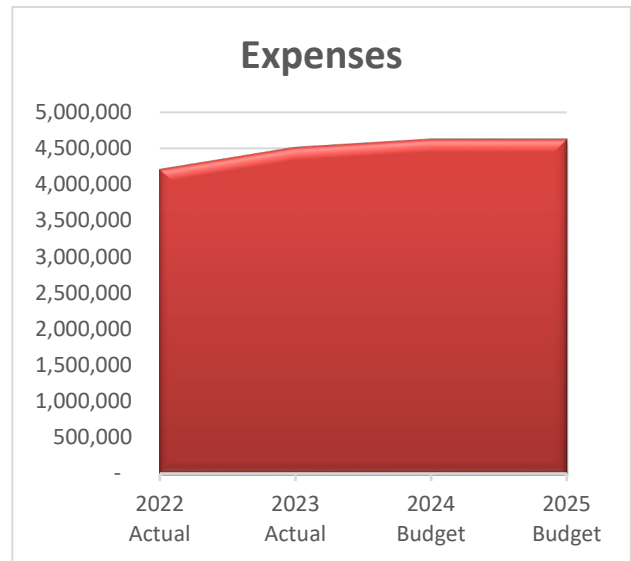
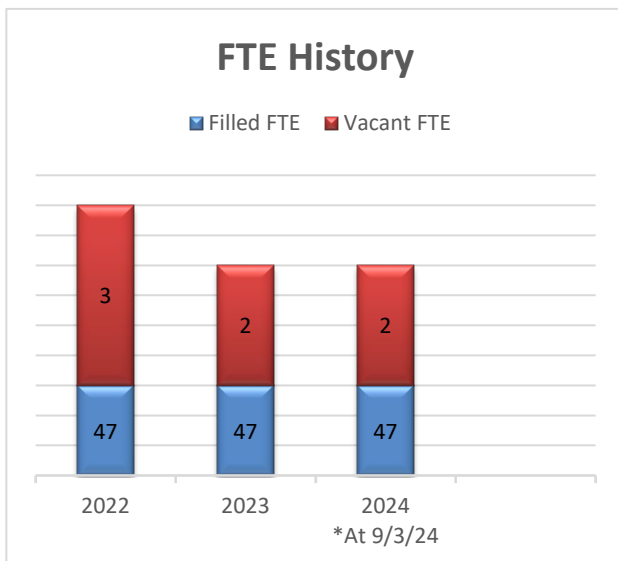
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services	\$ 9,000			\$ 9,000
-				
-				
				Total
Total 2025 Requested Increase				\$ 9,000

Assessor

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	53,787	42,946	45,000	45,000
Fines and Penalties	-	-	-	-
Miscellaneous	9	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	53,796	42,946	45,000	45,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	2,542,474	2,771,429	2,918,245	3,211,000
Employee Benefits	1,454,311	1,498,767	1,465,755	1,631,000
Supplies	42,717	23,830	15,000	22,000
Services	171,346	219,314	230,000	197,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(432,000)
Total Expense	4,210,849	4,513,340	4,629,000	4,629,000



Operating Actual vs Budget History

Agency 010 - Assessor

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3414188-Assessors Fees	53,202	42,156	45,000	45,000
3417004-Sales of Maps/Publications	585	790	-	-
3417007-Vending Machine Sales	-	-	-	-
3417088-Sales of Merchandise	-	-	-	-
3699188-Miscellaneous	9	-	-	-
	53,796	42,946	45,000	45,000
Total Revenue	53,796	42,946	45,000	45,000
0900-2025 Target Adjustments	-	-	-	(432,000)
1101-Salary	2,435,001	2,743,230	2,918,245	3,204,000
1103-Out of Class	8,187	5,611	-	-
1105-Specialty Pay	-	-	-	-
1106-Pay Off	20,887	9,233	-	-
1108-Extra Help	1,463	-	-	-
1114-PTO Cash Out	10,574	12,182	-	7,000
1120-One-time Pay Event	53,500	-	-	-
1202-Overtime	12,863	1,173	-	-
1203-Holiday Pay/OT	-	-	-	-
2301-Life	4,118	4,245	4,512	4,606
2302-FICA	201,633	219,477	227,850	254,568
2303-Medical	639,877	638,578	592,212	719,729
2304-PERS	252,581	272,962	271,878	303,150
2305-Industrial	117,490	118,409	122,098	128,934
2308-Dental	56,549	58,599	57,708	70,642
2313-State FML	4,349	6,397	4,369	7,033
2315-LTD	12,332	13,826	13,583	16,787
2316-Short Term Disability	1,081	1,390	1,545	1,652
2317-Voluntary Early Retirement Pla	-	-	-	-
2600-Mileage, Taxable	164,302	164,885	170,000	123,899
3111-Office Supply	41,873	19,489	15,000	15,000
3140-Publications	844	4,341	-	7,000
3551-Attractive Equipment	-	-	-	-
4125-Training/Registration	10,263	10,439	8,000	10,000
4190-Other Professional Services	9,313	8,648	65,000	20,000
4210-Telephone	17,028	16,470	15,000	15,000
4220-Postage	10,951	15,457	7,000	9,000
4290-Other Communication	-	-	-	-
4350-Travel	7,701	6,784	-	10,000
4810-Equipment Repair/Maintenance	-	-	-	-
4920-Dues & Membership	6,844	6,039	10,000	8,000
4940-Printing & Binding	109,246	155,477	125,000	125,000
6410-Office Machinery	-	-	-	-
	4,210,849	4,513,340	4,629,000	4,629,000
Total Expense	4,210,849	4,513,340	4,629,000	4,629,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Assessor						
Elected						
Elected ORS	1.0	-	1.0	-	1.0	-
Assistant Director						
Assessor, Chief Deputy	1.0	-	1.0	-	1.0	-
Manager						
Assessor Operations Manager	-	-	1.0	-	1.0	-
Administrative Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Property Records Supervisor	1.0	-	2.0	(1.0)	1.0	-
Appraisal Supervisor	-	1.0	-	-	-	-
Appraisal Supervisor, Asst	3.0	-	3.0	-	3.0	-
Segregation & Mapping Supv	1.0	-	-	-	-	-
Non Manager						
Personal Property Evaluator	2.0	1.0	3.0	-	2.0	1.0
Appraisal Support Specialist	1.0	-	1.0	-	1.0	-
Appraiser, Commercial	7.0	-	7.0	-	6.0	1.0
Appraiser, Industrial	1.0	-	1.0	-	1.0	-
Levy Specialist	2.0	-	2.0	-	2.0	-
Property Records Spec	6.0	-	5.0	1.0	6.0	-
Segregation & Mapping Spec	1.0	-	1.0	-	1.0	-
Seg & Mapping Tech	4.0	-	4.0	-	4.0	-
Residential Appraiser 1	2.0	-	6.0	1.0	8.0	-
Residential Appraiser 2	13.0	1.0	8.0	1.0	8.0	-
Total FTE	47.0	3.0	47.0	2.0	47.0	2.0



Agency		Total 2025 Requested Increase
Department ID (If applicable)	Assessor	\$68,000 mid range salary (est)
Program (If applicable)		

Description of Requested Increase

This position title has not yet been established, but considerations are Application Specialist or Assessor Systems Manager. We are working with IT and HR to find the right class spec and pay grade. The impending conversion to a new CAMA software will require increased technical & analytical support, this position will alleviate the impact to the IT dept and allow more focused support to the many divisions of the Assessor's office that will utilize the role; appraisal, levies, segregation & operations.

RCW (If Applicable):

Service Level Impact:

The Assessor Management team has met with IT Directors and System Managers to discuss the anticipated time impact this conversion will require, both departments agree that by creating this role and continuing to work closely within the IT guidelines and procedures both offices will benefit.

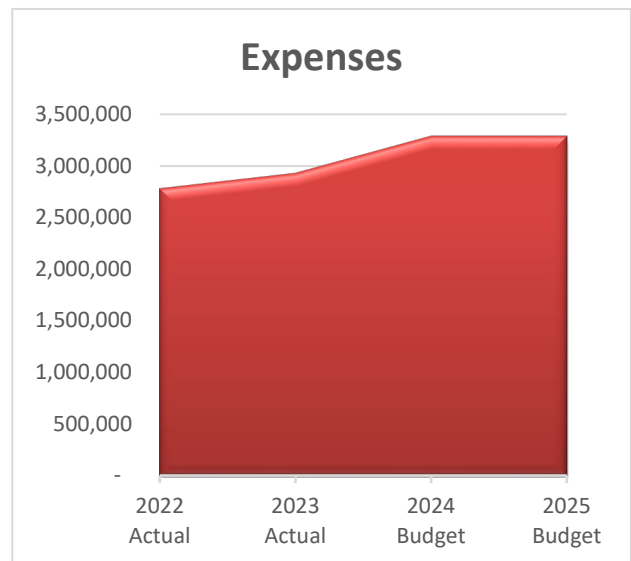
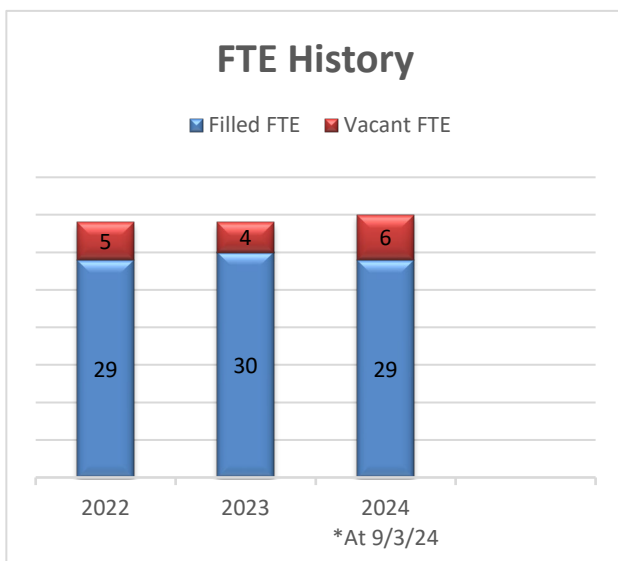
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
				Total
Total 2025 Requested Increase				\$ 68,000

Auditor

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	25,133	24,001	20,000	22,000
Intergovernmental	33,959	(23,959)	-	-
Charge for Services	5,188,431	4,820,546	4,967,000	4,785,000
Fines and Penalties	-	-	-	-
Miscellaneous	47,833	46,111	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	5,295,356	4,866,698	4,987,000	4,807,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	1,771,117	1,917,361	2,129,186	2,095,000
Employee Benefits	769,171	844,726	886,814	960,000
Supplies	25,979	33,598	28,275	29,000
Services	180,036	135,822	245,725	206,000
Governmental Transfers	-	-	-	-
Capital	37,242	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	2,783,545	2,931,506	3,290,000	3,290,000



Operating Actual vs Budget History

Agency 020 - Auditor

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3216001-Antique Dealers	725	325	-	-
3216002-Pawnbroker License	-	-	-	-
3216008-Process Server	760	820	-	-
3216088-Business License Professional	-	-	-	-
3222088-Marriage License	23,648	22,856	20,000	22,000
3339040-Help Americans Vote	35,069	(18,169)	-	-
3340030-State Grant-Secretary of State	(1,110)	(5,790)	-	-
3412187-Court Name Change fees	-	-	-	-
3412188-Auditors Filings & Recordings	881,514	592,597	700,000	610,000
3412189-Auditors - Emergency NonStd Doc	30,001	11,850	15,000	10,000
3413588-Oth Certif & Copy Fees	31,498	32,816	30,000	30,000
3413888-Rec Search by Cty Aud	-	16	-	-
3414388-Budg/Accounting Svcs	2,779	5,505	2,000	-
3414888-Motor Vehicle License Fees	4,103,896	4,012,039	4,100,000	4,000,000
3414889-MV Lic Fee Redistribution	138,744	165,723	120,000	135,000
3418188-Data/WP/Printing/Dup Svcs	-	-	-	-
3611188-Investment Interest	14,869	23,959	-	-
3698088-Cash Adjustments	347	350	-	-
3698188-Cashier Over & Short	32,417	(732)	-	-
3699005-N.S.F. Fees	-	-	-	-
3699088-Other Misc Revenue	-	-	-	-
3699103-NSF Fees	200	125	-	-
3699188-Miscellaneous	-	22,408	-	-
3699288-Miscellaneous	-	-	-	-
	5,295,356	4,866,698	4,987,000	4,807,000
Total Revenue	5,295,356	4,866,698	4,987,000	4,807,000
1101-Salary	1,647,670	1,841,036	2,075,686	2,035,650
1103-Out of Class	4,490	9,910	-	200
1106-Pay Off	40,159	41,696	-	-
1108-Extra Help	221	660	-	-
1114-PTO Cash Out	11,610	11,591	12,500	18,150
1120-One-time Pay Event	21,750	-	-	-
1202-Overtime	45,217	12,468	41,000	41,000
2300-Benefits Corrections & Allocations	-	-	-	-
2301-Life	2,454	2,585	2,970	2,970
2302-FICA	129,518	140,905	159,327	174,559
2303-Medical	403,009	456,491	457,768	500,926
2304-PERS	174,419	178,720	194,612	201,441
2305-Industrial	12,690	13,498	14,978	15,294
2308-Dental	34,737	37,741	42,480	46,412
2313-State FML	2,661	3,853	3,102	4,828
2315-LTD	7,518	8,539	8,936	10,538
2316-Short Term Disability	2,166	2,393	2,641	3,032

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency

020 - Auditor

Fund

- 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
2317-Voluntary Early Retirement Pla	-	-	-	-
2398-Deferred Comp	-	-	-	-
2399-Excess Retirement Compensation	-	-	-	-
2600-Mileage, Taxable	-	-	-	-
3111-Office Supply	25,660	32,695	27,275	27,700
3140-Publications	319	903	1,000	1,300
3180-M&O Supply	-	-	-	-
3551-Attractive Equipment	-	-	-	-
4115-Banking Services	6,843	7,803	7,500	1,500
4125-Training/Registration	3,031	4,645	8,000	8,000
4190-Other Professional Services	30,509	8,671	62,300	37,500
4196-Records Storage	3,920	4,235	5,000	5,000
4210-Telephone	3,902	3,847	4,500	4,400
4220-Postage	82,700	84,487	99,000	98,200
4221-Postal Courier	150	149	200	200
4290-Other Communication	-	-	-	-
4340-PFD Education/Training	-	-	-	-
4350-Travel	6,785	5,851	25,100	23,500
4370-Employee Accountable Reimburse	-	-	-	-
4510-Rental/Lease of Space	-	-	-	-
4660-Unemployment Ins	5,219	-	3,000	1,000
4810-Equipment Repair/Maintenance	21,862	4,493	3,100	5,600
4920-Dues & Membership	11,791	8,075	23,025	16,100
4940-Printing & Binding	3,325	3,564	5,000	5,000
4990-Other	-	-	-	-
6410-Office Machinery	15,814	-	-	-
6460-Hardware/Software	21,428	-	-	-
6461-Software	-	-	-	-
6464-Modular Office Furniture	-	-	-	-
	2,783,545	2,931,506	3,290,000	3,290,000
Total Expense	2,783,545	2,931,506	3,290,000	3,290,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Auditor						
Elected						
Elected ORS	1.0	-	1.0	-	1.0	-
Assistant Director						
Auditor, Chief Deputy	1.0	-	1.0	-	1.0	-
Manager						
Records & Veh Licensing Mgr	1.0	-	1.0	-	1.0	-
Accounting Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Vehicle License Supervisor	1.0	-	1.0	-	-	1.0
Financial Svcs Supervisor	-	1.0	-	1.0	1.0	-
Recording Supervisor	1.0	-	1.0	-	1.0	-
Payroll - A/P Supervisor	-	-	-	-	1.0	-
Accounting Supervisor	2.0	-	2.0	-	1.0	-
Non Manager						
License Specialist 1	3.0	1.0	3.0	-	3.0	-
License Specialist 2	-	-	2.0	-	2.0	-
Executive Assistant	1.0	-	1.0	-	1.0	-
Recording Specialist 1	3.0	-	3.0	-	2.0	1.0
License Spec Field Liaison	3.0	-	3.0	-	3.0	-
License Specialist Lead	-	1.0				
Recording Specialist 2	1.0	-	1.0	-	1.0	-
Accounting Technician 2	-	1.0	-	1.0	-	1.0
Payment Control Technician	4.0	-	3.0	1.0	3.0	1.0
Accountant 1	2.0	1.0	2.0	1.0	2.0	1.0
Accountant, Chief	1.0	-	1.0	-	1.0	-
Internal Auditor 1	1.0	-	1.0	-	1.0	-
Internal Auditor 2	2.0	-	2.0	-	2.0	1.0
Total FTE	29.0	5.0	30.0	4.0	29.0	6.0



Agency	Auditor	Total 2025 Requested Increase
Department ID (If applicable)	0200005	\$ 89,412
Program (If applicable)		

Description of Requested Increase

Restore position funding in Vehicle Licensing Department that was part of our proposed budget reduction in order to come in at same level as 2024. No position was eliminated but there was a contra account put into the budget to account for a budgetary layoff.

RCW (If Applicable):

Service Level Impact:

Restoration of this funding will allow us to maintain current levels of service with respect to review and oversight of our sub agents and support to our Licensing office

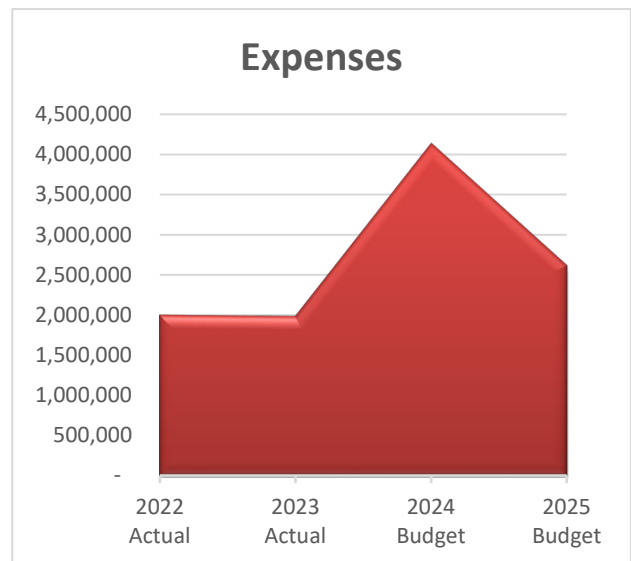
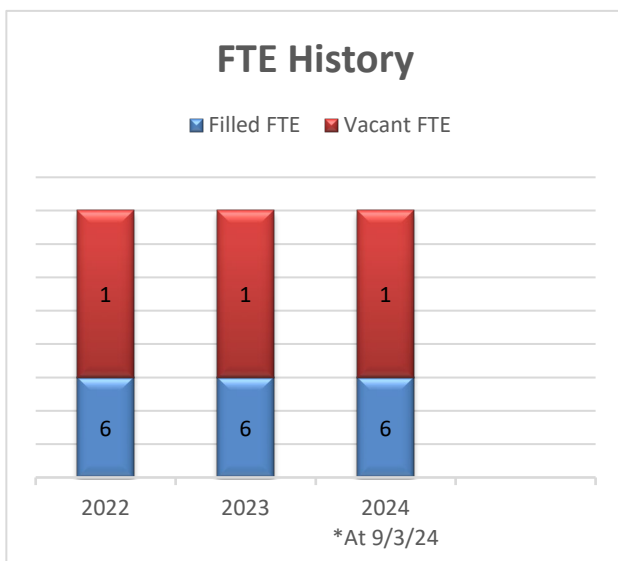
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
License Spec Field Liason	1.00	\$ 60,997	\$ 28,415	\$ 89,412
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				

Auditor Elections

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	1,467,689	1,778,810	3,563,000	2,570,000
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	1,467,689	1,778,810	3,563,000	2,570,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	549,486	526,095	808,910	745,000
Employee Benefits	162,163	165,537	182,090	195,000
Supplies	10,227	8,878	30,006	25,000
Services	1,258,772	1,248,618	2,859,295	2,067,000
Governmental Transfers	-	-	-	-
Capital	24,960	40,831	252,502	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(416,000)
Total Expense	2,005,608	1,989,959	4,132,803	2,616,000



Operating Actual vs Budget History

Agency 026 - Auditor Elections

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3340040-Office of Financial Management	-	-	-	-
3412588-Water Rights and Torrens Act	-	-	-	-
3414528-Election Svcs Capital Replacem	57,977	77,088	30,000	50,000
3414588-Election Services	1,342,538	1,707,580	3,490,000	2,500,000
3418101-Data Proc External-Walk Ins	-	-	-	-
3418188-Data/WP/Printing/Dup Svcs	2,580	4,267	3,000	5,000
3419188-Election Candidate Filing Fees	64,594	(10,126)	40,000	15,000
3951088-Proceeds Sale Fixed Assets	-	-	-	-
	1,467,689	1,778,810	3,563,000	2,570,000
Total Revenue	1,467,689	1,778,810	3,563,000	2,570,000
0001-Annual Operating Contingency	-	-	-	-
0900-2025 Target Adjustments	-	-	-	(416,000)
1101-Salary	354,598	402,665	461,410	487,500
1103-Out of Class	1,978	-	-	-
1106-Pay Off	-	-	-	-
1108-Extra Help	155,013	104,506	290,000	200,000
1114-PTO Cash Out	4,927	3,795	7,500	7,500
1120-One-time Pay Event	5,250	-	-	-
1202-Overtime	27,719	15,130	50,000	50,000
2300-Benefits Corrections & Allocations	-	-	-	-
2301-Life	576	573	696	696
2302-FICA	38,330	36,971	35,291	37,280
2303-Medical	65,780	73,153	86,976	96,205
2304-PERS	39,209	37,189	40,027	40,113
2305-Industrial	5,683	4,578	3,508	3,581
2308-Dental	8,150	8,469	10,164	11,001
2313-State FML	882	1,146	677	1,029
2315-LTD	1,483	1,655	1,750	2,038
2316-Short Term Disability	850	942	1,001	1,057
2317-Voluntary Early Retirement Pla	-	-	-	-
2601-Mileage, Non-Taxable	1,221	861	2,000	2,000
3111-Office Supply	335	5,024	10,006	-
3180-M&O Supply	9,892	3,854	20,000	25,000
4111-Advertising	1,909	2,910	4,000	4,000
4125-Training/Registration	3,400	-	34,301	4,000
4190-Other Professional Services	102,213	72,627	195,000	175,000
4195-Computer Programming/Software	-	13,395	-	-
4196-Records Storage	688	590	700	700
4210-Telephone	2,537	2,029	2,400	2,400
4220-Postage	416,299	429,238	1,187,894	849,900
4221-Postal Courier	975	915	1,000	1,000
4350-Travel	170	4,095	18,000	5,000
4502-Interfund Motor Pool	4,800	3,384	25,000	10,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 026 - Auditor Elections

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4510-Rental/Lease of Space	3,614	824	100,000	10,000
4520-Rental/Lease of Equipment	4,603	3,008	11,000	5,000
4810-Equipment Repair/Maintenance	157,498	166,010	240,000	225,000
4940-Printing & Binding	560,067	549,592	1,040,000	775,000
6410-Office Machinery	-	-	200,000	-
6460-Hardware/Software	24,960	40,831	52,502	-
6999-Contingency-Capital	-	-	-	-
	2,005,608	1,989,959	4,132,803	2,616,000
Total Expense	2,005,608	1,989,959	4,132,803	2,616,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

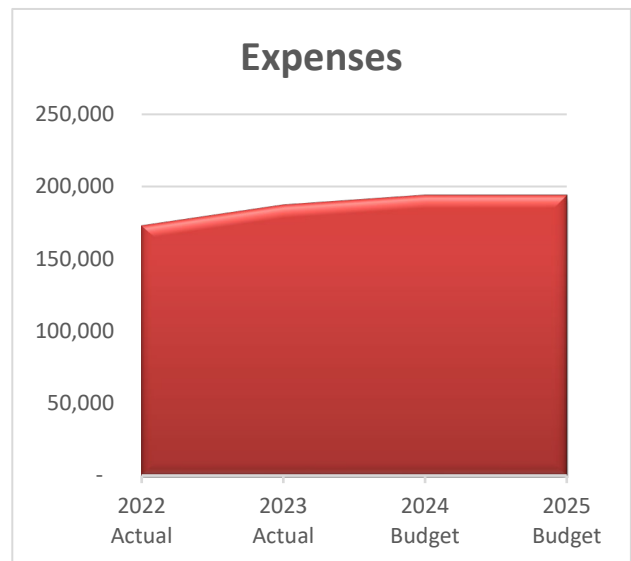
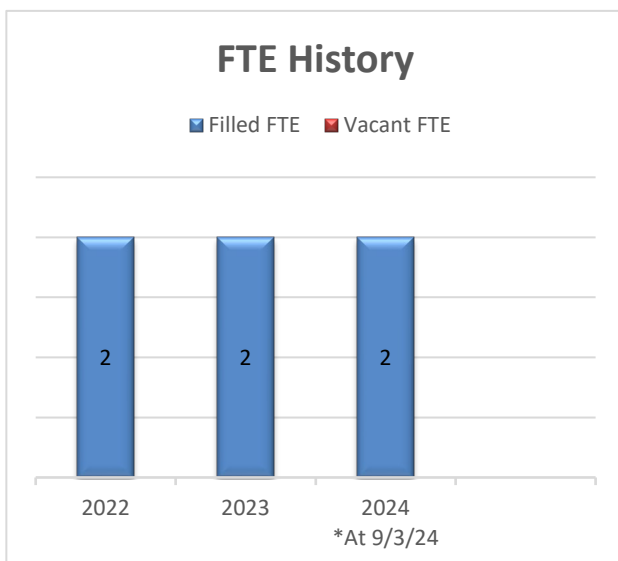
Auditor Elections	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Manager						
Elections Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Election/Voter Services Lead	-	1.0	-	1.0	-	1.0
Election/Voter Services Supv	3.0	-	3.0	-	3.0	-
Election Services Supervisor L	1.0	-	1.0	-	1.0	-
Non Manager						
Election/Voter Services Tech 1	1.0	-	1.0	-	1.0	-
Total FTE	6.0	1.0	6.0	1.0	6.0	1.0

Board of Equalization

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	-	-	-	-

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	100,567	110,415	120,033	129,000
Employee Benefits	53,585	56,176	56,967	61,000
Supplies	570	2,381	500	3,000
Services	18,183	18,259	16,500	1,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	172,906	187,232	194,000	194,000



Operating Actual vs Budget History

Agency 011 - Board of Equalization

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
1101-Salary	100,567	110,415	120,033	129,000
1106-Pay Off	-	-	-	-
1114-PTO Cash Out	-	-	-	-
1120-One-time Pay Event	-	-	-	-
1202-Overtime	-	-	-	-
2301-Life	180	180	188	188
2302-FICA	7,450	8,203	9,183	9,847
2303-Medical	31,312	32,296	31,337	34,031
2304-PERS	10,355	10,968	11,559	11,726
2305-Industrial	911	929	948	968
2308-Dental	2,555	2,635	2,832	3,124
2313-State FML	162	241	176	272
2315-LTD	398	437	432	510
2316-Short Term Disability	261	287	312	334
3111-Office Supply	570	2,381	500	3,000
3140-Publications	-	-	-	-
3195-Computer Parts	-	-	-	-
3551-Attractive Equipment	-	-	-	-
4114-Information System Services	-	-	-	-
4190-Other Professional Services	12,746	13,464	13,000	-
4210-Telephone	221	226	200	-
4220-Postage	885	1,085	1,000	1,000
4290-Other Communication	163	-	-	-
4350-Travel	-	-	-	-
4540-Rental/Lease of Software	301	327	300	-
4660-Unemployment Ins	-	-	-	-
4810-Equipment Repair/Maintenance	3,867	3,157	2,000	-
4940-Printing & Binding	-	-	-	-
	172,906	187,232	194,000	194,000
Total Expense	172,906	187,232	194,000	194,000



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

Board of Equalization	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Manager						
Clerk of the BOE	1.0	-	1.0	-	1.0	-
Non Manager						
Board Of Equal Specialist 2	1.0	-	1.0	-	1.0	-
Total FTE	2.0	-	2.0	-	2.0	-



Agency	Board of Equalization	Total 2025 Requested Increase
Department ID (If applicable)	Board of Equalization	\$ 13,000
Program (If applicable)		

Description of Requested Increase

We reduced our budget by \$13,000.00 in order to meet the 2025 Target Budget, however we cannot function without it. The \$13,000 funds our board members who conduct the hearings when constituents appeal their assessed property value as necessitated by RCW.

RCW (If Applicable):

RCW 84.48.010
 County board of equalization—Formation—Per diem—Meetings—Duties—Records—Correction of rolls—Extending taxes—Change in valuation, release or commutation of taxes by county legislative authority prohibited.

Service Level Impact:

Without the \$13,000 to fund the board members, taxpayers will have no avenue to appeal their property valuations.

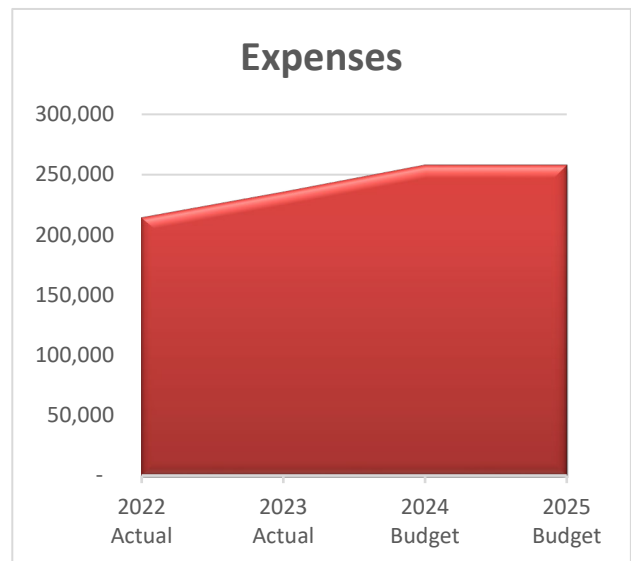
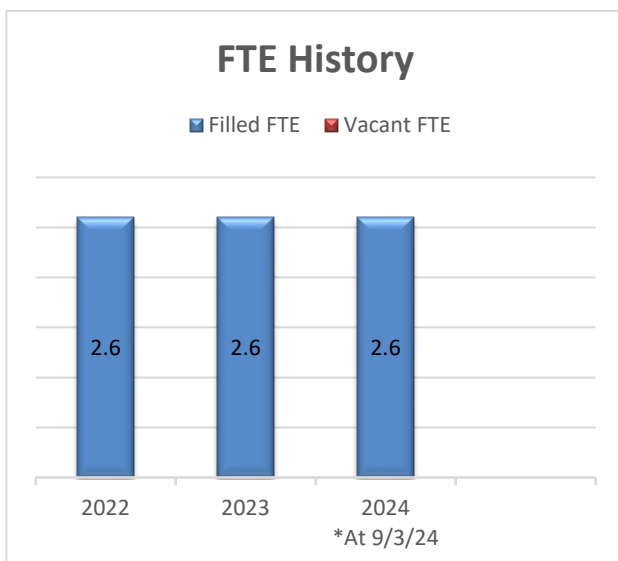
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				\$ 13,000
-				
-				
				Total
Total 2025 Requested Increase				\$ 13,000

Civil Service

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	-	-	-	-

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	149,143	165,453	184,282	195,000
Employee Benefits	55,579	58,839	60,718	65,000
Supplies	646	976	1,600	-
Services	8,791	10,388	11,400	-
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(2,000)
Total Expense	214,159	235,655	258,000	258,000



Operating Actual vs Budget History

Agency 050 - Civil Service

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
0900-2025 Target Adjustments	-	-	-	(2,000)
1101-Salary	149,143	164,141	179,282	195,000
1106-Pay Off	-	-	-	-
1108-Extra Help	-	-	-	-
1114-PTO Cash Out	-	1,312	5,000	-
1120-One-time Pay Event	-	-	-	-
1202-Overtime	-	-	-	-
2301-Life	270	270	282	282
2302-FICA	11,220	12,467	13,716	14,935
2303-Medical	22,561	23,304	22,603	24,373
2304-PERS	15,358	16,303	17,265	17,787
2305-Industrial	1,367	1,394	1,422	1,452
2308-Dental	3,660	3,777	4,056	4,476
2313-State FML	163	246	263	413
2315-LTD	592	651	645	773
2316-Short Term Disability	389	427	466	509
3111-Office Supply	602	976	1,500	-
3140-Publications	45	-	100	-
4111-Advertising	-	-	-	-
4114-Information System Services	-	1,330	-	-
4125-Training/Registration	-	-	500	-
4190-Other Professional Services	6,748	6,948	8,000	-
4210-Telephone	265	272	500	-
4220-Postage	-	-	100	-
4350-Travel	-	-	800	-
4510-Rental/Lease of Space	-	19	400	-
4540-Rental/Lease of Software	-	-	-	-
4650-Industrial Insurance	9	6	-	-
4811-Repair & Maintenance Contract	1,708	1,799	1,000	-
4920-Dues & Membership	-	-	-	-
4940-Printing & Binding	61	14	100	-
	214,159	235,655	258,000	258,000
Total Expense	214,159	235,655	258,000	258,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

Civil Service	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Department Head						
Civil Service Chief Examiner	1.0	-	1.0	-	1.0	-
Non Manager						
Civil Service Specialist	1.6	-	1.6	-	1.6	-
Total FTE	2.6	-	2.6	-	2.6	-



Agency	Civil Service	Total 2025 Requested Increase
Department ID (If applicable)	500011	\$ 26,100
Program (If applicable)		

Description of Requested Increase

Increases to cover the most basic functions of our department, as well as maintaining current staffing levels to complete critical work in an efficient and timely manner.

RCW (If Applicable):

41.14.010, 41.14.050, 41.14.060, 41.14.080, 41.14.130, 41.14.210 (Please see attachment for details)

Service Level Impact:

Our budget requests will impact not only our department, but also the Sheriff's office and public safety of Spokane County.

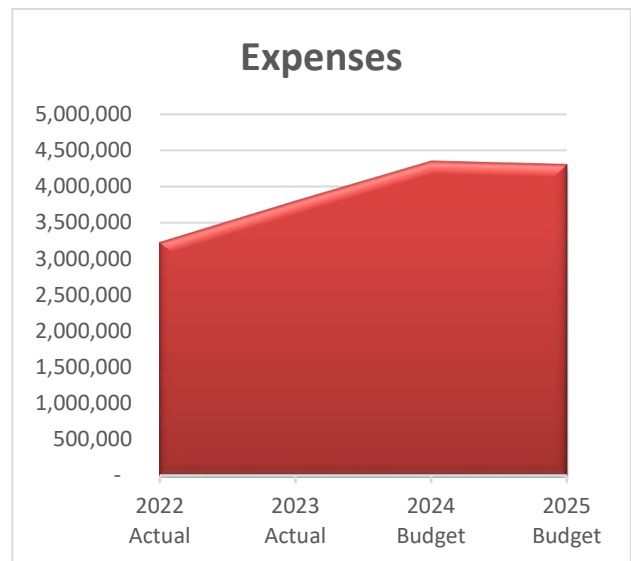
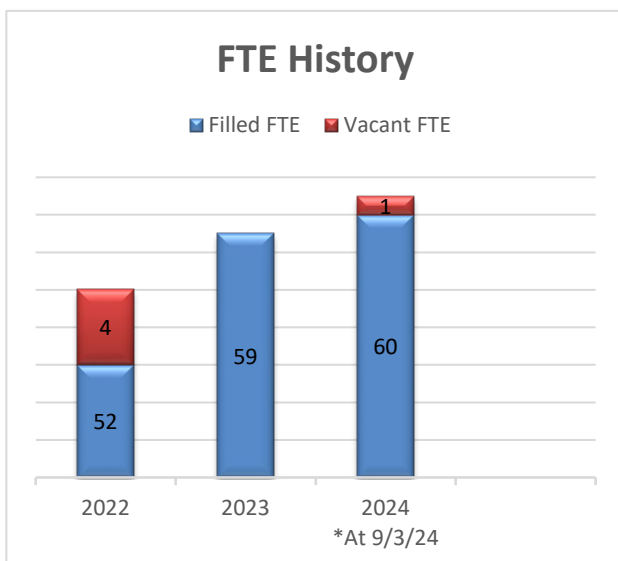
Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
PTO Cashout	\$ 3			\$ 9,000
Overtime Request	\$ 2			\$ 6,000
-				
Maintenance & Operations Request	Requested Increase			Total
Phone	\$ 400			\$ 400
Adobe Pro	\$ 300			\$ 300
Public Safety Testing	\$ 8,000			\$ 8,000
Supplies	\$ 600			\$ 600
Repair/Maintenance	\$ 1,800			\$ 1,800
Total 2025 Requested Increase				Total
				\$ 11,100

Clerk of Superior Court

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	212,008	239,518	244,000	210,000
Charge for Services	999,903	1,085,883	1,099,400	1,130,000
Fines and Penalties	106,162	77,456	115,600	84,000
Miscellaneous	7,178	(806)	22,000	10,000
Other Financing Sources	-	-	332,000	334,000
Beginning Fund Balance	-	-	-	-
Total Revenue	1,325,250	1,402,051	1,813,000	1,768,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	2,037,978	2,498,098	2,872,554	3,120,000
Employee Benefits	947,575	1,118,621	1,184,446	1,304,000
Supplies	22,370	16,905	22,479	24,000
Services	207,208	158,853	217,521	171,000
Governmental Transfers	-	-	-	-
Capital	6,809	-	45,622	-
Debt Services	-	-	2,000	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(320,000)
Total Expense	3,221,940	3,792,477	4,344,622	4,299,000



Operating Actual vs Budget History

Agency 090 - Clerk of Superior Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3339356-EOP-Ind-Child Supp Title 4D	178,250	201,377	210,000	210,000
3339388-US Dept HHS (93.3XX)	-	-	-	-
3340460-DSHS	33,758	38,141	34,000	-
3340488-Economic Development	-	-	-	-
3412317-Civil/Probate Counter Claim	-	-	-	-
3412333-Civil/Probate Filing	311,724	323,410	360,200	360,000
3412335-Domestic Filing	143,902	140,991	150,000	150,000
3412339-CJ Appeal Filing	264	176	1,000	1,000
3412341-Counter, Cross, 3rd Party Clai	4,928	7,216	7,000	7,000
3412343-Unlawful Detainer Filing	2,025	2,584	3,000	3,000
3412345-Unlawful Detainer Combined Fil	35,834	63,634	35,000	60,000
3412347-Unlawful Detainer Counter Clai	130	-	-	-
3412349-Domestic/Paternity Filing	56,995	58,809	60,000	60,000
3412351-Judicial Stabilization Trust	53,936	61,089	60,000	60,000
3412382-Juvenile Emancipation Filing	510	360	400	400
3412384-Anti-Harassment Filing	1,247	1,660	1,500	1,500
3412388-Civil Prob Domes Filings	-	-	-	-
3412588-Water Rights and Torrens Act	35	140	-	-
3412902-Will Repository Fee	600	520	300	500
3412903-Will Only Filing Fee	3,208	3,208	3,000	3,000
3412904-Tax Warrant Filing	21,045	33,860	40,000	35,000
3412905-Modification w/Facilitator	23,328	21,564	21,000	21,000
3412906-Transcript Filing	2,657	2,635	2,000	2,500
3412907-Unlawful Detainer Answer Filing	5,506	5,445	5,000	3,000
3412908-Non Judicial Probate Doc Filin	626	648	500	600
3412988-Modification/Facilitator File	-	-	-	-
3413401-Trial De Novo Filing	1,200	2,000	1,500	1,500
3413402-Civil Arbitration	13,940	10,880	17,000	15,000
3413405-No Interest - Fee, Extension of Judgement	1,488	264	1,000	-
3413488-Superior Court Record Services	233,421	262,536	245,000	260,000
3413701-Crime Lab Analysis	-	-	-	-
3413702-Crime Lab Analysis	(1)	8	-	-
3413788-Superior Ct Warrant Fees	-	-	-	-
3416588-Sup Ct Transcription	81,356	82,246	85,000	85,000
3419802-Crime Victim Witness Pen Ass S	-	-	-	-
3465004-Domestic Relations	-	-	-	-
3513101-Fees-Criminal	13,627	11,272	10,000	9,000
3513188-Criminal Filing Fees	229	99	300	-
3518001-Crime Victim Penalty New	35,501	19,594	20,000	12,000
3518003-Juv Crime Victim Penalty New	-	(34)	-	-
3518088-Crime Victim Pen Ass Sup Ct	179	117	300	-
3519013-Prostitution Prevent/Intervent	17	11	-	-
3519088-Other Felony Penalties	-	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 090 - Clerk of Superior Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3519104-Fines Juvenile Offender	-	20	-	-
3519105-Lab Blood/Breath Test	5	0	-	-
3519107-SC Bail Forfeiture w/CVP Asses	-	-	-	-
3519108-SC Bond Forfeiture w/CVP Asses	-	-	-	-
3519111-ESSHB 1789 (DUI Accountability	4	0	-	-
3519181-Truancy S D 81	-	-	-	-
3519188-Other Superior Ct Penalties	34,160	35,968	70,000	55,000
3522088-Cruelty to Animals Penalties	17	-	-	-
3529002-Superior Court	-	-	-	-
3572688-Cost Recouped-Mandates	134	53	-	-
3572801-Cost, Criminal	22,289	10,356	15,000	8,000
3572888-Crime Lab Analysis	-	-	-	-
3611188-Investment Interest	5,623	5,275	6,000	6,000
3611988-Investment Service Fees	(18,174)	(17,181)	-	-
3614002-Interest LFO Revenue	9,719	5,528	8,000	2,000
3614003-Court Current Expense	9,729	5,531	8,000	2,000
3614088-Other Interest	-	-	-	-
3698188-Cashier Over & Short	-	-	-	-
3699001-Small/Over Payment	-	-	-	-
3699088-Other Misc Revenue	-	-	-	-
3699101-Overpayment	94	30	-	-
3699188-Miscellaneous	187	10	-	-
3975988-Op Tr Fd 159	-	-	332,000	334,000
	1,325,250	1,402,051	1,813,000	1,768,000
Total Revenue	1,325,250	1,402,051	1,813,000	1,768,000
0900-2025 Target Adjustments	-	-	-	(320,000)
1101-Salary	1,944,023	2,482,473	2,872,554	3,120,000
1103-Out of Class	2,463	846	-	-
1105-Specialty Pay	-	-	-	-
1106-Pay Off	22,786	7,947	-	-
1108-Extra Help	-	993	-	-
1114-PTO Cash Out	-	-	-	-
1120-One-time Pay Event	53,513	-	-	-
1202-Overtime	15,194	5,839	-	-
1203-Holiday Pay/OT	-	-	-	-
2301-Life	4,176	4,723	5,184	5,466
2302-FICA	151,813	186,098	215,163	238,674
2303-Medical	500,021	571,307	584,795	646,666
2304-PERS	201,849	245,912	266,635	284,221
2305-Industrial	21,794	27,485	28,051	30,093
2308-Dental	54,149	64,033	66,219	74,996
2313-State FML	3,275	5,444	4,124	6,604
2315-LTD	9,395	12,301	12,849	15,761

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 090 - Clerk of Superior Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
2316-Short Term Disability	1,104	1,318	1,426	1,519
2317-Voluntary Early Retirement Pla	-	-	-	-
2398-Deferred Comp	-	-	-	-
2399-Excess Retirement Compensation	-	-	-	-
2600-Mileage, Taxable	-	-	-	-
3111-Office Supply	22,370	16,905	22,479	24,000
3112-Toner	-	-	-	-
3140-Publications	-	-	-	-
3195-Computer Parts	-	-	-	-
4111-Advertising	17,619	14,526	40,000	20,000
4115-Banking Services	-	-	-	-
4190-Other Professional Services	175,461	49,399	60,121	40,000
4210-Telephone	3,836	3,852	3,000	3,000
4220-Postage	-	803	2,000	6,000
4290-Other Communication	-	-	-	-
4350-Travel	2,779	4,533	4,000	4,000
4370-Employee Accountable Reimburse	-	-	-	-
4520-Rental/Lease of Equipment	-	5,049	-	-
4540-Rental/Lease of Software	-	71,251	89,000	82,000
4660-Unemployment Ins	3,848	3,768	3,900	4,000
4810-Equipment Repair/Maintenance	3,464	5,372	4,500	5,000
4920-Dues & Membership	200	300	10,500	5,000
4940-Printing & Binding	-	-	500	2,000
4990-Other	-	-	-	-
6410-Office Machinery	6,809	-	45,622	-
7500-Capital Lease Installment	-	-	1,500	-
8302-Interest Expense - Leases	-	-	500	-
	3,221,940	3,792,477	4,344,622	4,299,000
Total Expense	3,221,940	3,792,477	4,344,622	4,299,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY
Full Time Equivalent (FTE)

*As of 9/3/2024

Clerk of Superior Court	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Elected						
Elected ORS	1.0	-	1.0	-	1.0	-
Manager						
Administrative Manager	1.0	-	1.0	-	1.0	-
Finance Manager I	1.0	-	1.0	-	1.0	-
Court Services Manager	1.0	-	1.0	-	1.0	-
Supervisor						
County Clerk Division Supervisor	3.0	-	3.0	-	3.0	-
Customer Services Manager	1.0	-	1.0	-	1.0	-
Non Manager						
Accounting Tech II	6.0	-	6.0	-	7.0	-
Court Clerk	19.0	4.0	25.0	(1.0)	24.0	1.0
Court Process Clerk	15.0	-	16.0	1.0	17.0	-
Admin Support Specialist 3	3.0	-	3.0	-	3.0	-
Admin Support Specialist 1	1.0	-	1.0	-	1.0	-
Total FTE	52.0	4.0	59.0	-	60.0	1.0



Agency	090 Clerk of Superior Court	Total 2025 Requested Increase
Department ID (If applicable)		\$ 23,000
Program (If applicable)	Office Supplies	

Description of Requested Increase

Line 3111. Funds needed to cover the office supplies for day to day operations of the Clerk’s office. These supplies cover necessary items such as but not limited to paper, ink, filing supplies, as well as regular replacements for high impact and use items such as key boards, case /signature stamps, and batteries. Important to note the amount requested is nearly identical to 2024 due to efficiencies to offset inflation vs incurring greater costs.

RCW (If Applicable):

36.23.030 records kept at County expense (supplies needed to record, organize, print, and retain)
 2.32.050 staffing and responsibilities of courtroom clerk to keep records, files, and other books and papers that pertain to the court (this includes supplies)
 Records/copies supplies 36.18.016 (this cost is recoverable and is billed)

Service Level Impact:

This impacts the supplies for over sixty four personnel. The work is statutorily required. A twelve month average is over 44,000 documents filed monthly. These documents have statutory requirements for both the manner they are recorded, stored, and made available to the public.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 23,000			\$ 23,000
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 23,000



Agency	090 Clerk of Superior Court	Total 2025 Requested Increase
Department ID (If applicable)		\$ 20,000
Program (If applicable)	Advertising	

Description of Requested Increase

Line 4111. Funds needed to pay for the publications for Juvenile dependencies. The volume of these requests is entirely dependent on the Court proceedings. Total costs is a combination of the volume and the rates quoted by the publication companies. The amount requested is 20,000 less than the 2024 request.

RCW (If Applicable):

13.34.080

Service Level Impact:

Each publication is required by law to be published once a week for three consecutive weeks.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services	\$ 20,000			\$ 20,000
-				
-				
				Total
Total 2025 Requested Increase				\$ 20,000



Agency	090 Clerk of Superior Court	Total 2025 Requested Increase
Department ID (If applicable)		\$ 40,000
Program (If applicable)	Professional Services	

Description of Requested Increase

Line 4190. Funds needed to pay for professional services necessary to maintain operations within the Clerk’s office. Services include but are not limited to service agreements on existing equipment (industrial copiers, scanners, microfilm readers) and temporary personnel services when short staff to meet statutory requirements. This request is 20,000 less than 2024 due to funding of additional positions and improved equipment

RCW (If Applicable):

Similar RCWs to office supplies as this relates to both the personnel and technical equipment used to meet the same statutory requirements with the addition of LCR 79 to meet document filing deadlines (staffing services needed). 36.23.030 records kept at County expense (equipment to scan, organize, print, and retain). 2.32.050 staffing and clerk responsibilities including keeping files, records, and books and other papers pertaining to the court (personnel and supplies needed). Records/copies supplies 36.18.016

Service Level Impact:

Resources used to address over 44,000 documents scanned and filed per month as well as the personnel required to staff the legal proceedings associated with those documents. Statute requires this coverage and service.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services	\$ 40,000			\$ 40,000
-				
-				
				Total
Total 2025 Requested Increase				\$ 40,000



Agency	090 Clerk of Superior Court	Total 2025 Requested Increase
Department ID (If applicable)		\$ 6,000
Program (If applicable)	Postage	

Description of Requested Increase

Line 4220. The Clerk’s office is required to both mail and bill for mailing of purchased documents. The Clerk’s office is also statutorily required to send other forms of communication such as but not limited to LFO summon, billing, and escheat letters. This request was increased from 2024 and with the request to make this a recoverable cost (since the mailing cost of request is billed and collected for the county).

RCW (If Applicable):

See escheatment requirements and penalties with DOR

Service Level Impact:

Required service to properly bill and send documents.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services	\$ 6,000			\$ 6,000
-				
-				
				Total
Total 2025 Requested Increase				\$ 6,000



Agency	090 Clerk of Superior Court	Total 2025 Requested Increase
Department ID (If applicable)		\$ 82,000
Program (If applicable)	Lease of Software	

Description of Requested Increase

Line 4540 lease of software. The amount requested is for the lease of the efilng system. In an effort to create cost savings, this request has been reduced from the original 2025 request to drop the truesign electronic feature.

RCW (If Applicable):

contract obligation

Service Level Impact:

Efiling services facilitate approximately 23% of all 44,000 monthly filed documents.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services	\$ 82,000			\$ 82,000
-				
-				
				Total
Total 2025 Requested Increase				\$ 82,000



Agency	090 -Clerk of the Superior Court	Total 2025 Requested Increase
Department ID (If applicable)		\$ 20,000
Program (If applicable)	Remaining M&O	

Description of Requested Increase

Funds required to maintain specific services, operations, unemployment insurance, communication and training. Lines 4370, 4660, 4810, 4920 and 4940

RCW (If Applicable):

Essential lines to conduct operations for the multiple elements of the Clerk's office that have predictable yearly expenses.

Service Level Impact:

These lines if removed would not eliminate the expense but shift to and clutter the other line items.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services	\$ 20,000			\$ 20,000
-				
-				
				Total
Total 2025 Requested Increase				\$ 20,000



Agency	090- Clerk of Superior Court	Total 2025 Requested Increase
Department ID (If applicable)		\$ 58,072
Program (If applicable)	Court Clerk	

Description of Requested Increase

Court Clerk Positions are utilized to fulfill the statutory obligations of the Clerk’s office within the courtroom. Each of our position's values are expected to greatly exceed the current 2024 values listed below .

RCW (If Applicable):

RCW 2.32.050 the Clerk's office is required to staff all courtrooms while they are in open session of the court.
 RCW 36.23.030 –Record keeping required by the Clerk to be maintained at the expense of the County

Service Level Impact:

The position utilized to facilitate the court proceedings for all 13 Judges ,14 Pro Tem Judicial Officers, and 8 Court Commisioners. Important to note, this position is needed for court proceedings to be held.

Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
-	Court Clerk	\$ 41,480	\$ 16,592	\$ 58,072
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
				Total
Total 2025 Requested Increase				\$ 58,072



Agency	Clerk's Office	Total 2025 Requested Increase
Department ID (If applicable)		\$ 142,096
Program (If applicable)	Archives	

Description of Requested Increase

Moving of Clerk archive positions from the 103 fund to the general fund to prevent the fund from going bankrupt. Amounts listed are approximate

RCW (If Applicable):

36.23.030 - records required to be kept by the Clerk at the County's expense. 36.23.040 includes microfilm, old journals, and ledgers. 36.23.065 is destruction and copies. And 36.23.070 relates to keeping exhibits .

Service Level Impact:

Positions needed facilitate the archival process. This includes record the keeping, viewing, retrieval, and destruction of archived case information and microfiche.

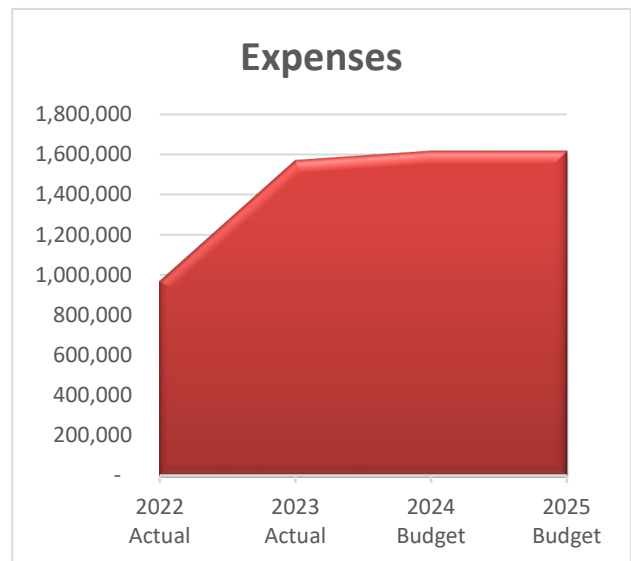
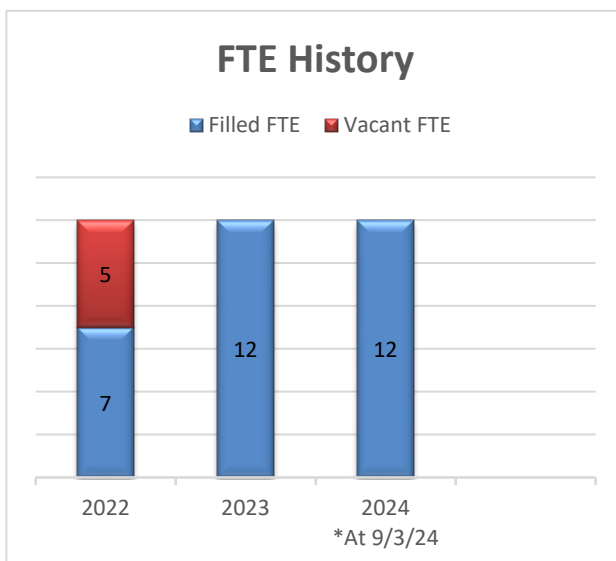
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-	\$ 1	\$ 45,843	\$ 22,578	\$ 68,421
-	\$ 1	\$ 49,362	\$ 24,313	\$ 73,675
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 142,096

Commissioners

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	159	309	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	159	309	-	-

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	664,442	1,092,157	1,143,465	1,154,000
Employee Benefits	252,774	386,660	381,535	412,000
Supplies	11,844	16,334	6,800	7,000
Services	35,539	70,947	81,200	81,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(41,000)
Total Expense	964,599	1,566,098	1,613,000	1,613,000



Operating Actual vs Budget History

Agency 060 - Commissioners

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3413588-Oth Certif & Copy Fees	159	193	-	-
3418188-Data/WP/Printing/Dup Svcs	-	116	-	-
	159	309	-	-
Total Revenue	159	309	-	-
0900-2025 Target Adjustments	-	-	-	(41,000)
1101-Salary	638,112	1,079,514	1,142,925	1,153,460
1103-Out of Class	-	31	-	-
1106-Pay Off	20,562	-	-	-
1108-Extra Help	-	-	-	-
1113-Cell Phone Allowance	585	540	540	540
1114-PTO Cash Out	5,183	5,736	-	-
1120-One-time Pay Event	-	-	-	-
1202-Overtime	-	6,336	-	-
2300-Benefits Corrections & Allocations	-	-	-	-
2301-Life	645	1,065	1,128	1,128
2302-FICA	50,906	84,429	89,099	96,062
2303-Medical	96,787	129,690	127,176	144,766
2304-PERS	65,701	105,757	112,162	114,401
2305-Industrial	3,322	5,498	5,688	5,808
2308-Dental	9,047	15,704	16,860	18,434
2313-State FML	1,097	2,457	1,709	2,657
2315-LTD	2,826	5,080	4,991	5,952
2316-Short Term Disability	1,018	1,272	1,296	1,366
2398-Deferred Comp	-	-	-	-
2600-Mileage, Taxable	21,426	35,710	21,426	21,426
3111-Office Supply	9,799	13,700	5,800	6,000
3140-Publications	413	48	-	-
3145-Awards	-	97	-	-
3160-Food	1,632	478	1,000	1,000
3161-Meeting Room and Food	-	-	-	-
3424-Signs	-	283	-	-
3551-Attractive Equipment	-	1,728	-	-
4114-Information System Services	-	1,088	-	-
4125-Training/Registration	555	1,042	-	-
4190-Other Professional Services	16	10,926	10,000	10,000
4195-Computer Programming/Software	-	-	-	-
4196-Records Storage	308	380	-	-
4210-Telephone	7,380	8,790	4,000	4,000
4220-Postage	63	52	-	-
4290-Other Communication	879	319	-	-
4350-Travel	18,772	39,493	65,000	65,000
4351-WSAC Travel	(107)	-	-	-
4370-Employee Accountable Reimburse	-	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 060 - Commissioners

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4502-Interfund Motor Pool	-	-	-	-
4520-Rental/Lease of Equipment	-	-	-	-
4540-Rental/Lease of Software	5,142	5,003	-	-
4810-Equipment Repair/Maintenance	2,130	3,057	2,200	2,000
4918-Misc Fees	-	-	-	-
4920-Dues & Membership	-	296	-	-
4930-In-Town Travel	-	-	-	-
4950-Filing & Recording Fees	-	-	-	-
4990-Other	400	500	-	-
6410-Office Machinery	-	-	-	-
6460-Hardware/Software	-	-	-	-
6464-Modular Office Furniture	-	-	-	-
7500-Capital Lease Installment	-	-	-	-
8302-Interest Expense - Leases	-	-	-	-
9999-Approp to MY (Budget Office)	-	-	-	-
	964,599	1,566,098	1,613,000	1,613,000
Total Expense	964,599	1,566,098	1,613,000	1,613,000



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

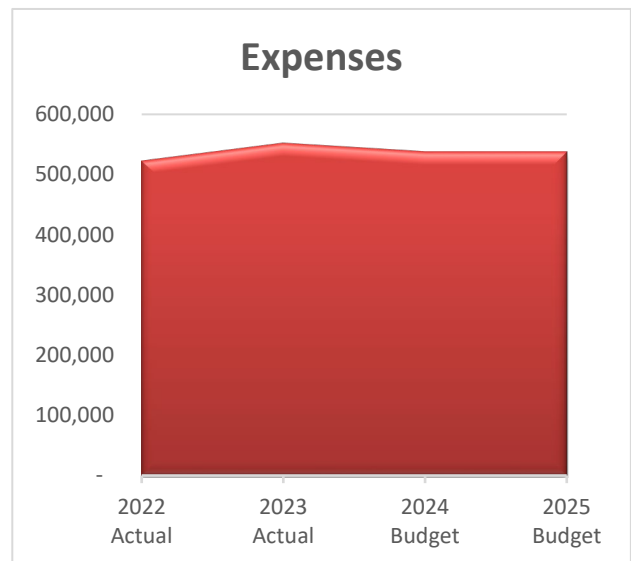
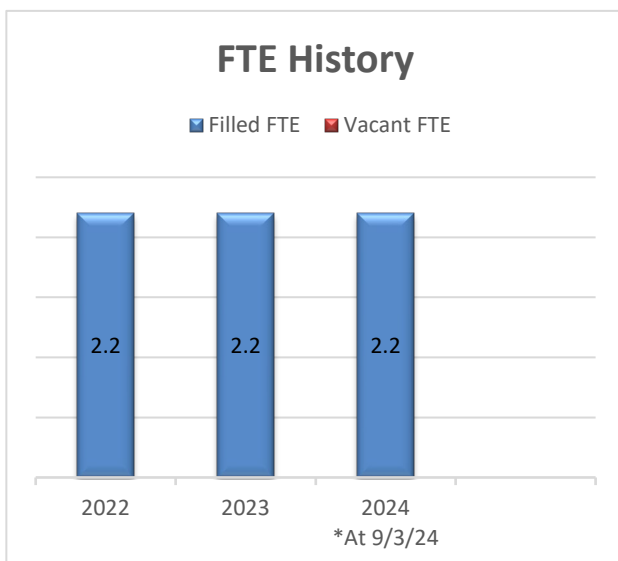
Commissioners	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Elected						
Commissioner	3.0	2.0	5.0	-	5.0	-
Non Manager						
Clerk of the Board	1.0	-	1.0	-	1.0	-
Admin Support Specialist 3	-	1.0	-	-	-	-
Deputy Clerk of the Board	-	-	1.0	-	1.0	-
Executive Assistant	3.0	2.0	5.0	-	5.0	-
Total FTE	7.0	5.0	12.0	-	12.0	-

Cooperative Extension

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	2,175	-	-	-
Charge for Services	31,447	37,535	29,168	28,000
Fines and Penalties	-	-	-	-
Miscellaneous	25,341	26,530	25,832	27,000
Other Financing Sources	-	18,135	-	-
Beginning Fund Balance	-	-	-	6,000
Total Revenue	58,963	82,200	55,000	61,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	123,647	130,149	137,837	150,000
Employee Benefits	44,333	53,553	54,163	51,000
Supplies	17,771	16,058	21,646	15,000
Services	329,078	330,602	319,354	319,000
Governmental Transfers	-	-	-	-
Capital	-	18,135	-	-
Debt Services	6,686	2,720	4,000	2,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	521,515	551,216	537,000	537,000



Operating Actual vs Budget History

Agency 005 - Cooperative Extension

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3082188-Appropriation from Reserves	-	-	-	6,000
3371088-Interlocal Operations	2,175	-	-	-
3416088-Print/Dup External Sales/Chgs	-	-	168	2,000
3418188-Data/WP/Printing/Dup Svcs	16,626	11,456	10,000	7,000
3471002-Registration Fee	14,821	26,078	19,000	19,000
3471088-Coop Extension Service	-	-	-	-
3670088-Contribut/Donation Private Src	22,509	23,914	23,000	23,500
3699088-Other Misc Revenue	-	-	-	-
3699188-Miscellaneous	2,832	2,616	2,832	3,500
3915088-Proceeds of Capital Leases	-	-	-	-
3917088-Proceeds from Other Note/Contracts/Line of Credits	-	18,135	-	-
3951088-Proceeds Sale Fixed Assets	-	-	-	-
	58,963	82,200	55,000	61,000
Total Revenue	58,963	82,200	55,000	61,000
1101-Salary	89,835	105,317	116,883	118,386
1103-Out of Class	-	-	-	-
1106-Pay Off	-	-	-	-
1108-Extra Help	32,240	22,710	20,954	30,009
1114-PTO Cash Out	-	-	-	-
1120-One-time Pay Event	-	-	-	-
1202-Overtime	1,417	2,018	-	1,500
1203-Holiday Pay/OT	156	104	-	105
2301-Life	188	270	282	282
2302-FICA	9,349	9,641	10,482	11,079
2303-Medical	17,222	24,247	22,476	16,668
2304-PERS	12,729	12,924	13,194	13,298
2305-Industrial	1,332	1,670	1,896	1,926
2308-Dental	2,693	3,819	4,908	4,308
2313-State FML	199	284	201	293
2315-LTD	380	434	420	2,331
2316-Short Term Disability	243	264	304	815
3111-Office Supply	6,761	4,891	9,706	4,650
3112-Toner	-	3,222	2,500	2,000
3119-PC Software	-	-	-	-
3140-Publications	58	265	400	400
3160-Food	141	430	500	250
3180-M&O Supply	-	-	-	-
3190-Other Supply	7,462	1,916	1,290	3,450
3194-PC Parts	-	-	-	-
3400-Resale Items	3,349	4,847	4,500	3,500
3409-Miscellaneous	-	488	750	750
3435-Weed Chemicals	-	-	-	-
3551-Attractive Equipment	-	-	2,000	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 005 - Cooperative Extension

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4111-Advertising	-	-	-	-
4114-Information System Services	-	-	-	-
4115-Banking Services	912	759	775	1,414
4125-Training/Registration	-	-	1,510	-
4148-Alarm Monitoring	915	1,111	1,500	1,500
4160-Health-Medical, Hospital	-	-	-	-
4190-Other Professional Services	10,064	7,375	7,092	3,900
4194-Workshop Catering	-	1,232	3,444	2,444
4210-Telephone	2,709	3,325	2,500	2,000
4220-Postage	899	563	500	200
4350-Travel	-	-	-	-
4370-Employee Accountable Reimburse	-	-	-	-
4420-Taxes and Operating Assessment	2,875	7,675	3,900	1,500
4421-External Taxes/Operating Asses	551	724	500	500
4510-Rental/Lease of Space	399	444	924	924
4520-Rental/Lease of Equipment	-	1,115	-	-
4630-Liability	-	-	-	-
4790-Other Utility Services	2,626	1,664	1,750	1,200
4810-Equipment Repair/Maintenance	1,648	-	-	-
4920-Dues & Membership	-	-	200	-
4990-Other	305,480	304,614	294,759	303,418
5110-Intergovernmental Services	-	-	-	-
6210-Admin & Office Bldgs	-	-	-	-
6410-Office Machinery	-	18,135	-	-
7500-Capital Lease Installment	6,579	2,571	3,800	2,000
8302-Interest Expense - Leases	107	148	200	-
	521,515	551,216	537,000	537,000
Total Expense	521,515	551,216	537,000	537,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

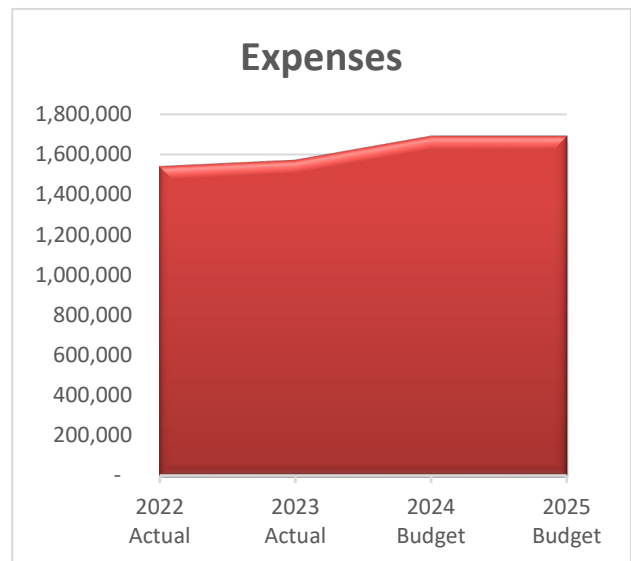
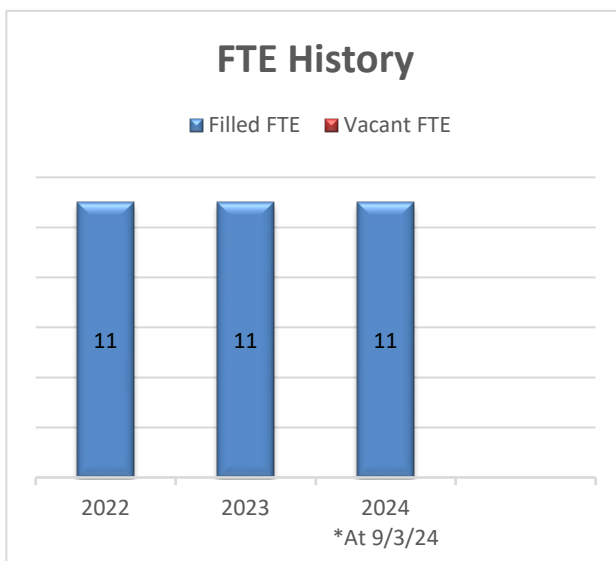
Cooperative Extension	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Supervisor						
Administrative Assistant	0.6	-	0.6	-	0.6	-
Non Manager						
Admin Support Specialist 3	1.6	-	1.6	-	1.6	-
Total FTE	2.2	-	2.2	-	2.2	-

Counsel for Defense

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	6,105	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	-	6,105	-	-

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	1,094,704	1,119,324	1,205,585	1,267,000
Employee Benefits	384,588	388,548	399,630	375,000
Supplies	7,579	10,716	5,100	6,000
Services	54,026	54,198	81,900	85,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(41,000)
Total Expense	1,540,898	1,572,786	1,692,215	1,692,000



Operating Actual vs Budget History

Agency 306 - Counsel For Defense

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3418188-Data/WP/Printing/Dup Svcs	-	-	-	-
3699188-Miscellaneous	-	6,105	-	-
	-	6,105	-	-
Total Revenue	-	6,105	-	-
0900-2025 Target Adjustments	-	-	-	(41,000)
1101-Salary	1,062,521	1,085,171	1,184,085	1,267,000
1102-Sell-Back	(481)	913	-	-
1105-Specialty Pay	1,404	767	-	-
1106-Pay Off	15,224	13,790	-	-
1108-Extra Help	2,000	-	10,000	-
1111-Educational Incentive	3,500	3,500	3,500	-
1114-PTO Cash Out	10,536	15,183	8,000	-
1202-Overtime	-	-	-	-
2300-Benefits Corrections & Allocations	-	-	-	-
2301-Life	985	990	1,034	1,034
2302-FICA	80,874	82,867	90,580	96,901
2303-Medical	161,632	163,771	160,531	127,516
2304-PERS	109,602	107,924	114,023	115,386
2305-Industrial	8,675	8,818	9,035	9,218
2306-LEOFF	-	-	-	-
2308-Dental	14,116	14,588	15,348	13,959
2313-State FML	1,717	2,396	1,738	2,678
2315-LTD	4,255	4,472	4,262	5,017
2316-Short Term Disability	2,652	2,802	3,079	3,291
2317-Voluntary Early Retirement Pla	-	-	-	-
2398-Deferred Comp	81	(81)	-	-
3111-Office Supply	7,361	6,008	4,300	5,000
3140-Publications	218	4,708	800	1,000
3551-Attractive Equipment	-	-	-	-
4140-Expert Witness	30,698	32,348	55,000	55,000
4149-Discovery - Legal	6,194	1,565	2,800	6,000
4188-Witness Costs	-	-	1,500	1,500
4190-Other Professional Services	5,222	8,977	5,200	5,200
4196-Records Storage	1,169	997	1,100	1,200
4210-Telephone	663	969	700	800
4220-Postage	485	505	500	200
4350-Travel	-	-	3,500	3,500
4370-Employee Accountable Reimburse	126	743	600	600
4660-Unemployment Ins	1,747	572	-	-
4810-Equipment Repair/Maintenance	1,166	-	500	500
4920-Dues & Membership	1,457	1,460	1,650	1,650
4921-Bar Association Dues	3,738	3,159	4,350	4,350
4940-Printing & Binding	1,287	2,279	3,500	3,500

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 306 - Counsel For Defense

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4990-Other	74	625	1,000	1,000
6410-Office Machinery	-	-	-	-
	1,540,898	1,572,786	1,692,215	1,692,000
Total Expense	1,540,898	1,572,786	1,692,215	1,692,000



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

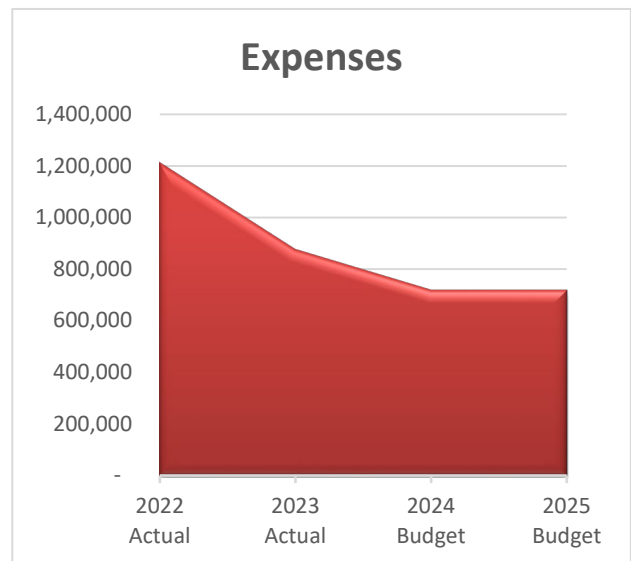
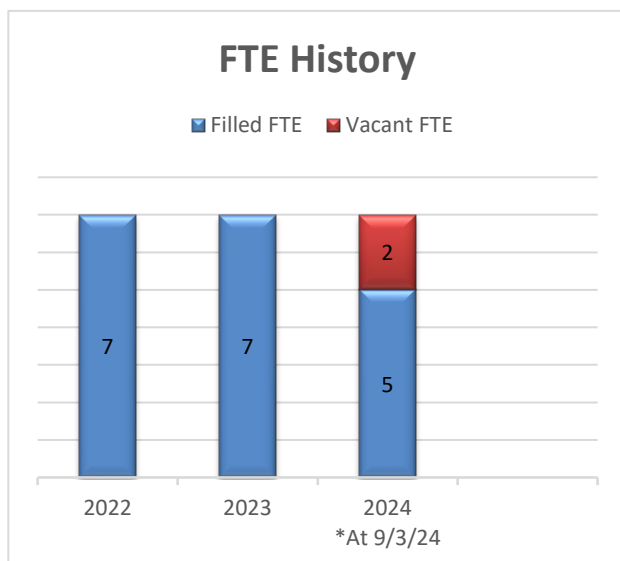
Counsel for Defense	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Department Head						
Counsel for Defense Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Attorney 3	4.0	-	4.0	-	4.0	-
Non Manager						
Executive Assistant	1.0	-	1.0	-	1.0	-
Legal Secretary 2	1.0	-	1.0	-	1.0	-
Attorney 2	2.0	-	2.0	-	2.0	-
Paralegal 1	1.0	-	1.0	-	1.0	-
Criminal Defense Investigator	1.0	-	1.0	-	1.0	-
Total FTE	11.0	-	11.0	-	11.0	-

Department of Emergency Mgmt

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	162,607	-	-	-
Charge for Services	285,270	271,884	400,000	325,000
Fines and Penalties	-	-	-	-
Miscellaneous	52,002	29,856	-	-
Other Financing Sources	61,662	96,814	120,000	120,000
Beginning Fund Balance	-	-	-	-
Total Revenue	561,541	398,554	520,000	445,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	360,744	408,927	406,749	412,000
Employee Benefits	137,461	149,494	148,251	146,000
Supplies	501,552	157,837	19,050	21,000
Services	213,691	161,532	145,950	149,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(8,000)
Total Expense	1,213,448	877,790	720,000	720,000



Operating Actual vs Budget History

Agency 040 - Dept of Emergency Mgmt

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3339703-Fed Ind Grant Dep Homeland Sec	468	-	-	-
3339706-Home Land Securty Grant Prog	162,140	-	-	-
3360188-Miscellaneous Revenue	-	-	-	-
3425088-Emergency Service Fees	-	-	-	-
3425099-IG Svcs-Emergency Svcs/Disaste	285,270	271,884	400,000	325,000
3670088-Contribut/Donation Private Src	50,404	29,106	-	-
3691088-Recycle	-	-	-	-
3691188-Sale of Surplus	-	-	-	-
3699088-Other Misc Revenue	-	-	-	-
3699101-Overpayment	-	750	-	-
3699188-Miscellaneous	1,598	-	-	-
3951088-Proceeds Sale Fixed Assets	-	-	-	-
3952088-Comp for loss of Fixed Assets	-	-	-	-
3953088-Proceeds fr Sale Capital Asset	-	3,997	-	-
3975388-Op Tr Fd 160	61,662	92,817	120,000	120,000
3975988-Op Tr Fd 159	-	-	-	-
	561,541	398,554	520,000	445,000
Total Revenue	561,541	398,554	520,000	445,000
0900-2025 Target Adjustments	-	-	-	(8,000)
1101-Salary	349,585	375,585	406,749	412,000
1102-Sell-Back	-	-	-	-
1106-Pay Off	-	-	-	-
1108-Extra Help	2,780	-	-	-
1113-Cell Phone Allowance	-	-	-	-
1114-PTO Cash Out	8,379	10,047	-	-
1120-One-time Pay Event	-	-	-	-
1202-Overtime	-	23,296	-	-
1203-Holiday Pay/OT	-	-	-	-
2300-Benefits Corrections & Allocations	(20,527)	(9,486)	-	-
2301-Life	514	487	470	470
2302-FICA	30,722	32,238	31,121	31,534
2303-Medical	69,734	68,296	62,640	60,505
2304-PERS	41,159	42,169	39,178	37,549
2305-Industrial	6,452	6,312	6,191	6,317
2308-Dental	6,095	5,882	5,532	6,048
2313-State FML	662	937	596	872
2315-LTD	1,600	1,606	1,465	1,632
2316-Short Term Disability	1,051	1,054	1,058	1,073
3111-Office Supply	710	1,341	1,250	1,500
3150-Clothing	510	1,143	1,050	1,000
3160-Food	465	4,609	500	1,000
3180-M&O Supply	9,928	5,843	6,750	7,000
3190-Other Supply	473,780	133,552	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 040 - Dept of Emergency Mgmt

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3210-Fuel Consumed	10,137	9,920	8,500	8,500
3428-New Tires	-	-	-	-
3551-Attractive Equipment	4,865	1,428	1,000	2,000
3552-Insurable Equipment	1,155	-	-	-
4111-Advertising	-	101	500	300
4125-Training/Registration	-	321	1,000	1,500
4145-Towing	131	-	200	-
4148-Alarm Monitoring	112	-	600	500
4190-Other Professional Services	79,296	126,070	122,000	122,500
4195-Computer Programming/Software	640	626	650	650
4210-Telephone	6,410	7,555	6,500	8,000
4220-Postage	31	76	50	50
4290-Other Communication	362	447	400	675
4350-Travel	3,471	5,476	3,250	2,250
4510-Rental/Lease of Space	-	1,163	500	1,000
4520-Rental/Lease of Equipment	-	-	1,000	1,500
4650-Industrial Insurance	2	-	100	-
4720-Electricity	218	194	-	225
4730-Gas	690	384	-	350
4740-Sewer	37	39	-	50
4750-Waste Disposal	192	166	100	100
4760-Water	33	20	-	50
4810-Equipment Repair/Maintenance	1,101	1,983	1,000	1,250
4812-Vehicle Repair Maintenance	3,210	6,495	5,500	5,500
4920-Dues & Membership	629	722	2,000	2,000
4923-External Agencies-Sub-Recipien	116,812	-	-	-
4930-In-Town Travel	17	9,531	-	50
4940-Printing & Binding	234	164	600	500
4987-Snowplowing	63	-	-	-
4990-Other	-	-	-	-
6420-Transportation	-	-	-	-
6470-Police Equipment	-	-	-	-
6490-Other Machinery	-	-	-	-
	1,213,448	877,790	720,000	720,000
Total Expense	1,213,448	877,790	720,000	720,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

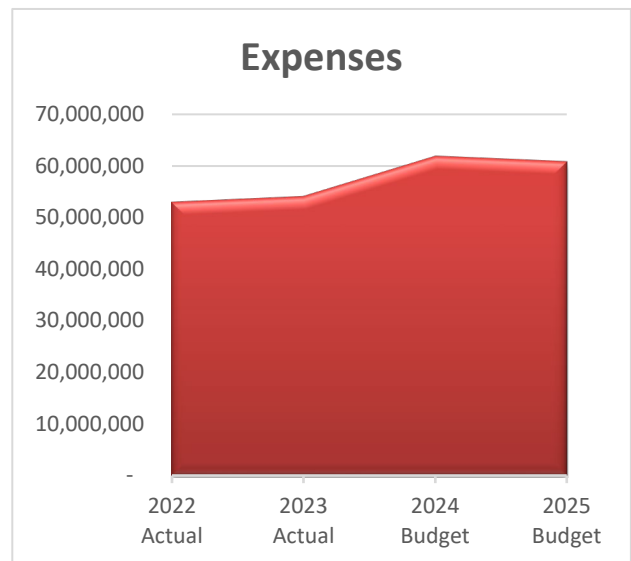
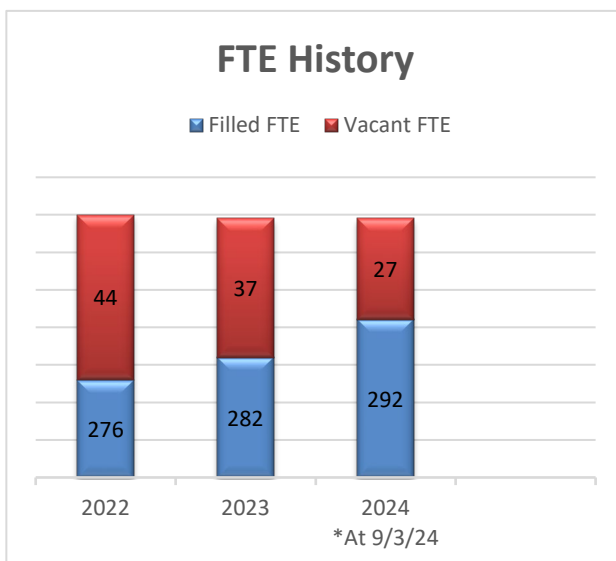
Dept of Emergency Mgmt	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Deputy Director						
Director, Emergency Mgmt Asst	1.0	-	1.0	-	1.0	-
Non Manager						
Emergency Planning Coordinator	1.0	-	1.0	-	1.0	-
E.M. Communication Specialist	-	-	-	-	-	1.0
E.M. Operations Coordinator	-	-	-	-	-	1.0
Program Spec 2, Emergency Mgmt	2.0	-	2.0	-	1.0	-
Program Spec 1, Emergency Mgmt	3.0	-	3.0	-	2.0	-
Total FTE	7.0	-	7.0	-	5.0	2.0

Detention Services

Agency Summary

Revenue	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	14,015,813	13,290,443	14,757,000	15,284,000
Fines and Penalties	-	-	-	-
Miscellaneous	423,689	368,032	400,000	375,000
Other Financing Sources	1,173,551	1,928,299	1,916,000	2,074,000
Beginning Fund Balance	-	-	-	-
Total Revenue	15,613,053	15,586,773	17,073,000	17,733,000

Expense	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Annual Operating Contingency	-	-	-	-
Salaries and Wages	23,803,832	24,077,184	27,057,183	27,157,000
Employee Benefits	10,577,691	10,683,519	10,423,817	10,306,000
Supplies	3,091,769	3,314,500	4,346,753	4,183,000
Services	14,799,966	15,466,904	18,873,301	18,623,000
Governmental Transfers	-	-	-	-
Capital	260,439	120,630	712,697	-
Debt Services	365,155	365,155	392,000	451,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	52,898,851	54,027,892	61,805,751	60,720,000



Operating Actual vs Budget History

Agency 515 - Detention Services

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3080088-Beginning Fund Balance	-	-	-	-
3417088-Sales of Merchandise	42,560	38,276	45,000	40,000
3417588-Sale of NonTax Merchandise	621,898	620,623	600,000	625,000
3418188-Data/WP/Printing/Dup Svcs	-	-	-	-
3418199-IG Svcs-Data/WP, Printing, Dup	16	26	-	-
3421011-DNA Collection Fee HB2713	5,614	4,179	5,000	5,000
3421088-Law Enforcement Services	-	-	-	-
3423387-Detention/Correction Food Svcs	31,141	67,871	-	-
3423388-Adult Probation Svs Charges	-	-	-	-
3423399-IG Svcs-Detention/Correction S	13,108,256	12,379,067	13,876,000	14,373,000
3423631-Work Crew Svcs Other Gov't	73,780	59,969	65,000	70,000
3423632-Work Crew Svcs Non-Gov't	21,718	29,060	25,000	25,000
3423633-Work Crew Svcs Internal	39,606	32,826	30,000	35,000
3423688-Housing Fees	36,173	22,450	26,000	41,000
3423699-Housing/Monitoring of Prisoner	-	-	-	-
3423788-Booking Fees	-	-	-	-
3423799-IG Svcs-Detention Transport Sv	34,051	36,099	25,000	10,000
3463088-Substance Abuse Services	1,000	-	-	-
3482330-Work Crew Svcs Internal	-	-	-	-
3482387-Detention/Correction Food Svcs	-	-	60,000	60,000
3482388-Detention/Correction Svcs	-	-	-	-
3489088-Other Internal Service Chgs	-	-	-	-
3611188-Investment Interest	-	1,527	-	-
3611199-Fair Market Value Adjustment	-	-	-	-
3628088-Consession Proceeds	-	-	-	-
3691088-Recycle	237	290	-	-
3691188-Sale of Surplus	15	5,582	2,000	2,000
3692088-Unclm Mony/Proc Sale Uncl Prop	(1,083)	595	-	-
3694003-Other Restitution	-	-	-	-
3694088-Other Judgements/Settlements	-	-	15,000	15,000
3699140-Misc Phone Rebate	284,020	358,572	-	-
3699188-Miscellaneous	140,500	1,466	1,000	1,000
3699240-Misc Phone Rebate	-	-	260,000	240,000
3699241-Misc SSI Finders Fee	-	-	30,000	35,000
3699242-Tablet Commission	-	-	75,000	70,000
3699243-Video Visit Commission	-	-	15,000	12,000
3699288-Miscellaneous	-	-	-	-
3730088-Gain (Loss) on Disposition CA	-	-	2,000	-
3953088-Proceeds fr Sale Capital Asset	9,225	-	-	5,000
3970088-Operating Transfers-In	-	-	-	-
3970888-Op Tr Fd 135	-	-	-	-
3971788-Op Tr Fd 010	-	-	-	-
3974888-Op Tr Fd 148	125,326	141,406	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 515 - Detention Services

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3975988-Op Tr Fd 159	1,039,000	1,786,893	1,916,000	2,069,000
3977388-Op Tr Fd 515	-	-	-	-
3978188-Op Tr Fd 149	-	-	-	-
	15,613,053	15,586,773	17,073,000	17,733,000
Total Revenue	15,613,053	15,586,773	17,073,000	17,733,000
0001-Annual Operating Contingency	-	-	-	-
0100-Depreciation	-	-	-	-
0800-Est Ending Fund Balance	-	-	-	-
1101-Salary	19,599,426	19,965,788	22,440,143	22,485,000
1102-Sell-Back	20,914	20,808	25,000	25,000
1103-Out of Class	5,587	890	10,000	10,000
1104-Shift Differential	96,623	93,683	105,040	110,000
1105-Specialty Pay	65,999	67,001	100,000	75,000
1106-Pay Off	69,612	43,994	100,000	100,000
1108-Extra Help	-	-	-	-
1113-Cell Phone Allowance	1,350	-	-	-
1114-PTO Cash Out	6,381	11,056	15,000	15,000
1115-PEHP Cash	-	-	12,000	12,000
1120-One-time Pay Event	61,550	600	-	-
1121-Bonus/Stipend	92,500	167,083	125,000	200,000
1202-Overtime	3,011,862	2,797,445	3,200,000	3,200,000
1203-Holiday Pay/OT	772,028	908,835	925,000	925,000
2300-Benefits Corrections & Allocations	(8,363)	(13,395)	-	-
2301-Life	22,046	24,780	26,978	25,098
2302-FICA	1,796,127	1,817,486	1,735,120	1,736,568
2303-Medical	4,706,266	4,835,322	4,811,676	4,814,296
2304-PERS	2,452,398	2,402,773	2,184,215	2,105,551
2305-Industrial	853,747	856,708	898,608	848,138
2306-LEOFF	322	-	-	-
2308-Dental	344,265	356,112	381,336	382,901
2313-State FML	38,714	53,028	33,251	48,009
2315-LTD	97,348	104,557	107,303	118,583
2316-Short Term Disability	2,295	2,949	3,334	3,356
2317-Voluntary Early Retirement Pla	-	-	-	-
2398-Deferred Comp	10	-	-	-
2400-Uniform	272,515	243,199	241,996	223,500
3111-Office Supply	52,503	54,779	75,000	76,000
3112-Toner	-	-	1,000	-
3119-PC Software	3,046	3,176	4,000	4,000
3140-Publications	170,784	184,718	200,000	200,000
3141-Class Publications	2,545	4,702	27,000	27,000
3145-Awards	9,221	11,320	10,000	10,000
3150-Clothing	11,852	121,846	115,000	115,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 515 - Detention Services

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3160-Food	1,389,347	1,538,444	1,810,000	1,810,000
3180-M&O Supply	153,339	239,108	315,411	294,000
3181-Ammunition	42,287	38,086	129,030	75,000
3183-STGU	2,964	3,916	6,000	6,000
3184-Identification Supply	437	8,518	11,000	16,000
3187-Honor Guard	-	-	-	10,000
3189-Pharmacy	-	-	-	-
3190-Other Supply	289,814	214,245	291,000	284,000
3191-Medical Supply	-	-	-	-
3192-Household Supply	184,097	235,123	248,000	248,000
3193-Kitchen Supply	181,763	147,391	210,000	210,000
3196-Fertilizer	-	-	-	-
3199-SWAT/CRT Equipment	15,383	60,531	25,000	25,000
3210-Fuel Consumed	78,197	70,124	90,000	75,000
3400-Resale Items	273,121	255,362	325,000	350,000
3409-Miscellaneous	-	-	-	-
3470-Inventory Items	16,181	14,739	30,000	30,000
3551-Attractive Equipment	170,212	83,337	388,312	283,000
3590-Other Small Tools	44,676	25,036	36,000	35,000
4110-Accounting & Auditing	-	-	-	-
4111-Advertising	6,886	1,703	9,000	6,000
4114-Information System Services	990,965	1,108,558	1,301,000	1,301,000
4115-Banking Services	4,683	4,728	7,000	7,000
4119-Demolition	-	-	-	-
4120-Custodial & Cleaning	18,564	7,876	23,000	13,000
4125-Training/Registration	32,639	31,245	47,000	77,000
4130-Data Processing	-	-	-	-
4136-Detention	-	3,389	40,000	25,000
4146-Paper Shredding	471	518	3,000	2,000
4148-Alarm Monitoring	-	-	-	-
4160-Health-Medical, Hospital	27,675	11,161	50,000	50,000
4164-Drug Testing	-	-	2,000	2,000
4169-Health Provider Contract	7,210,463	8,254,050	9,500,000	9,500,000
4170-Legal	-	-	-	-
4190-Other Professional Services	430,567	501,492	752,625	684,000
4195-Computer Programming/Software	17,861	30,963	37,000	45,000
4196-Records Storage	2,579	2,769	5,000	4,000
4198-Background Check	23,912	28,593	27,000	33,000
4210-Telephone	48,494	43,898	65,000	71,000
4220-Postage	3,881	2,920	9,000	8,000
4230-Television	2,310	2,431	3,000	3,000
4290-Other Communication	327	163	-	-
4296-Internet Connection	18,648	19,367	26,000	23,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 515 - Detention Services

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4350-Travel	37,820	38,557	65,000	88,000
4510-Rental/Lease of Space	8,634	3,564	5,000	8,000
4520-Rental/Lease of Equipment	48,282	40,540	60,000	30,000
4632-Liability Insurance	1,310,525	1,282,654	1,330,000	1,330,000
4650-Industrial Insurance	7,270	6,605	17,000	13,000
4660-Unemployment Ins	5,047	1,235	-	18,000
4720-Electricity	88,913	88,027	103,000	104,000
4730-Gas	108,164	118,078	136,000	179,000
4740-Sewer	21,722	20,536	36,000	28,000
4750-Waste Disposal	21,290	22,687	37,000	32,000
4760-Water	28,654	29,541	38,000	38,000
4790-Other Utility Services	-	-	-	-
4810-Equipment Repair/Maintenance	84,015	184,709	371,325	159,000
4811-Repair & Maintenance Contract	-	-	-	-
4812-Vehicle Repair Maintenance	3,711	14,350	50,000	50,000
4820-Bldg Repair & Maintenance	659,854	47,348	260,351	230,000
4918-Misc Fees	364	521	1,000	1,000
4919-Permits	2,197	2,524	3,000	4,000
4920-Dues & Membership	17,401	20,724	23,000	24,000
4922-Other Miscellaneous	-	-	-	-
4940-Printing & Binding	3,441	4,863	7,000	7,000
4960-Judgements & Damages	395	17,183	1,000	5,000
4970-Laundry & Sanitation	1,258	1,519	2,000	5,000
4990-Other	-	-	-	-
4996-Indirect Costs	3,500,085	3,465,316	4,421,000	4,416,000
5513-Op Tr to Fd 503	-	-	-	-
5566-Op Trfr to Jail 010	-	-	-	-
6250-Jails	-	-	300,000	-
6251-Jail Chiller/Cooling Tower	-	-	-	-
6290-Other Bldgs & Structures	-	-	-	-
6390-Other Improvements	14,214	-	-	-
6410-Office Machinery	-	-	37,611	-
6420-Transportation	69,700	51,461	270,086	-
6440-Communication Equipment	-	-	-	-
6466-Security Systems	-	-	30,000	-
6468-Video Systems	87,952	-	75,000	-
6490-Other Machinery	88,573	69,169	-	-
6520-Construction Costs	-	-	-	-
7500-Capital Lease Installment	352,612	360,283	381,000	401,000
8100-Interest Short Term Debt Ext	-	-	-	-
8302-Interest Expense - Leases	12,542	4,872	11,000	50,000
	52,898,851	54,027,892	61,805,751	60,720,000
Total Expense	52,898,851	54,027,892	61,805,751	60,720,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Detention Services						
Department Head						
Detention Services Chief	1.0	-	1.0	-	1.0	-
Manager						
Detention - Lieutenant	4.0	-	4.0	-	4.0	-
Finance Manager 2	1.0	-	1.0	-	1.0	-
Food Manager	2.0	-	2.0	-	1.0	1.0
Mental Health Mgr	1.0	-	1.0	-	1.0	-
Administrative Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Detention - Sergeant	22.0	-	22.0	-	23.0	(1.0)
Office Manager	1.0	-	1.0	-	1.0	-
Accounting Supervisor	1.0	-	1.0	-	1.0	-
Non Manager						
Detention-Corrections Officer	186.0	33.0	187.0	31.0	194.0	24.0
Administrative Assistant	2.0	-	1.0	1.0	2.0	-
Executive Assistant	-	1.0	1.0	-	1.0	-
Accounting Technician 2	2.0	-	2.0	-	2.0	-
Accountant 1	1.0	-	1.0	-	1.0	-
Data Systems Analyst 2	1.0	-	1.0	-	1.0	-
Cook	9.0	4.0	10.0	3.0	10.0	3.0
Mechanic	2.0	-	1.0	1.0	2.0	-
Maintenance Tech 3	1.0	1.0	2.0	-	2.0	-
Maintenance Supervisor	1.0	-	1.0	-	1.0	-
Detention Mental Health Prof	7.0	-	7.0	-	7.0	-
Diversion Case Manager	2.0	1.0	2.0	1.0	3.0	-
Sr Tech Assistant	1.0	-	-	-	-	-
Technical Assistant 2	17.0	4.0	18.0	-	18.0	-
Technical Assistant 3	7.0	-	11.0	-	11.0	-
Detention - Case Manager	2.0	-	2.0	-	2.0	-
Detention - Teacher	1.0	-	1.0	-	1.0	-
Total FTE	276.0	44.0	282.0	37.0	292.0	27.0

Agency	Detention Services	Total 2025 Requested Increase
Department ID (If applicable)	Various	\$ 1,773,142
Program (If applicable)	Custody Officers	

Description of Requested Increase

In order to meet the Budget Office's target budget for 2025, 18 currently filled custody officer positions were removed from Detention Services' budget. This request is to add \$1,773,142 back to the 2025 budget for the 18 custody officers in order to maintain current staffing levels.

RCW (If Applicable):

RCW 70.48 - City and County Jails Act

Service Level Impact:

The reduction of 18 custody officers will result in an additional ~34k hours (1,872 hours worked per FTE) in overtime hours to fill all posts required to maintain minimum staffing levels in the facilities. These overtime hours would be covered by voluntary overtime (paid at time and a half) and mandatory overtime (paid at double time after the 3rd monthly occurrence). The 2024 average rates, excluding taxes and benefits, is \$55.85/hour for overtime and \$74.47/hour for double time.

Year-to-date 2024, 4% of the overtime hours have been paid at double time (26 vacancies). Using the 2024 average overtime and double time rates, the estimated cost to fill the additional ~34k hours of overtime at time and a half (96%) and double time (4%) would be **\$1,907,018**. Based on this estimate, the cost to fill these additional hours with overtime would be approximately **\$134k more** than keeping the 18 custody officers.

We anticipate a significant shift from voluntary overtime to mandatory overtime because there would be fewer officers to spread the overtime shifts amongst. The reduction of 18 custody officers increases Detention Services' vacancies to a total of 44, which is comparable to 2022 (41 vacancies) when 14% of overtime hours were paid at double time. Using the 2024 average overtime and double time rates, the estimated cost to fill the additional ~34k hours of overtime at time and a half (86%) and double time (14%) would be **\$1,969,760**. Based on this estimate, the cost to fill these additional hours with overtime would be approximately **\$197k more** than keeping the 18 custody officers.

In addition to the financial impact, the responsibility to cover the open posts falls to the remaining custody officers, which has historically led to officer burnout and resignations.

Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
Corrections Officer	18.00	\$ 1,228,249	\$ 544,893	\$ 1,773,142
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 1,773,142



Agency	Detention Services	Total 2025 Requested Increase
Department ID (If applicable)	5153350	\$ 1,500,000
Program (If applicable)	Medical Contract	

Description of Requested Increase

The Purchasing Department posted the medical services RFP and is accepting vendor submissions through September 13, 2024. While the RFP is still open and proposal amounts are unknown, Detention Services is anticipating an increase from the \$9,500,000 budget for 2024. The estimated \$1,500,000 request represents an increase of approximately 15% from the 2024 budget and results in a total budget of \$11,000,000 for 2025. Detention Services is proposing a true up of the 2025 budget to the actual amount once a vendor has been selected and the contract has been signed.

RCW (If Applicable):

RCW 70.48 - City and County Jails Act

Service Level Impact:

The requested budget increase is to provide the level of medical services necessary to care for the health and welfare of the inmate population. The severity of the inmate population medical conditions is significantly worse than it has ever been before. All inmates are provided the basic level of medical care while in custody; however, a large percentage of the inmates require an elevated level of care due to the acuity of their medical conditions.

Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Medical Services Contract	\$ 1,500,000			\$ 1,500,000
-				
-				
-				
Total 2025 Requested Increase				\$ 1,500,000

Agency	Detention Services	Total 2025 Requested Increase
Department ID (If applicable)	Various	\$ 941,696
Program (If applicable)	Candidates in Background & Offer Stage	

Description of Requested Increase

As part of the 2025 budget process, a list of candidates in the background and offer stage as of June 27, 2024 were submitted to the Budget Office and Human Resources. A total of 10 positions (9 Corrections Officers and 1 Cook) were requested and approved to proceed for hire by Human Resources and the Budget Office. Below is the status of the 10 approved positions:

- 3 Corrections Officers were hired on July 22, 2024.
- 6 Corrections Officers are scheduled for hire on October 7, 2024. All 6 candidates have received conditional offers, pending their psychological and medical exams
- 1 Cook is scheduled for hire on October 7, 2024. The candidate is still in the background process.

RCW (If Applicable):

RCW 70.48 - City and County Jails Act

Service Level Impact:

The continued hiring of custody staff will have a direct impact on reducing the required hours to meet minimum staffing levels that are currently covered by voluntary overtime (paid at time and a half) and mandatory overtime (paid at double time after the 3rd occurrence). Once fully trained and are approved for solo duty, each new hire will work an estimated 1,872 hours per year after accounting for holidays, vacation and sick days off. The 2024 average hourly rates, excluding taxes and benefits, is \$55.85/hour for overtime and \$74.47/hour for double time. Year-to-date 2024, 4% of the overtime hours have been paid at double time.

Based on this information, the estimated cost to cover the **16,848 hours (1,872 per person)** with voluntary and mandatory overtime would be approximately **\$954k (106k per person)** compared to approximately **\$871k (\$97 per person)** to hire the 9 Corrections Officer; therefore, it would be approximately **\$83k (\$9k per person) cheaper** to hire additional custody staff.

Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
Corrections Officers	9.00	\$ 558,288	\$ 312,561	\$ 870,849
Cook	1.00	\$ 40,500	\$ 30,347	\$ 70,847
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				\$ 941,696

Agency	Detention Services	Total 2025 Requested Increase
Department ID (If applicable)	Various	\$ 475,000
Program (If applicable)	Overtime & Holiday Pay/Overtime	

Description of Requested Increase

The number of voluntary and mandatory overtime hours are primarily due to meeting minimum staffing levels in the facilities; however, this can vary depending on staffing levels and needs for inmates that require additional attention for various reason such as high risk inmates, special court transports, medical appointment transports, hospital or emergency room transports, etcetera.

RCW (If Applicable):

RCW 70.48 - City and County Jails Act

Service Level Impact:

Based on 2024 year-to-date trends and expenditures at current staffing levels, the estimated annual total:

(1) Overtime expense will be approximately \$3.4m (\$3.2m budget) for 2024. After applying an estimated 6% COLA for corrections staff, the 2025 budget will need to be approximately \$3.6m. This will require an **additional \$400k** for the 2025 budget.

(2) Holiday Pay/Overtime expense will be approximately \$984k (\$925k budget) for 2024. After applying an estimated 6% COLA for corrections staff, the 2025 budget will need to be approximately \$1.0m. This will require an **additional \$75k** for the 2025 budget.

These additional amounts will allow Detention Services to operate at current staffing levels with similar overtime hours. If staffing levels decrease, then Detention Services would need additional budget beyond the \$475k calculated above.

Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
Overtime	N/A	\$ 400,000	N/A	\$ 400,000
Holiday Pay/Overtime	N/A	\$ 75,000	N/A	\$ 75,000
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 475,000



Agency	Detention Services	Total 2025 Requested Increase
Department ID (If applicable)	5153300	\$ 286,000
Program (If applicable)	County Liability Insurance	

Description of Requested Increase

The Budget Office provided Detention Services' 2025 liability insurance amount of \$1,616,000, which is an increase of \$286,000 from the 2024 liability insurance amount of \$1,330,000.

RCW (If Applicable):

Not Applicable

Service Level Impact:

Without the additional budget, Detention Services would not be able to pay the full amount to Risk Management for liability insurance.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
County Liability Insurance	\$ 286,000			\$ 286,000
-				
-				
-				
Total 2025 Requested Increase				Total
				\$ 286,000



Agency	Detention Services	Total 2025 Requested Increase
Department ID (If applicable)	Various	\$ 480,290
Program (If applicable)	Programs Staff	

Description of Requested Increase

In order to meet the Budget Office's target budget for 2025, 5 currently filled program staff positions were removed from Detention Services' budget. Inmate programs include electronic home monitoring, work crew, GED classes and testing, breaking barriers, re-entry, etcetera. This request is to add \$480,290 back to the 2025 budget for the 5 program staff positions in order to maintain current staffing levels and inmate programs.

RCW (If Applicable):

Not Applicable

Service Level Impact:

The reduction of 5 program staff positions would eliminate inmate programs such as electronic home monitoring, work crew, GED classes and testing, breaking barriers, re-entry, etcetera. While these inmate programs are not mandated by RCW, they provide essential life skills to the inmates and services to the the County (Fair, Public Works, etc.) and the community (Hoopfest, Bloomsday, etc.).

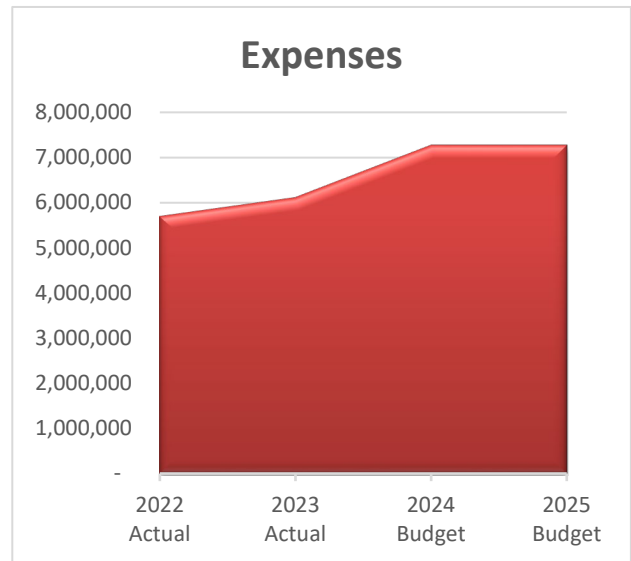
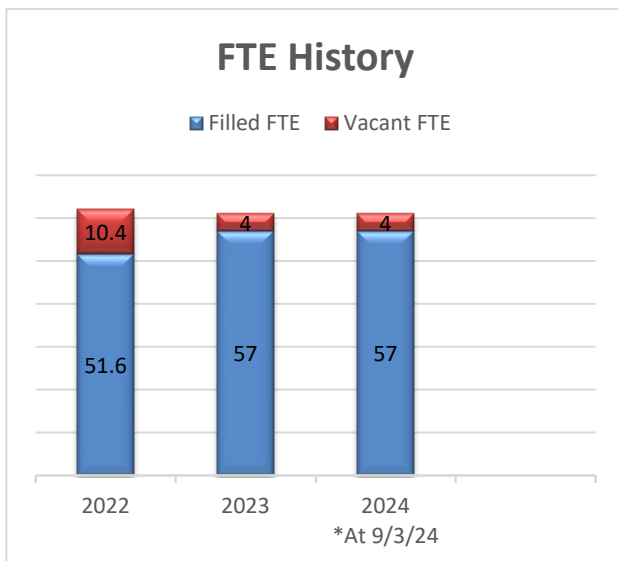
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
Case Manager	2.00	\$ 135,898	\$ 54,908	\$ 190,807
Teacher	1.00	\$ 77,587	\$ 32,471	\$ 110,058
Diversion Case Manager	1.00	\$ 65,776	\$ 37,878	\$ 103,654
Technical Assistant 2	1.00	\$ 55,057	\$ 20,714	\$ 75,771
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 480,290

District Court

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	1,287,357	2,460,584	1,786,336	1,778,000
Fines and Penalties	1,658,775	1,706,118	1,663,450	1,844,000
Miscellaneous	59,169	52,805	60,825	62,000
Other Financing Sources	657,221	617,683	766,000	806,000
Beginning Fund Balance	-	-	96,389	112,000
Total Revenue	3,662,521	4,837,190	4,373,000	4,602,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	3,891,052	4,211,331	4,638,181	4,871,000
Employee Benefits	1,459,654	1,581,048	1,657,819	1,823,000
Supplies	108,844	86,184	57,503	58,000
Services	237,449	213,683	418,497	330,000
Governmental Transfers	-	-	506,000	486,000
Capital	-	22,819	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(290,000)
Total Expense	5,696,999	6,115,064	7,278,000	7,278,000



Operating Actual vs Budget History

Agency 190 - District Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3080088-Beginning Fund Balance	-	-	-	-
3080188-Appropriation from Fund Balanc	-	-	96,389	112,000
3082188-Appropriation from Reserves	-	-	-	-
3340120-Other Judicial Agencies	-	-	-	-
3412202-Judicial Stabil CLJ	47,793	54,936	55,000	54,565
3412203-Civil Filing Fees	2,954	3,150	4,700	4,700
3412206-Other Civil/Impound Fees	-	-	-	-
3412207-CV Municipal Crt File Fee	1,738	1,477	1,500	1,000
3412211-Anit-Harass File Fee	4,678	5,651	5,000	5,000
3412212-Civil File Fee	133,826	153,544	155,000	155,000
3412213-Cntr, Cross, 3rd-CV	22	65	50	50
3412288-Dist Ct Civil Filings Fee	-	-	-	-
3412338-Appeal File Fee	2,444	1,456	2,250	1,250
3412388-Civil Prob Domes Filings	-	-	-	-
3412806-Supplemental Proceedings Fee	27	134	100	100
3412807-Jury Demand - Civil	-	167	300	100
3412808-Transcript Prep Fee	2,766	3,060	2,500	2,500
3412809-Small Claims Filing Fees	18,103	17,990	20,000	20,000
3412810-Small Claims Filing Fees	-	-	-	-
3412888-Small Claims Fees	-	-	-	-
3413202-Certifying Documents	6,122	6,617	6,250	6,250
3413203-Civil Fees-Appeals	695	428	600	300
3413205-Writ of Garnishment Fee	80,532	79,225	75,000	75,000
3413210-Dist Court Rec Svs	138,680	136,249	145,611	140,000
3413288-Dist Court Rec Svs	454	301	500	250
3413301-Dist Court Rec Svs	2,539	2,577	3,000	3,000
3413302-Warrant Fees	1,455	1,412	1,900	1,250
3413303-Crime Lab Fees - Local	5,802	4,059	5,500	5,500
3413306-Dist Ct Admin Fee	56	37	150	50
3413388-Name Change Admin	-	-	-	-
3413588-Oth Certif & Copy Fees	1,628	1,050	1,250	2,035
3414988-Court Svcs-Other Governments	-	-	-	-
3414999-IG Svcs-Court Svcs	834,835	1,986,937	1,300,000	1,300,000
3416288-Copy/Tape Fees	158	15	100	50
3423788-Booking Fees	50	50	75	50
3523088-Proof of Motor Vehicle Ins	2,949	4,227	5,000	4,900
3524088-Boat Safety Infractions	-	160	-	-
3529003-Contempt Penalties	-	28	-	-
3531002-Traffic (7/27/03 & greater)	2,712	1,797	2,500	1,000
3531003-Traffic Infrac as of 4/30/07	84,896	46,769	75,000	50,000
3531004-Legislative Assessment	117,916	132,461	125,000	125,000
3531005-Traf Inf (ACD, FIT, MIT, NIT)	896,839	1,018,675	1,000,000	1,100,000
3531011-Litter-Abandon Vehicle	189	258	200	100

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 190 - District Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3531020-Distracted Driving	40	60	50	50
3531030-Fail to Int Reg Veh	470	213	200	300
3531033-Fail to Initially Reg Vehicle	1,433	1,712	2,000	2,000
3531041-6-10 over, Speed Zone under 40	-	-	-	-
3531042-11-15 over Speed Zone under 40	26	-	-	-
3531045-26-30 over Speed Zone under 40	-	-	-	-
3531048-1-5 over, Speed Zone over 40	-	-	-	-
3531049-11-15 over, Speed Zone over 40	-	-	-	-
3531051-21-25 over, Speed Zone over 40	-	-	-	-
3531052-6-10 over, Speed Zone over 40	-	-	-	-
3531053-26-30 over, Speed Zone over 40	-	-	-	-
3531060-Speed Double Zone 1-5	-	72	-	-
3531061-speed Double Zone 6-10 < 40	468	749	900	900
3531062-Speed Double Zone 11-15	-	513	-	-
3531063-Speed Double Zone 16-20	-	-	-	-
3531064-Speed Double Zone 21-25	-	219	-	-
3531065-Speed Double Zone 26-30	183	58	100	100
3531066-Speed Double Zone 31-35	-	-	-	-
3531068-Speed Double Zone 1-5	-	99	-	-
3531069-Speed Double Zone 11-15	739	560	1,000	250
3531070-Speed Double Zone 16-20	1,372	842	1,500	50
3531071-Speed Double Zone 21-25	521	174	500	50
3531072-Speed Double Zone 6-10	216	-	-	-
3531073-Speed Double Zone 26-30	-	-	-	-
3531075-Speed Double Zone 36-40	-	-	-	-
3531080-Deferred Finding Admin Fee	92,934	134,555	120,000	200,000
3531088-Traffic Infractions	161	474	500	300
3537002-Non-Traffic Infrac (7/27/03&gr	-	-	-	-
3537004-Non-Traff Infrac as of 4/30/07	4,254	4,066	4,000	4,000
3537013-Oth Inf (FIN, MIN, NIN, OC2)	12,212	13,728	15,000	15,000
3537014-Oth Inf-Smoking	-	-	-	-
3537088-Non-traffic Infractions	-	-	-	-
3540088-Parking Infraction Penalties	42,804	36,407	42,500	30,000
3552001-DUI-Defrd Acct Fee	5,688	4,208	6,000	4,000
3552002-DUI-Youth in Vehicle	5,735	1,429	3,000	1,500
3552003-Crim Convi Fee - DUI	7,717	6,104	8,000	4,000
3552004-DUI-DP Acct Fee	24,189	19,907	25,000	25,000
3552088-D W I	155,348	124,570	175,000	120,000
3558001-Crim Traffic Penalty - DUI	163,264	121,031	17,500	130,000
3558002-Crim Convic Fee Traffic	19,162	16,620	20,000	15,000
3558088-Criminal Traffic	-	-	-	-
3564088-Boat Safety Criminal	-	-	-	-
3569014-Crim Convic Fee Non-Traffic	4,843	4,048	5,000	3,500

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 190 - District Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3569088-Non Traffic Misdemeanor	9,493	9,326	8,000	7,000
3573188-Jury Demand Fee	-	-	-	-
3573288-Criminal Witness Fees	-	-	-	-
3573701-Court Cost Recoup	-	-	-	-
3573988-DC-Misc Court Cost Recoupments	-	-	-	-
3611188-Investment Interest	9	236	200	200
3611988-Investment Service Fees	(2,524)	(2,673)	-	-
3614001-District Ct	27,435	23,986	30,000	30,000
3614088-Other Interest	27,570	23,986	30,000	30,000
3670088-Contribut/Donation Private Src	6,030	7,470	-	-
3694088-Other Judgements/Settlements	-	-	-	-
3698188-Cashier Over & Short	20	95	-	-
3698288-Foreign Currency Exchange Adj	-	-	-	-
3699001-Small/Over Payment	-	-	-	-
3699005-N.S.F. Fees	-	-	25	-
3699088-Other Misc Revenue	-	-	-	-
3699101-Overpayment	96	46	100	800
3699103-NSF Fees	514	385	500	1,000
3699188-Miscellaneous	20	(726)	-	-
3860101-Small Claims Fees	-	-	-	-
3868921-Discover Pass Vio-local	-	-	-	-
3970088-Operating Transfers-In	-	-	-	-
3974888-Op Tr Fd 148	-	-	-	-
3975988-Op Tr Fd 159	657,221	617,683	766,000	806,000
	3,662,521	4,837,190	4,373,000	4,602,000
Total Revenue	3,662,521	4,837,190	4,373,000	4,602,000
0800-Est Ending Fund Balance	-	-	-	-
0900-2025 Target Adjustments	-	-	-	(290,000)
1101-Salary	3,772,216	4,023,118	4,492,881	4,782,950
1103-Out of Class	499	3,599	4,300	3,550
1106-Pay Off	23,298	100,392	10,500	9,000
1108-Extra Help	27,733	46,208	83,000	33,000
1113-Cell Phone Allowance	-	-	-	-
1114-PTO Cash Out	15,940	15,738	27,000	16,500
1120-One-time Pay Event	36,188	-	-	-
1202-Overtime	15,180	22,277	20,500	26,000
2301-Life	4,905	4,926	5,503	5,690
2302-FICA	265,948	292,988	343,682	365,930
2303-Medical	683,245	749,460	744,214	862,263
2304-PERS	384,208	404,563	428,561	436,015
2305-Industrial	27,194	25,802	27,753	29,302
2308-Dental	67,761	72,253	76,815	86,462
2313-State FML	5,574	8,376	6,586	10,115

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 190 - District Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
2315-LTD	18,030	19,490	19,902	23,370
2316-Short Term Disability	2,789	3,191	4,803	3,853
2317-Voluntary Early Retirement Pla	-	-	-	-
3111-Office Supply	23,515	44,377	30,253	30,450
3140-Publications	37,368	30,772	6,650	6,650
3150-Clothing	4,223	932	2,000	2,000
3160-Food	3,948	90	2,000	2,000
3195-Computer Parts	2,440	1,308	2,050	1,900
3210-Fuel Consumed	100	-	50	1,000
3551-Attractive Equipment	37,251	8,705	14,500	14,000
4114-Information System Services	11,149	10,611	14,000	17,500
4115-Banking Services	17,647	16,521	16,500	17,500
4120-Custodial & Cleaning	-	-	-	-
4125-Training/Registration	-	4,198	4,500	2,000
4130-Data Processing	-	-	-	-
4146-Paper Shredding	818	902	925	925
4160-Health-Medical, Hospital	-	377	2,000	2,000
4164-Drug Testing	-	-	11,875	3,500
4170-Legal	-	-	-	-
4185-Interpreters	4,411	4,368	12,500	8,500
4188-Witness Costs	-	-	-	-
4190-Other Professional Services	20,797	10,448	3,500	1,500
4196-Records Storage	3,396	2,946	3,250	4,000
4210-Telephone	8,077	18,004	16,000	18,500
4220-Postage	12,059	14,188	14,050	15,975
4221-Postal Courier	75	75	100	100
4290-Other Communication	-	-	-	-
4350-Travel	7,096	13,353	38,000	12,500
4510-Rental/Lease of Space	1,498	1,314	4,750	1,750
4516-Valley Precinct	73,549	62,681	73,000	73,000
4540-Rental/Lease of Software	5,717	-	3,000	2,000
4650-Industrial Insurance	81	137	200	200
4660-Unemployment Ins	3,663	2,612	3,000	15,000
4720-Electricity	325	-	200	1,000
4730-Gas	100	-	2,550	850
4760-Water	-	56	100	900
4810-Equipment Repair/Maintenance	16,823	17,137	12,250	14,000
4914-Indigent Defense Costs	-	-	150	150
4916-Jury Charges	12,447	14,084	14,150	16,150
4920-Dues & Membership	17,600	9,596	12,000	1,500
4940-Printing & Binding	9,109	6,155	3,000	8,000
4970-Laundry & Sanitation	-	101	1,000	500
4980-Contractual Services	-	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 190 - District Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4988-Bus Passes	10,981	56	2,500	2,500
4990-Other	29	3,762	149,447	88,000
5575-Op Tr to Fd 150	-	-	506,000	486,000
6410-Office Machinery	-	22,819	-	-
6460-Hardware/Software	-	-	-	-
6461-Software	-	-	-	-
6464-Modular Office Furniture	-	-	-	-
7500-Capital Lease Installment	-	-	-	-
8302-Interest Expense - Leases	-	-	-	-
	<u>5,696,999</u>	<u>6,115,064</u>	<u>7,278,000</u>	<u>7,278,000</u>
Total Expense	5,696,999	6,115,064	7,278,000	7,278,000



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

District Court	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Elected						
District Court Judge	8.0	-	8.0	-	8.0	-
District Court Commissioner	0.6	0.4				
Department Head						
District Court Administrator	1.0	-	1.0	-	1.0	-
Manager						
Judicial Operations Manager	1.0	-	1.0	-	1.0	-
MH Court Case Mgr-Dist Ct	2.0	-	2.0	-	2.0	-
District Court Admin, Asst	1.0	-	1.0	-	1.0	-
Supervisor						
Office Manager	5.0	-	5.0	-	5.0	-
Non Manager						
Admin Support Specialist 1	1.0	2.0	-	1.0	-	1.0
Admin Support Specialist 2	2.0	-	-	1.0	1.0	-
Admin Support Specialist 3	4.0	1.0	8.0	-	6.0	2.0
Case Management Specialist	2.0	-	2.0	-	2.0	-
Accounting Technician 1	4.0	5.0	8.0	1.0	9.0	-
Accounting Technician 2	3.0	-	3.0	-	3.0	-
Computer Application Spec 3	1.0	-	1.0	-	1.0	-
District Court Judicial Assist	7.0	1.0	7.0	-	7.0	-
Senior Judicial Assistant	-	-	1.0	-	1.0	-
Court Clerk	7.0	1.0	7.0	1.0	7.0	1.0
Therapeutic Courts Coord	1.0	-	1.0	-	1.0	-
Probation Officer 1	1.0	-	1.0	-	1.0	-
Total FTE	51.6	10.4	57.0	4.0	57.0	4.0



Agency	District Court	Total 2025 Requested Increase
Department ID (If applicable)	1900021	\$ 88,000
Program (If applicable)		

Description of Requested Increase

Judicial officer salary increase per salary commission (WCCSEO); do not have control over salary increase thus district court budget cannot encumber this additional cost

RCW (If Applicable):

RCW 3.34.010

Service Level Impact:

Sec. 1. RCW 3.34.010 and 2023 c 5 s 1 are each amended to read as follows:
 The minimum number of district judges to be elected in each county shall be: Spokane, eight;

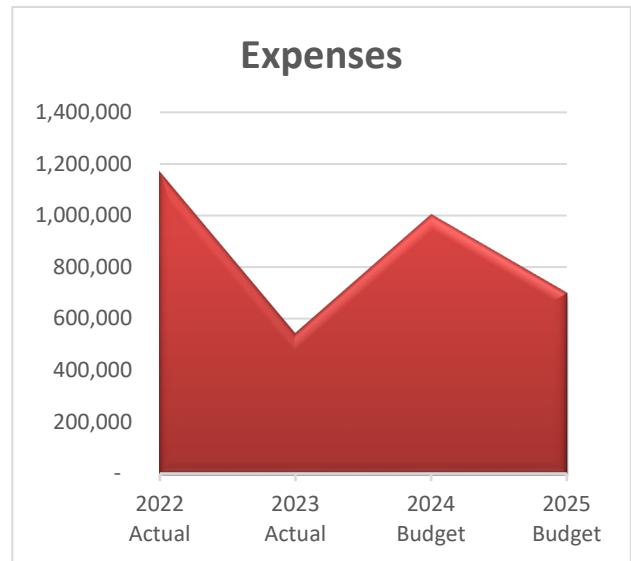
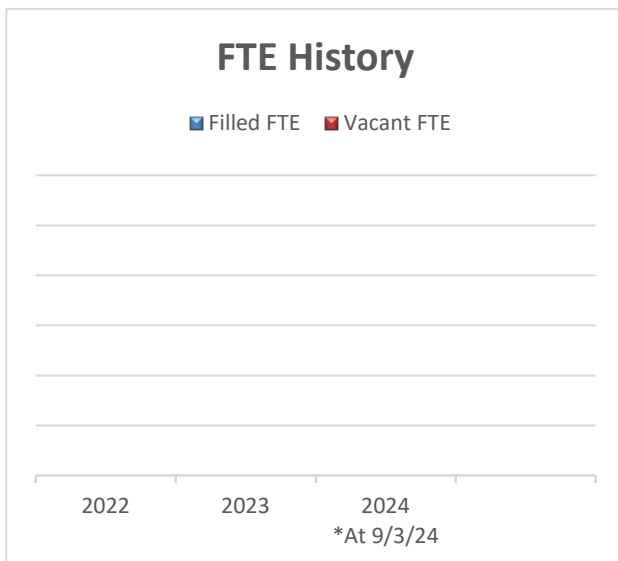
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
Judicial Officer	8	\$ 88,000		\$ 88,000
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
\$ 88,000				\$ 88,000

Economic Development

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	67,527	90,322	50,000	90,000
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	67,527	90,322	50,000	90,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	-	-	-	-
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Services	1,171,129	545,305	1,003,972	699,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	28	1,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	1,171,129	545,305	1,004,000	700,000



Operating Actual vs Budget History

Agency 235 - Economic Development

Fund - 010 - GENERAL FUND

Department All

Account All

Department IDs All

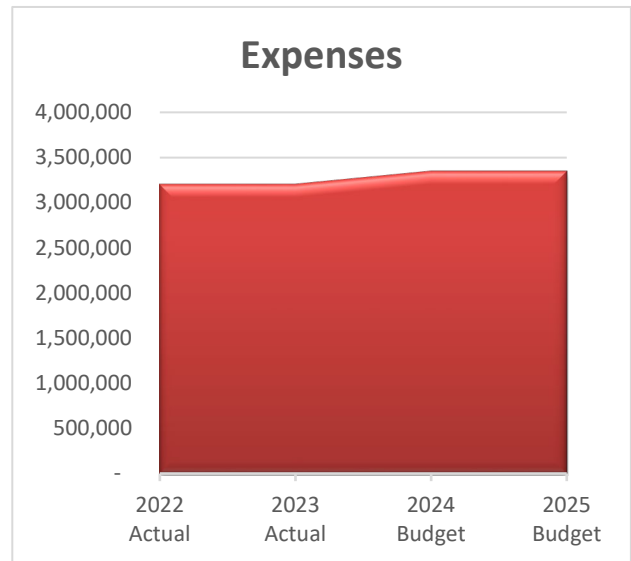
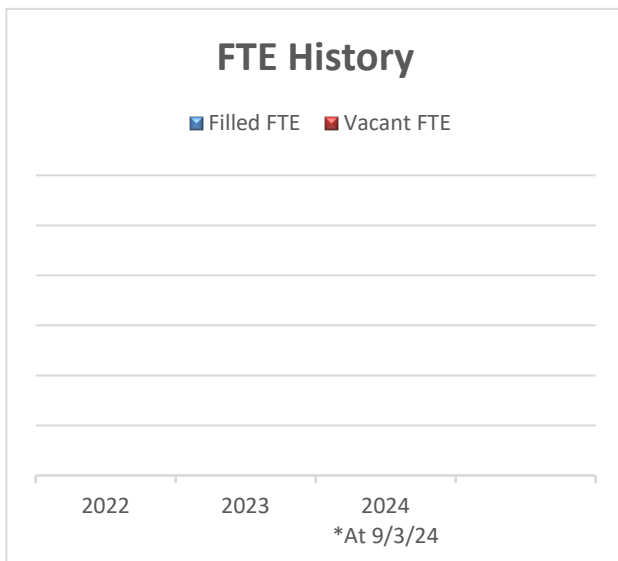
	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3111088-Property Tax	67,527	90,322	50,000	90,000
	67,527	90,322	50,000	90,000
Total Revenue	67,527	90,322	50,000	90,000
4190-Other Professional Services	-	-	-	-
4911-PDA	926,904	278,080	729,990	450,000
4920-Dues & Membership	29,225	29,225	36,000	49,000
4931-Spokane Revenue Sharing	-	-	-	-
4990-Other	-	25,000	24,982	-
4991-GSI	215,000	213,000	213,000	200,000
8900-Other Debt Service Cost	-	-	28	1,000
	1,171,129	545,305	1,004,000	700,000
Total Expense	1,171,129	545,305	1,004,000	700,000

Emergency Communications

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	-	-	-	-

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	-	-	-	-
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Services	3,208,390	3,208,390	3,353,000	3,353,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	3,208,390	3,208,390	3,353,000	3,353,000



Operating Actual vs Budget History

Agency 160 - Emergency Communications

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3428288-Dispatch Svcs-Crime Check Sher	-	-	-	-
3428299-IG Svcs-Dispatch/Communication	-	-	-	-
3428388-Dispatch/Communications Svcs	-	-	-	-
3691088-Recycle	-	-	-	-
3699088-Other Misc Revenue	-	-	-	-
3951088-Proceeds Sale Fixed Assets	-	-	-	-
Total Revenue	-	-	-	-
1101-Salary	-	-	-	-
1105-Specialty Pay	-	-	-	-
1106-Pay Off	-	-	-	-
1108-Extra Help	-	-	-	-
1114-PTO Cash Out	-	-	-	-
1202-Overtime	-	-	-	-
2301-Life	-	-	-	-
2302-FICA	-	-	-	-
2303-Medical	-	-	-	-
2304-PERS	-	-	-	-
2305-Industrial	-	-	-	-
2308-Dental	-	-	-	-
2313-State FML	-	-	-	-
2315-LTD	-	-	-	-
2316-Short Term Disability	-	-	-	-
3111-Office Supply	-	-	-	-
3150-Clothing	-	-	-	-
3180-M&O Supply	-	-	-	-
3210-Fuel Consumed	-	-	-	-
4135-IF Administration	-	-	-	-
4190-Other Professional Services	3,208,390	3,208,390	3,353,000	3,353,000
4210-Telephone	-	-	-	-
4220-Postage	-	-	-	-
4510-Rental/Lease of Space	-	-	-	-
4660-Unemployment Ins	-	-	-	-
4720-Electricity	-	-	-	-
4810-Equipment Repair/Maintenance	-	-	-	-
4920-Dues & Membership	-	-	-	-
4970-Laundry & Sanitation	-	-	-	-
Total Expense	3,208,390	3,208,390	3,353,000	3,353,000

Operating Actual vs Budget History

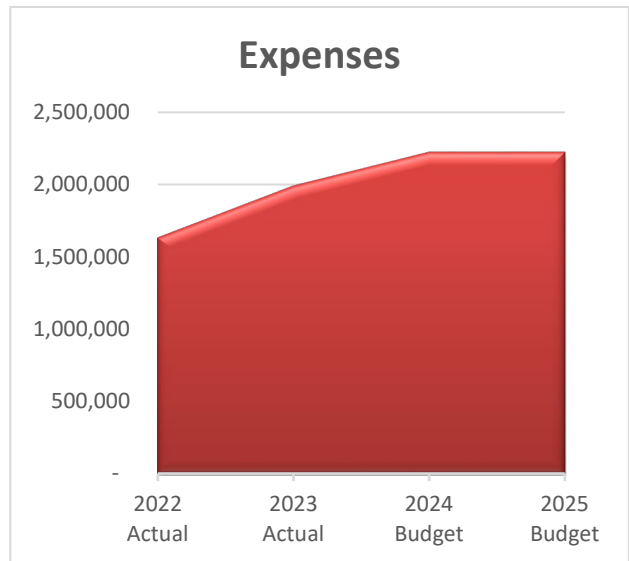
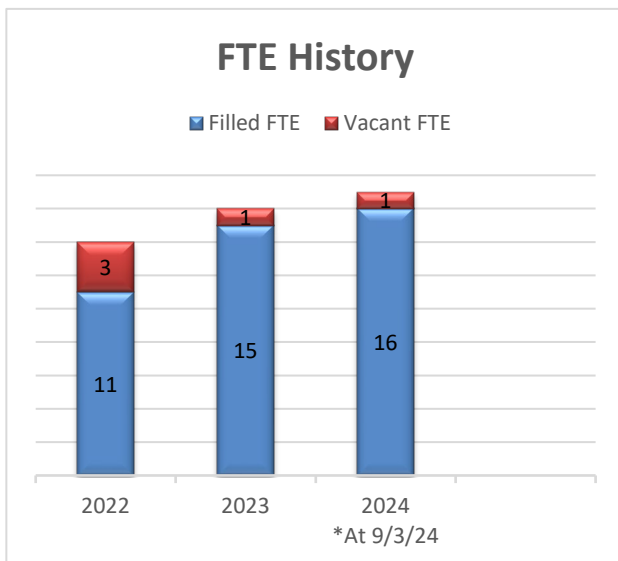
September 3, 2024 Preliminary estimates are subject to change.

Executive Management

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	67,000
Beginning Fund Balance	-	-	-	-
Total Revenue	-	-	-	67,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	1,116,283	1,419,509	1,548,601	1,478,000
Employee Benefits	428,499	505,756	568,399	632,000
Supplies	11,053	10,059	15,400	14,000
Services	74,969	53,583	90,600	99,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	1,630,804	1,988,907	2,223,000	2,223,000



Operating Actual vs Budget History

Agency 387 - Executive Management

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3331688-Dept of Justice - DCD	-	-	-	-
3699088-Other Misc Revenue	-	-	-	-
3699188-Miscellaneous	-	-	-	-
3971288-Op Tr Fd 401	-	-	-	67,000
3978288-Op Tr Fd 151	-	-	-	-
	-	-	-	67,000
Total Revenue	-	-	-	67,000
1101-Salary	1,103,708	1,341,175	1,548,601	1,478,000
1103-Out of Class	-	-	-	-
1106-Pay Off	2,049	35,559	-	-
1108-Extra Help	1,355	-	-	-
1113-Cell Phone Allowance	495	-	-	-
1114-PTO Cash Out	8,676	17,775	-	-
1120-One-time Pay Event	-	25,000	-	-
1202-Overtime	-	-	-	-
2300-Benefits Corrections & Allocations	-	-	-	-
2301-Life	1,073	1,178	1,410	1,504
2302-FICA	80,947	103,362	118,981	134,203
2303-Medical	196,123	227,325	251,796	282,232
2304-PERS	113,691	131,711	149,780	159,817
2305-Industrial	5,507	6,199	7,110	7,744
2308-Dental	15,023	17,305	20,256	24,142
2313-State FML	1,735	2,995	2,280	3,708
2315-LTD	4,381	5,155	5,599	6,944
2316-Short Term Disability	2,876	3,384	4,045	4,564
2317-Voluntary Early Retirement Pla	-	-	-	-
2398-Deferred Comp	-	-	-	-
2600-Mileage, Taxable	7,142	7,142	7,142	7,142
3111-Office Supply	6,577	5,000	11,400	10,500
3140-Publications	2,003	149	-	-
3160-Food	141	1,210	-	-
3194-PC Parts	-	-	-	-
3195-Computer Parts	-	-	-	-
3551-Attractive Equipment	2,332	3,699	4,000	3,500
4111-Advertising	70	-	-	-
4114-Information System Services	2,729	-	-	-
4125-Training/Registration	11,120	9,203	14,100	9,100
4130-Data Processing	-	-	-	-
4190-Other Professional Services	26,864	15,116	25,000	25,000
4195-Computer Programming/Software	-	-	-	-
4210-Telephone	4,775	4,005	3,700	3,900
4220-Postage	144	86	300	500
4290-Other Communication	785	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 387 - Executive Management

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4330-Non Employee Travel	-	-	-	-
4350-Travel	19,682	17,694	42,000	22,000
4370-Employee Accountable Reimburse	-	-	-	-
4540-Rental/Lease of Software	6,599	2,122	1,500	1,500
4632-Liability Insurance	-	-	-	-
4660-Unemployment Ins	-	-	-	33,000
4810-Equipment Repair/Maintenance	773	874	-	-
4918-Misc Fees	-	-	-	-
4920-Dues & Membership	648	2,656	4,000	4,000
4940-Printing & Binding	779	1,828	-	-
4950-Filing & Recording Fees	-	-	-	-
	1,630,804	1,988,907	2,223,000	2,223,000
Total Expense	1,630,804	1,988,907	2,223,000	2,223,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

Executive Management	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Executive						
Chief Executive Officer	1.0	-	1.0	-	1.0	-
Sr. Director of Finance & Adm	-	1.0	1.0	-	1.0	-
Sr. Director of Community Affairs	-	-	1.0	-	1.0	-
Manager						
Grants Administrator	1.0	-	1.0	-	1.0	-
ARP Program Manager	1.0	-	-	1.0	-	-
Communications Director	1.0	-	1.0	-	1.0	-
Cmty Engmnt & Publ Plcy Adv	1.0	-	1.0	-	1.0	-
Budget & Financial Ops Manager	1.0	-	1.0	-	1.0	-
Non Manager						
Executive Assistant	1.0	-	1.0	-	1.0	-
Accountant 2	-	-	1.0	-	1.0	-
Accounting Tech 2	-	-	1.0	-	1.0	-
Mgmt and Budget Analyst 2	1.0	1.0	1.0	-	1.0	-
Mgmt and Budget Analyst 1	1.0	-	-	-		
Grants & Contracts Specialist	1.0	1.0	3.0	-	4.0	1.0
Communications Specialist	1.0	-	1.0	-	1.0	-
Total FTE	11.0	3.0	15.0	1.0	16.0	1.0



Agency	Executive Management	Total 2025 Requested Increase
Department ID (If applicable)	3870060	\$ 75,000
Program (If applicable)		

Description of Requested Increase

Martha Billeter was an employee of public works in 2024. Time billed from PW was charged to non-departmental. For 2025, we would like to move Martha Billeter to External Communications under the general fund and charge back PW. This aligns Martha in the same department as her manager. Net impact to the Executive Management budget is \$60,000.

RCW (If Applicable):

Service Level Impact:

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
- Communications Mgr Outrch/Evs	\$ 1	\$ 97,864	\$ 36,897	\$ 134,761
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Net Total 2025 Requested Increase				Total
				\$ 59,761

Agency	Executive Management	Total 2025 Requested Increase
Department ID (If applicable)	3870060	
Program (If applicable)		

Description of Requested Increase

The Communications Director would like to move Martha Billeter to a 40 hour schedule from a 37.5 hour schedule because of workload

RCW (If Applicable):

Service Level Impact:

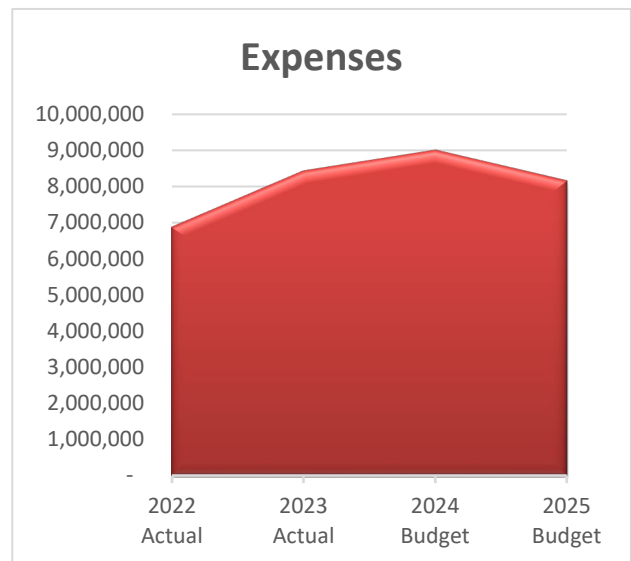
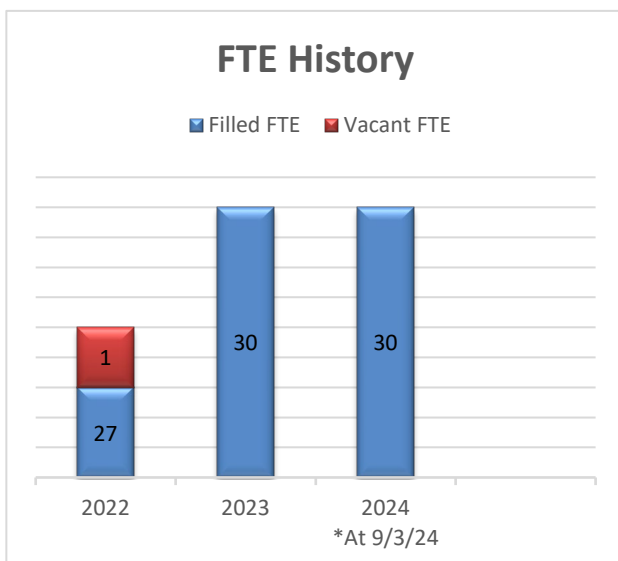
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				\$ 4,000
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 4,000

Facilities

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	1,915	1,626	3,000	3,000
Fines and Penalties	-	-	-	-
Miscellaneous	36,057	840	1,000	7,000
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	37,972	2,466	4,000	10,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	1,678,974	1,886,763	2,133,378	2,312,000
Employee Benefits	833,304	929,632	993,622	1,043,000
Supplies	508,558	622,316	490,510	447,000
Services	3,789,415	4,246,998	4,606,217	4,362,000
Governmental Transfers	6,780	-	-	-
Capital	60,378	749,339	787,605	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	6,877,411	8,435,047	9,011,332	8,164,000



Operating Actual vs Budget History

Agency 100 - Facilities

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3419288-Property Mgmt Svcs	-	-	-	-
3419301-H. D. - Mechanic	23	-	-	-
3419307-City of Spokane	1,892	1,626	3,000	3,000
3419310-Misc	-	-	-	-
3419388-Custod/Janit/Bld/Security Svcs	-	-	-	-
3433088-Electric/Natural Gas Sales	-	-	-	-
3625088-Space/Facility Lease (Lng Trm)	34,914	-	-	6,200
3691088-Recycle	538	-	500	300
3691188-Sale of Surplus	605	840	-	-
3699088-Other Misc Revenue	-	-	-	-
3699188-Miscellaneous	-	-	500	500
3951088-Proceeds Sale Fixed Assets	-	-	-	-
3975788-Op Tr Fd 116	-	-	-	-
	37,972	2,466	4,000	10,000
Total Revenue	37,972	2,466	4,000	10,000
1101-Salary	1,590,914	1,798,219	2,040,878	2,223,500
1103-Out of Class	371	946	-	-
1104-Shift Differential	-	-	-	-
1106-Pay Off	5,572	4,210	-	10,000
1108-Extra Help	19,372	30,075	45,000	5,000
1113-Cell Phone Allowance	-	-	-	-
1114-PTO Cash Out	9,631	5,566	4,500	12,000
1120-One-time Pay Event	16,876	5,450	-	6,500
1202-Overtime	14,189	20,645	23,000	25,000
1203-Holiday Pay/OT	22,049	21,651	20,000	30,000
2301-Life	2,355	2,505	2,820	2,726
2302-FICA	124,542	140,388	156,111	170,008
2303-Medical	403,476	453,734	476,328	502,213
2304-PERS	168,371	182,842	196,512	202,456
2305-Industrial	88,526	97,131	105,924	103,666
2308-Dental	33,182	37,317	40,944	43,283
2309-Unemployment	-	-	-	-
2313-State FML	2,692	4,110	2,990	4,699
2315-LTD	6,919	7,919	7,912	9,472
2316-Short Term Disability	3,241	3,685	4,081	4,477
3111-Office Supply	3,838	6,323	3,500	6,000
3140-Publications	-	-	-	-
3150-Clothing	10,426	13,124	8,000	6,000
3180-M&O Supply	435,642	504,473	336,010	287,000
3182-GF M&O Supply	(65,483)	(55,604)	-	-
3190-Other Supply	84,899	104,164	120,000	120,000
3210-Fuel Consumed	12,386	12,371	4,000	6,000
3510-Small Tools	18,979	22,128	14,000	17,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 100 - Facilities

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3551-Attractive Equipment	7,871	15,338	5,000	5,000
4111-Advertising	1,008	1,588	500	1,000
4114-Information System Services	-	-	-	-
4120-Custodial & Cleaning	974,038	1,196,563	1,234,534	1,306,000
4125-Training/Registration	775	3,818	1,000	1,000
4146-Paper Shredding	7,106	4,641	4,446	7,000
4150-Engineering	24,218	8,771	-	-
4190-Other Professional Services	66,741	97,167	43,000	100,000
4195-Computer Programming/Software	6,379	5,499	1,000	1,000
4197-Fire Systems Inspection/Test	44,488	58,002	32,122	100,000
4210-Telephone	7,026	8,036	12,000	13,000
4220-Postage	12	26	-	-
4221-Postal Courier	77	-	-	-
4520-Rental/Lease of Equipment	3,674	9,105	2,000	2,000
4660-Unemployment Ins	-	-	-	-
4720-Electricity	1,360,646	1,442,047	1,362,980	1,351,000
4730-Gas	591,874	747,138	460,057	748,000
4740-Sewer	149,328	130,883	165,369	121,000
4750-Waste Disposal	77,725	81,410	89,925	99,000
4760-Water	79,300	97,910	80,454	115,000
4790-Other Utility Services	3,643	5,827	4,235	15,000
4810-Equipment Repair/Maintenance	275,969	202,764	729,182	250,000
4811-Repair & Maintenance Contract	-	-	-	-
4820-Bldg Repair & Maintenance	83,041	127,182	362,413	100,000
4919-Permits	9,875	10,958	10,000	20,000
4920-Dues & Membership	6,405	2,545	6,000	6,000
4922-Other Miscellaneous	-	-	-	-
4940-Printing & Binding	-	-	-	-
4987-Snowplowing	16,067	5,117	5,000	6,000
5511-Op Tr to Fd 149	6,780	-	-	-
6120-Land	-	-	-	-
6210-Admin & Office Bldgs	-	-	-	-
6390-Other Improvements	-	117,140	-	-
6410-Office Machinery	-	7,041	-	-
6420-Transportation	-	100,546	64,552	-
6490-Other Machinery	60,378	95,582	23,299	-
6540-Capital Projects in Process	-	429,029	19,754	-
6999-Contingency-Capital	-	-	680,000	-
7500-Capital Lease Installment	-	-	-	-
8302-Interest Expense - Leases	-	-	-	-
	6,877,411	8,435,047	9,011,332	8,164,000
Total Expense	6,877,411	8,435,047	9,011,332	8,164,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

Facilities	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Department Head						
Director, Facilities	1.0	-	1.0	-	1.0	-
Manager						
Construction Manager 2	1.0	-	1.0	-	1.0	-
Construction Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Facilities Manager 2	1.0	-	1.0	-	1.0	-
Non Manager						
Chief Bldg Maint Specialist	1.0	-	1.0	-	1.0	-
Admin Support Specialist 3	1.0	-	1.0	-	1.0	-
Accounting Technician 2	1.0	-	1.0	-	1.0	-
Maintenance Technician 2	8.0	-	8.0	-	8.0	-
Boiler Maintenance Spec 2	1.0	-	1.0	-	1.0	-
Maintenance Tech 3	5.0	2.0	6.0	1.0	6.0	1.0
Maintenance Supervisor	2.0	-	4.0	-	4.0	-
Boiler Maintenance Spec 1	4.0	(1.0)	4.0	(1.0)	4.0	(1.0)
Total FTE	27.0	1.0	30.0	-	30.0	-



Agency	Facilities Department	Total 2025 Requested Increase
Department ID (If applicable)	1000017	\$ 350,000
Program (If applicable)		

Description of Requested Increase

With the additional buildings that we are now maintaining in 2025 (Sheriff's Hanger, Parks and Rec Admin Building and the SAR EVOC Track) I would request additional budget to cover the increase in M&O, Utilities and Services.

RCW (If Applicable):

NA

Service Level Impact:

Landscaping, Snow Removal, Janitorial services have yet to be setup for 2025. Also unsure on utilities costs for Admin and EVOC.

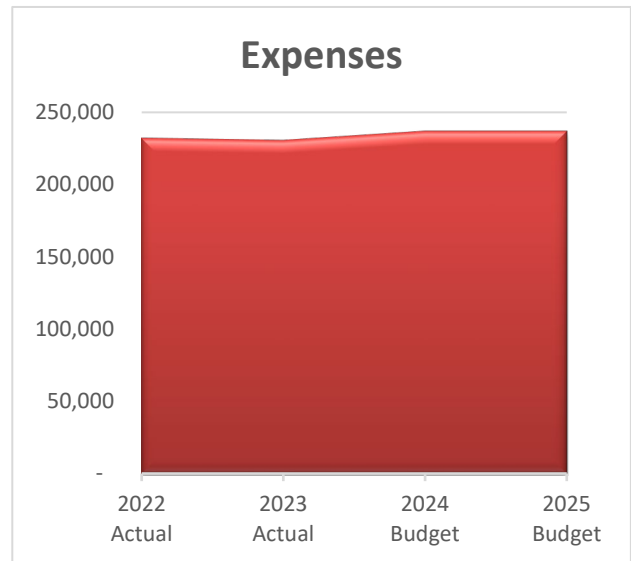
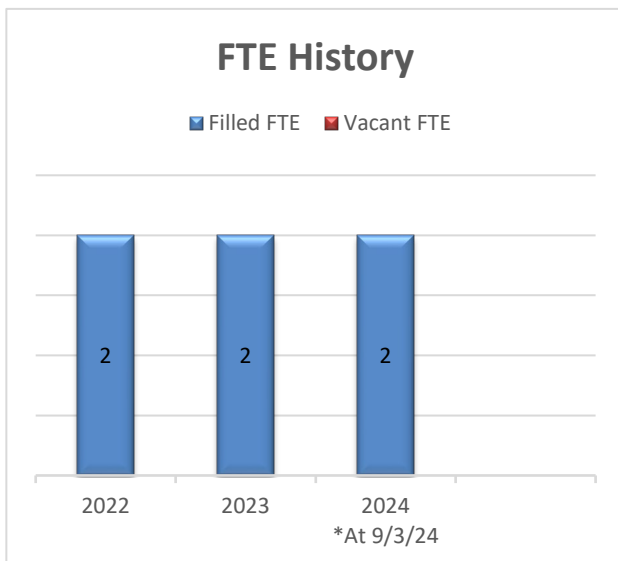
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 50,000			\$ 50,000
Services	\$ 150,000			\$ 150,000
Utilities	\$ 150,000			\$ 150,000
-				
				Total
			Total 2025 Requested Increase	\$ 350,000

Hearing Examiner

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	43,456	17,175	25,000	10,000
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	43,456	17,175	25,000	10,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	148,756	72,232	86,833	202,000
Employee Benefits	71,665	42,548	61,786	72,000
Supplies	450	594	600	-
Services	11,297	115,326	87,781	5,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(42,000)
Total Expense	232,168	230,700	237,000	237,000



Operating Actual vs Budget History

Agency 061 - Hearing Examiner

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3414988-Court Svcs-Other Governments	5,000	2,400	5,000	5,000
3414999-IG Svcs-Court Svcs	38,456	14,775	20,000	5,000
3418188-Data/WP/Printing/Dup Svcs	-	-	-	-
3458388-Plan Check Fees	-	-	-	-
3458399-IG Svcs-Plan Checking Svcs	-	-	-	-
3699088-Other Misc Revenue	-	-	-	-
	43,456	17,175	25,000	10,000
Total Revenue	43,456	17,175	25,000	10,000
0900-2025 Target Adjustments	-	-	-	(42,000)
1101-Salary	143,335	72,232	86,833	202,000
1106-Pay Off	5,421	-	-	-
1108-Extra Help	-	-	-	-
2301-Life	173	105	188	188
2302-FICA	10,543	5,211	12,387	15,419
2303-Medical	42,079	27,242	38,796	34,010
2304-PERS	14,764	7,257	5,658	18,361
2305-Industrial	873	542	948	968
2308-Dental	2,428	1,617	2,568	1,305
2313-State FML	239	157	237	427
2315-LTD	342	251	583	798
2316-Short Term Disability	225	165	421	524
3111-Office Supply	450	594	600	-
3140-Publications	-	-	-	-
4114-Information System Services	5,714	6,361	5,400	-
4190-Other Professional Services	2,812	107,855	78,231	2,600
4195-Computer Programming/Software	180	-	200	200
4198-Background Check	-	-	-	100
4210-Telephone	88	91	100	100
4220-Postage	698	536	700	725
4350-Travel	1,090	-	1,700	625
4370-Employee Accountable Reimburse	185	-	800	-
4810-Equipment Repair/Maintenance	-	-	-	-
4920-Dues & Membership	50	-	50	50
4921-Bar Association Dues	480	483	600	600
4940-Printing & Binding	-	-	-	-
	232,168	230,700	237,000	237,000
Total Expense	232,168	230,700	237,000	237,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

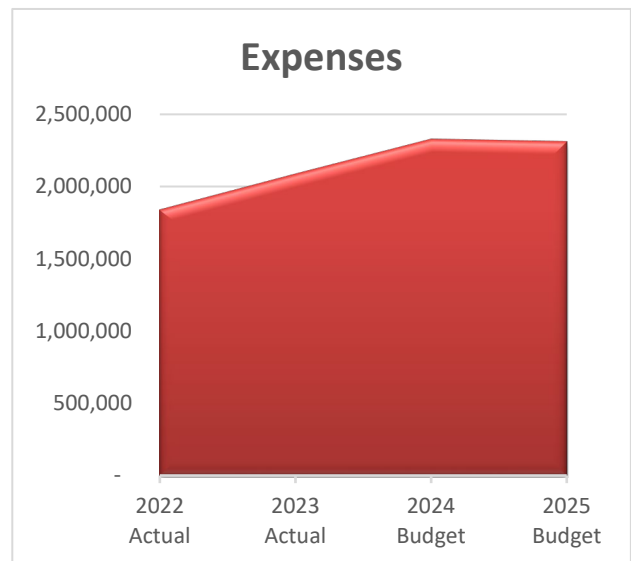
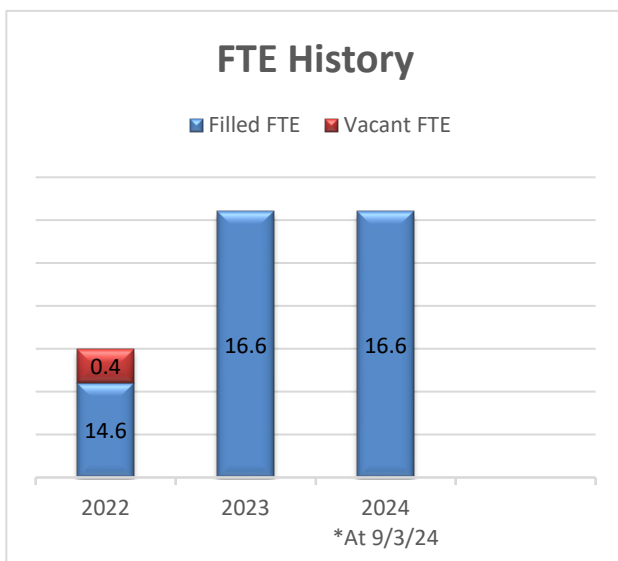
Hearing Examiner	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Manager						
Hearing Examiner	1.0	-	1.0	-	1.0	-
Non Manager						
Administrative Assistant	1.0	-	1.0	-	1.0	-
Total FTE	2.0	-	2.0	-	2.0	-

Human Resources

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	7,509	8,599	7,000	6,000
Fines and Penalties	36,398	36,699	42,000	26,000
Miscellaneous	241,368	237,227	243,000	232,000
Other Financing Sources	-	114,720	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	285,276	397,245	292,000	264,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	966,197	1,101,437	1,263,413	1,331,000
Employee Benefits	391,638	420,498	457,587	459,000
Supplies	33,581	35,461	44,000	32,000
Services	298,249	362,916	546,000	489,000
Governmental Transfers	-	-	-	-
Capital	148,888	114,720	17,218	-
Debt Services	-	52,074	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	1,838,554	2,087,106	2,328,218	2,311,000



Operating Actual vs Budget History

Agency 041 - Human Resources

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3413588-Oth Certif & Copy Fees	-	-	-	-
3419688-Personel Svs	-	-	-	-
3419699-Personel Svs	-	-	-	-
3447188-Bus Passes	7,509	8,599	7,000	6,000
3540003-Parking Infractions	36,398	36,699	42,000	26,000
3540088-Parking Infraction Penalties	-	-	-	-
3611188-Investment Interest	-	82	-	-
3623188-Parking (Short Term) Meter	23,776	16,847	20,000	12,000
3625088-Space/Facility Lease (Lng Trm)	206,672	220,282	223,000	220,000
3670088-Contribut/Donation Private Src	-	-	-	-
3691188-Sale of Surplus	-	17	-	-
3699088-Other Misc Revenue	-	-	-	-
3699188-Miscellaneous	10,920	-	-	-
3917088-Proceeds from Other Note/Contracts/Line of Credits	-	114,720	-	-
3975788-Op Tr Fd 116	-	-	-	-
	285,276	397,245	292,000	264,000
Total Revenue	285,276	397,245	292,000	264,000
1101-Salary	938,269	1,084,128	1,233,413	1,289,000
1103-Out of Class	-	-	-	-
1104-Shift Differential	750	318	-	-
1106-Pay Off	2,362	-	-	-
1108-Extra Help	14,213	9,268	30,000	30,000
1113-Cell Phone Allowance	-	-	-	-
1114-PTO Cash Out	6,513	7,723	-	12,000
1120-One-time Pay Event	-	-	-	-
1121-Bonus/Stipend	3,750	-	-	-
1202-Overtime	341	-	-	-
1203-Holiday Pay/OT	-	-	-	-
2300-Benefits Corrections & Allocations	-	(12,926)	-	-
2301-Life	1,282	1,369	1,504	1,495
2302-FICA	71,897	83,962	93,891	98,636
2303-Medical	185,074	193,981	198,720	199,298
2304-PERS	96,888	110,734	118,196	111,949
2305-Industrial	12,426	15,086	15,226	15,490
2308-Dental	16,259	18,619	20,640	20,944
2313-State FML	1,552	2,456	1,800	2,729
2315-LTD	3,778	4,357	4,418	5,108
2316-Short Term Disability	2,481	2,861	3,192	3,351
2317-Voluntary Early Retirement Pla	-	-	-	-
3111-Office Supply	2,647	2,307	3,000	3,000
3119-PC Software	-	-	-	-
3140-Publications	-	-	-	-
3145-Awards	16,782	17,978	21,000	18,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 041 - Human Resources

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3150-Clothing	785	1,012	1,000	1,000
3160-Food	5,980	1,407	10,000	1,000
3186-Carpool Incentives	1,900	2,084	2,000	2,000
3190-Other Supply	926	1,731	1,000	1,000
3195-Computer Parts	3,265	7,116	2,000	2,000
3210-Fuel Consumed	630	1,235	3,000	3,000
3551-Attractive Equipment	666	590	1,000	1,000
4111-Advertising	1,621	619	3,000	3,000
4114-Information System Services	5,501	6,221	7,000	7,000
4115-Banking Services	1,098	1,185	1,000	1,000
4121-Medical Fees	9,576	10,023	-	-
4125-Training/Registration	9,975	5,825	8,000	8,000
4180-Consulting	45,198	124,534	31,000	31,000
4190-Other Professional Services	61,298	76,101	70,000	70,000
4198-Background Check	10,451	11,678	14,000	14,000
4210-Telephone	5,148	4,436	5,000	5,000
4220-Postage	384	1,436	2,000	2,000
4290-Other Communication	-	-	-	-
4334-Recruitment Costs	2,189	6,464	2,000	2,000
4350-Travel	10,829	7,336	12,000	10,000
4421-External Taxes/Operating Asses	859	142	2,000	2,000
4540-Rental/Lease of Software	-	-	60,000	60,000
4632-Liability Insurance	3,096	1,013	1,000	-
4660-Unemployment Ins	435	-	-	-
4720-Electricity	8,518	8,877	8,000	8,000
4760-Water	-	-	-	-
4810-Equipment Repair/Maintenance	5,180	7,221	11,000	11,000
4890-Other Repair & Maintenance	25,798	26,725	193,000	150,000
4920-Dues & Membership	1,404	1,937	2,000	2,000
4921-Bar Association Dues	-	-	-	-
4940-Printing & Binding	2,502	5,225	2,000	2,000
4982-DHEO Retreat	-	627	14,000	3,000
4987-Snowplowing	60,168	28,738	59,000	59,000
4988-Bus Passes	25,816	24,872	35,000	35,000
4997-Van Subsidy	1,206	1,680	4,000	4,000
5526-Op Tr to Fd 501	-	-	-	-
6410-Office Machinery	12,464	-	-	-
6460-Hardware/Software	136,424	-	17,218	-
6461-Software	-	114,720	-	-
7503-SBITA Principal	-	50,469	-	-
8303-SBITA Interest	-	1,605	-	-
	1,838,554	2,087,106	2,328,218	2,311,000
Total Expense	1,838,554	2,087,106	2,328,218	2,311,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

Human Resources	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Executive						
Sr. Director of Human Resource	1.0	-	1.0	-	1.0	-
Manager						
Employee & Labor Relations Mgr	1.0	-	1.0	-	1.0	-
Supervisor						
Administrative Assistant	1.0	-	1.0	-	1.0	-
Non Manager						
Secretary 2	-	1.0	-	-	-	-
Admin Support Specialist 3	1.0	-	1.0	-	-	-
Human Resources Assistant	-	-	-	-	1.0	-
EE Relations & Development Ast	-	-	1.0	-	1.0	-
ETC & Parking Prgm Supervisor	1.0	-	1.0	-	1.0	-
COVID Response Coordinator	1.0	-	-	-	-	-
HR Recruitment Coordinator	-	-	1.0	-	1.0	-
Human Resources Generalist	2.0	-	3.0	-	3.0	-
Comp & Classification Analyst	1.0	-	1.0	-	1.0	-
Human Resources Specialist	1.0	-	1.0	-	1.0	-
Computer Application Spec 3	1.0	-	1.0	-	1.0	-
Employee Development Coord	1.0	-	1.0	-	1.0	-
Human Resources Spec. Benefits	1.0	-	1.0	-	1.0	-
Parking Enforcement Officer	1.6	(0.6)	1.6	-	1.6	-
Total FTE	14.6	0.4	16.6	-	16.6	-

Agency	Human Resources	Total 2025 Requested Increase
Department ID (If applicable)	Employee Programs - 0410015	\$ 7,000
Program (If applicable)		

Description of Requested Increase

To further reduce the Human Resources 2025 budget and make it equivalent to the 2024 budget we have removed the entire \$9000 budgeted amount from the 3160 account. These funds are used to host an annual Employee Appreciation Event or to reconize County employees in some way. Without these funds we won't be able to host an appreciation event or provide some type of recognition in 2025. We are requesting \$7000 be reallocated back to this line item so that something can be done for employee recognition.

RCW (If Applicable):

Service Level Impact:

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				\$ 7,000
-				
-				
Total 2025 Requested Increase				Total
				\$ 7,000



Agency	Human Resources	Total 2025 Requested Increase
Department ID (If applicable)	Employee Development - 0410020	\$ 2,000
Program (If applicable)		

Description of Requested Increase

To further reduce the Human Resources 2025 budget and make it equivalent to the 2024 budget we have decreased account 4982 (used for NACo Professional Development training and for Leader Up trainings for department heads and other leadership positions) by \$11,000 leaving it with a balance of \$3000. We would like to request an additional \$2000 to be reallocated back to this account so that the total budget for this line item for 2025 is at least \$5000.

RCW (If Applicable):

Service Level Impact:

Internal leadership trainings will be impacted.

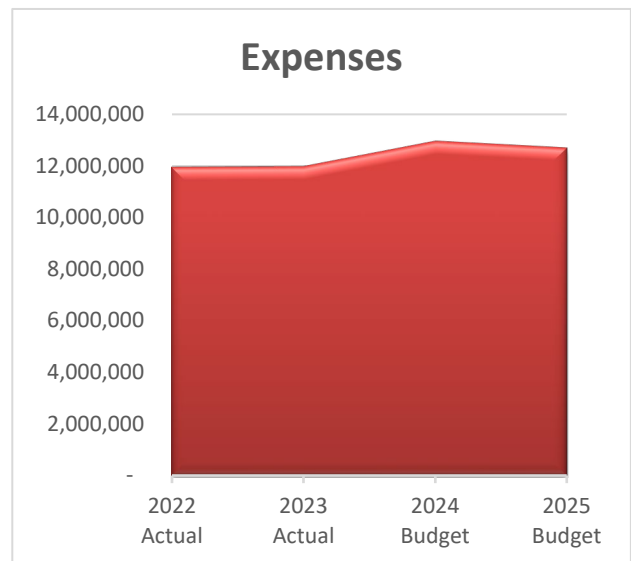
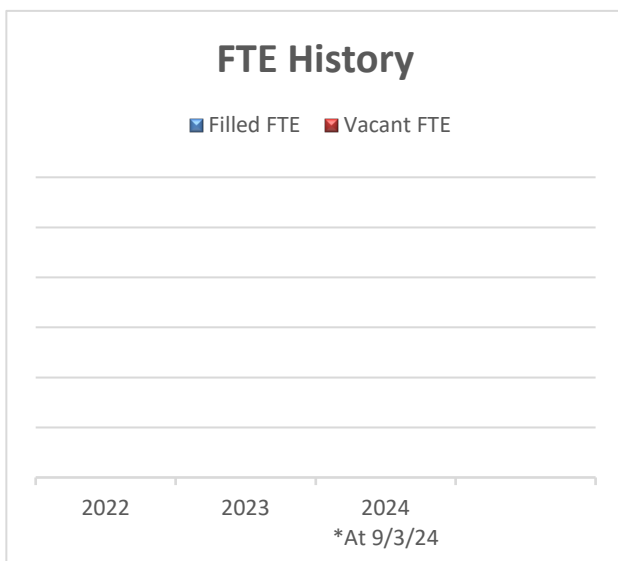
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				\$ 2,000
-				
-				
				Total
Total 2025 Requested Increase				\$ 2,000

Internal Services

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	65,215	-	77,299	71,000
Beginning Fund Balance	-	-	650,701	-
Total Revenue	65,215	-	728,000	71,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	-	-	-	-
Employee Benefits	-	-	-	-
Supplies	487,451	358,723	861,792	500,000
Services	10,036,082	11,198,171	12,107,000	12,207,000
Governmental Transfers	1,440,764	429,594	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	11,964,296	11,986,489	12,968,792	12,707,000



Operating Actual vs Budget History

Agency 341 - Internal Services

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3080088-Beginning Fund Balance	-	-	650,701	-
3971888-Op Tr Fd 406	-	-	-	-
3978088-Op Tr Fd 125	65,215	-	77,299	71,000
	65,215	-	728,000	71,000
Total Revenue	65,215	-	728,000	71,000
0001-Annual Operating Contingency	-	-	-	-
1198-Contingency-Reclass	-	-	-	-
3119-PC Software	10,339	-	-	-
3195-Computer Parts	-	-	-	-
3551-Attractive Equipment	289,822	292,670	461,669	300,000
3553-MDC (Sheriff)	187,290	66,054	400,123	200,000
4111-Advertising	-	10,008	-	-
4114-Information System Services	6,259,267	6,970,353	6,865,299	6,794,557
4123-CAD/RMS	-	-	175,000	104,000
4170-Legal	-	52,853	-	-
4190-Other Professional Services	9,761	-	650,701	892,443
4290-Other Communication	-	-	-	-
4540-Rental/Lease of Software	13,518	-	-	-
4632-Liability Insurance	3,753,537	4,164,957	4,416,000	4,416,000
4811-Repair & Maintenance Contract	-	-	-	-
5513-Op Tr to Fd 503	-	-	-	-
5530-Op Tr to Fd 406	1,056,176	-	-	-
5575-Op Tr to Fd 150	384,588	429,594	-	-
6460-Hardware/Software	-	-	-	-
	11,964,296	11,986,489	12,968,792	12,707,000
Total Expense	11,964,296	11,986,489	12,968,792	12,707,000



Agency	Internal Services	Total 2025 Requested Increase
Department ID (If applicable)	3370054	\$ 1,332,000
Program (If applicable)		

Description of Requested Increase

The liability fund (507) had payments in excess of internal charges in 2023. Based on recommendations from our actuary, an increase in internal contributions of 30% are estimated to be needed for 2025. If this amount is not put into the budget, the General Fund (010) may need to do a mid-year appropriation to spend \$1,332,000 of fund balance and move it to Fund 507. Cash balance at 1/1/23 was \$13,840,000; cash balance at 12/31/23 was \$10,490,000; cash balance at 8/26/24 was \$11,883,000.

RCW (If Applicable):

Service Level Impact:

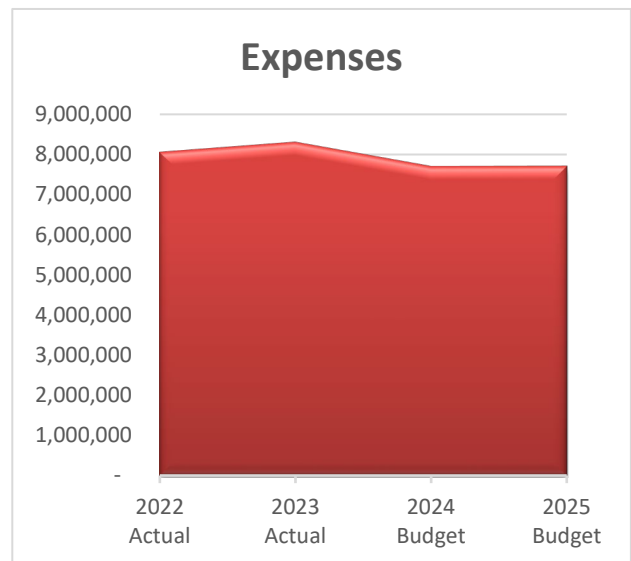
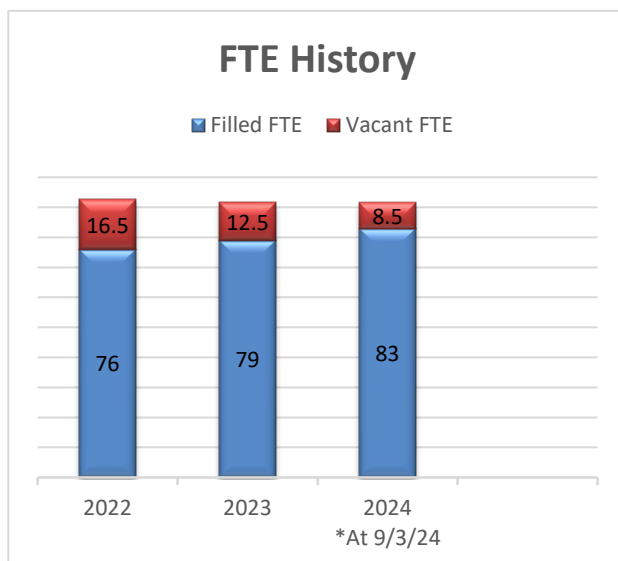
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services	\$ 1,332,000			\$ 1,332,000
-				
-				
Total 2025 Requested Increase				Total
				\$ 1,332,000

Juvenile

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	44,340	42,855	45,000	40,000
Intergovernmental	51,085	1,584	2,016	-
Charge for Services	992,018	1,164,640	(16,744)	2,000
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	68,512	90,000	90,000
Beginning Fund Balance	-	-	207,584	210,000
Total Revenue	1,087,443	1,277,591	327,856	342,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	4,621,368	4,965,589	4,566,657	4,790,000
Employee Benefits	2,164,890	2,139,134	1,959,199	1,979,000
Supplies	186,319	276,833	281,800	199,000
Services	821,928	887,218	883,200	871,000
Governmental Transfers	-	-	-	-
Capital	252,559	30,619	8,722	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(131,000)
Total Expense	8,047,065	8,299,393	7,699,578	7,708,000



Operating Actual vs Budget History

Agency 200 - Juvenile

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3082188-Appropriation from Reserves	-	-	207,584	210,000
3222088-Marriage License	44,340	42,855	45,000	40,000
3340120-Other Judicial Agencies	2,644	1,584	2,000	-
3340122-Administrator for the Courts	-	-	-	-
3340188-State Grants-Sec Pers & Prop	-	-	-	-
3340410-Dept of Children, Youth & Families	48,441	-	-	-
3382188-Law Protection Services	-	-	16	-
3413488-Superior Court Record Services	2,500	2,100	2,400	2,000
3427010-Parent Pay Diversion	-	-	-	-
3427088-Juvenile Service Fees	-	-	-	-
3427188-IG Svcs-Juvenile Services DSHS	-	-	-	-
3427199-IG Svcs-Juvenile Services DSHS	989,518	1,162,540	(19,144)	-
3691088-Recycle	-	-	-	-
3694003-Other Restitution	-	-	-	-
3698188-Cashier Over & Short	-	-	-	-
3699040-Phone Commission	-	-	-	-
3699088-Other Misc Revenue	-	-	-	-
3699140-Misc Phone Rebate	-	-	-	-
3699240-Misc Phone Rebate	-	-	-	-
3952088-Comp for loss of Fixed Assets	-	-	-	-
3975988-Op Tr Fd 159	-	68,512	90,000	90,000
	1,087,443	1,277,591	327,856	342,000
Total Revenue	1,087,443	1,277,591	327,856	342,000
0900-2025 Target Adjustments	-	-	-	(131,000)
1101-Salary	4,200,323	4,428,845	4,253,173	4,484,846
1103-Out of Class	192	164	-	-
1104-Shift Differential	-	-	5,280	5,820
1105-Specialty Pay	748	2,026	-	-
1106-Pay Off	60,512	108,736	-	-
1108-Extra Help	30,070	56,258	57,295	48,295
1113-Cell Phone Allowance	-	-	-	-
1114-PTO Cash Out	30,390	39,714	-	-
1120-One-time Pay Event	88,250	-	-	-
1202-Overtime	132,143	242,373	157,409	157,539
1203-Holiday Pay/OT	78,739	87,473	93,500	93,500
2300-Benefits Corrections & Allocations	-	6,684	-	-
2301-Life	6,555	6,256	6,439	6,016
2302-FICA	343,124	367,666	344,387	350,058
2303-Medical	1,029,722	952,166	888,574	891,606
2304-PERS	459,650	480,384	413,511	427,536
2305-Industrial	207,995	203,520	191,910	183,895
2306-LEOFF	-	-	-	-
2308-Dental	86,638	86,974	83,742	83,656

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 200 - Juvenile

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
2313-State FML	7,424	10,770	6,605	9,679
2315-LTD	19,880	20,623	19,539	21,811
2316-Short Term Disability	3,902	4,093	4,492	4,743
2317-Voluntary Early Retirement Pla	-	-	-	-
2398-Deferred Comp	-	-	-	-
2399-Excess Retirement Compensation	-	-	-	-
2400-Uniform	-	-	-	-
3111-Office Supply	13,552	14,203	79,000	17,600
3140-Publications	603	19	1,700	1,500
3145-Awards	24,122	32,915	26,960	16,420
3150-Clothing	5,783	14,188	12,300	12,300
3160-Food	34,312	71,977	75,000	73,180
3189-Pharmacy	9,027	13,391	11,000	10,000
3190-Other Supply	95,656	82,151	67,040	60,000
3191-Medical Supply	394	815	800	1,000
3192-Household Supply	2,395	4,167	5,000	4,000
3195-Computer Parts	475	14,269	3,000	3,000
3210-Fuel Consumed	-	-	-	-
3551-Attractive Equipment	-	28,738	-	-
4111-Advertising	280	1,248	1,000	1,000
4125-Training/Registration	3,013	8,185	11,300	9,300
4146-Paper Shredding	303	385	600	500
4160-Health-Medical, Hospital	7,794	9,225	27,000	25,000
4167-Urine Analysis	3,233	9,917	5,000	8,000
4170-Legal	30,450	19,917	35,000	30,000
4185-Interpreters	77	302	2,200	2,200
4190-Other Professional Services	598,496	567,857	602,000	613,000
4198-Background Check	4,995	3,648	5,000	3,000
4210-Telephone	52,128	43,603	40,000	41,000
4220-Postage	5,795	5,925	4,700	6,500
4290-Other Communication	1,160	983	1,400	900
4350-Travel	19,730	56,332	33,800	30,000
4360-Travel	-	-	-	-
4502-Interfund Motor Pool	47,467	54,733	53,000	53,000
4510-Rental/Lease of Space	12,348	14,173	11,000	12,000
4520-Rental/Lease of Equipment	-	-	-	-
4590-Other Rental	-	-	-	-
4650-Industrial Insurance	767	1,191	2,100	2,100
4660-Unemployment Ins	6,464	15,675	13,000	400
4810-Equipment Repair/Maintenance	10,640	58,270	16,000	15,000
4811-Repair & Maintenance Contract	2,479	2,006	4,000	4,000
4890-Other Repair & Maintenance	-	-	-	-
4918-Misc Fees	-	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 200 - Juvenile

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4920-Dues & Membership	9,713	12,478	14,000	13,000
4940-Printing & Binding	796	1,164	1,100	1,100
4980-Contractual Services	-	-	-	-
4988-Bus Passes	3,800	-	-	-
4990-Other	-	-	-	-
5526-Op Tr to Fd 501	-	-	-	-
6250-Jails	-	-	-	-
6410-Office Machinery	16,980	8,061	-	-
6420-Transportation	-	-	-	-
6440-Communication Equipment	-	-	-	-
6460-Hardware/Software	-	-	-	-
6461-Software	-	-	-	-
6466-Security Systems	-	9,075	-	-
6490-Other Machinery	-	-	-	-
6520-Construction Costs	213,512	-	8,722	-
6530-Arch Design Engineering	1,680	13,483	-	-
6910-Miscellaneous Capital	20,386	-	-	-
	8,047,065	8,299,393	7,699,578	7,708,000
Total Expense	8,047,065	8,299,393	7,699,578	7,708,000



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Juvenile						
Department Head						
Juvenile Court Administrator	1.0	-	1.0	-	1.0	-
Manager						
Detention/Probation Div Admin	1.0	1.0	2.0	-	2.0	-
Business Manager	1.0	-	1.0	-	1.0	-
Nurse Manager - Juvenile	1.0	-	1.0	-	1.0	-
Juvenile Court Systems Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Probation Counselor 2	7.0	-	7.0	-	7.0	-
Detention Shift Supervisor	5.0	-	3.0	2.0	5.0	-
Juvenile Court Unit Supervisor	2.0	1.0	3.0	-	3.0	-
Non Manager						
Admin Support Specialist 1	-	1.0	1.0	-	1.0	-
Admin Support Specialist 3	13.0	1.0	12.0	1.0	12.0	1.0
Accounting Technician 2	2.0	-	2.0	-	2.0	-
Juvenile Corrections Officer	15.0	5.0	16.0	4.0	17.0	3.0
Mental Health Professional	2.0	-	-	2.0	-	2.0
Registered Nurse	1.0	0.5	-	1.5	1.0	0.5
Probation Counselor 1	24.0	7.0	29.0	2.0	29.0	2.0
Total FTE	76.0	16.5	79.0	12.5	83.0	8.5



Agency	Juvenile Court Services	Total 2025 Requested Increase
Department ID (If applicable)	2000024	\$ 241,494
Program (If applicable)	Detention	

Description of Requested Increase

We are requesting an increase in our budget to accommodate keeping 3 vacant Juvenile Corrections Officer positions funded for budget year 2025. We want to fund Juvenile Corrections Officer positions 200.0.0072, 200.0.0074, and 200.0.0085.

RCW (If Applicable):

RCW 13.16.040 - Requires Boards of County Commissioners to appropriate sufficient funds to meet all demands for adequate care of children and the employment and payment of salaries for an adequate staff of juvenile officers and necessary clerical staff and assistants and for furnishing suitable food, clothing and recreational facilities.

Service Level Impact:

Our Detention Facility runs 24/7. If we do not receive the budget for the Juvenile Corrections Officer (JCO) positions, this poses public safety and financial risks for the County. The youth housed in our facility are there because they are the most serious juvenile offenders in our community and are the highest risk to public safety. We need JCOs to mentor and assist the youth in our facility to serve the goal of reducing recidivism, reconnecting them with their families and community resources, and protecting the Spokane community, which is one of the Board's stated priorities. We also need enough JCOs to maintain the appropriate staffing ratios for youth in our facility – and being unable to maintain the ratios creates liability risks to Spokane County. We've also seen increase in gang related conflict amongst the youth in our facility, and require our JCOs to help combat that. Finally, the job of a JCO is mentally and physically demanding and inadequate staffing creates burnout amongst our current employees. By not funding these positions, it forces the department to rely heavily on overtime, including mandatory OT, to meet the minimum needs to keep our facility running, which is not fiscally responsible and is unsustainable for our staff.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-	\$ 3	\$ 49,279	\$ 31,219	\$ 241,494
-				\$ -
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
				Total
Total 2025 Requested Increase				\$ 241,494

Agency	Juvenile Court Services	Total 2025 Requested Increase
Department ID (If applicable)	2000024	\$ 135,368
Program (If applicable)	Detention	

Description of Requested Increase

We are requesting an additional increase to our budget to ensure we have enough funding for Juvenile Corrections Officer positions 200.0.0027 and 200.0.0028.

RCW (If Applicable):

RCW 13.16.040 - Requires Boards of County Commissioners to appropriate sufficient funds to meet all demands for adequate care of children and the employment and payment of salaries for an adequate staff of juvenile officers and necessary clerical staff and assistants and for furnishing suitable food, clothing and recreational facilities.

Service Level Impact:

Our Detention Facility runs 24/7. If we do not receive the budget for the Juvenile Corrections Officer (JCO) positions, this poses public safety and financial risks for the County. The youth housed in our facility are there because they are the most serious juvenile offenders in our community and are the highest risk to public safety. We need JCOs to mentor and assist the youth in our facility to serve the goal of reducing recidivism, reconnecting them with their families and community resources, and protecting the Spokane community, which is one of the Board’s stated priorities. We also need enough JCOs to maintain the appropriate staffing ratios for youth in our facility – and being unable to maintain the ratios creates liability risks to Spokane County. We’ve also seen increase in gang related conflict amongst the youth in our facility, and require our JCOs to help combat that. Finally, the job of a JCO is mentally and physically demanding and inadequate staffing creates burnout amongst our current employees. By not funding these positions, it forces the department to rely heavily on overtime, including mandatory OT, to meet the minimum needs to keep our facility running, which is not fiscally responsible and is unsustainable for our staff.

Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
-	\$ 2	\$ 107,894	\$ 27,474	\$ 135,368
-				\$ -
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 135,368



Agency	Juvenile Court Services	Total 2025 Requested Increase
Department ID (If applicable)	2000023	\$ 76,832
Program (If applicable)	Probation	

Description of Requested Increase

We are requesting budget in 2025 to fund a Probation Counselor 1 (200.0.0023) in our Dependency Unit.

RCW (If Applicable):

RCW 13.34.100; 13.34.102; 13.34.105; 13.34.145; RCW 2.56.030 and RCW 9.94A.030

Service Level Impact:

Our Dependency Unit provides representation and advocacy for abused and neglected children utilizing staff Guardian Ad Litem (GALs). In 2023, we had 306 Dependency filings, the highest in Washington State. We also had the highest number of Termination of Parental Rights (TPR) filings in the state, which impacts our GAL work. Given the size of our Dependency caseload that continues to increase and the difficult, complicated nature of Dependency work, we require a fully staffed Dependency Unit. By not funding position #23, we would be unable to properly service the community.

Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
-	\$ 1	\$ 61,372	\$ 15,460	\$ 76,832
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 76,832



Agency	Juvenile Court Services	Total 2025 Requested Increase
Department ID (If applicable)	2000024	\$ 81,066
Program (If applicable)	Detention	

Description of Requested Increase

Juvenile Corrections Officer position 200.0.0122 was filled by Kenneth Wilson on July 29, 2024. Based on his work history and experience, he came on board with a Step 10. We are asking that position 200.0.0122 be funded in 2025 at a Step 10.

RCW (If Applicable):

RCW 13.16.040 - Requires Boards of County Commissioners to appropriate sufficient funds to meet all demands for adequate care of children and the employment and payment of salaries for an adequate staff of juvenile officers and necessary clerical staff and assistants and for furnishing suitable food, clothing and recreational facilities.

Service Level Impact:

Our Detention Facility runs 24/7. If we do not receive the budget for the Juvenile Corrections Officer (JCO) positions, this poses public safety and financial risks for the County. The youth housed in our facility are there because they are the most serious juvenile offenders in our community and are the highest risk to public safety. We need JCOs to mentor and assist the youth in our facility to serve the goal of reducing recidivism, reconnecting them with their families and community resources, and protecting the Spokane community, which is one of the Board’s stated priorities. We also need enough JCOs to maintain the appropriate staffing ratios for youth in our facility – and being unable to maintain the ratios creates liability risks to Spokane County. We've also seen increase in gang related conflict amongst the youth in our facility, and require our JCOs to help combat that. Finally, the job of a JCO is mentally and physically demanding and inadequate staffing creates burnout amongst our current employees. By not funding these positions, it forces the department to rely heavily on overtime, including mandatory OT, to meet the minimum needs to keep our facility running, which is not fiscally responsible and is unsustainable for our staff.

Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
-	\$ 1	\$ 65,527	\$ 15,539	\$ 81,066
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
				Total
			Total 2025 Requested Increase	\$ 81,066



Agency	Juvenile Court Services	Total 2025 Requested Increase
Department ID (If applicable)	2000024	\$ 64,466
Program (If applicable)	Detention	

Description of Requested Increase

We are requesting budget in 2025 to fund the 50% Part Time Registered Nurse position 200.0.0107 in our Detention Facility.

RCW (If Applicable):

Service Level Impact:

We need the 50% Registered Nurse position funded to be able to provide proper medical services and treatment to the youth in our facility. The cost for medical services administered outside of our facility are high – a simple ER visit can cost thousands of dollars for a single youth. With the volume of youth that enter and leave Detention each year, incurring such costs would not be fiscally responsible. By funding a 50% RN, we can treat more youth in-house and saving the costs of hospital visits.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-	\$ 1	\$ 35,069	\$ 29,397	\$ 64,466
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
				Total
Total 2025 Requested Increase				\$ 64,466

Agency	Juvenile Court Services	Total 2025 Requested Increase
Department ID (If applicable)	2000025	\$ 114,952
Program (If applicable)	Probation	

Description of Requested Increase

We are requesting to use DUBF Account 2000025 to fund PC1 position 200.0.0070 and for some funding for Probation Other Supplies, Food, and Awards/Incentive costs for youth in 2025.

RCW (If Applicable):**Service Level Impact:**

DUBF Account 2000025 was funded with “User Fees” from revenues generated from services provided to families for diversion services which will finance efforts to enhance compliance.” We want to use funds currently in the account to fund Probation Counselor 1 position 200.0.0070. The position is a part of our Diversion unit, and its daily functions include working with youth to enhance compliance with the program and to keep them out of the formal court system. We would also like to use some funds to allow for some cuts to M&O in our Probation Budget, specifically for Food, Other Supplies, Awards and Incentives, and Other Professional Services. Funding this position and these M&O items is important for our Probation Unit, and we anticipate using these funds as a one-time solution due to budget constraints in 2025.

Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
-	\$ 1	\$ 59,416	\$ 32,536	\$ 91,952
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 13,000	Budget for Food, Other Supplies, Awards/Incentives in Probation		\$ 13,000
Services	\$ 10,000	Other Professional Services in Probation		\$ 10,000
-				
-				
Total 2025 Requested Increase				Total
				\$ 114,952



Agency	Juvenile Court Services	Total 2025 Requested Increase
Department ID (If applicable)	2000026	\$ 61,000
Program (If applicable)	Detention	

Description of Requested Increase

We are requesting to use DUBF Account 2000026 to fund budget for Other Professional Services (Electornic Monitoring Anklet and Services contract), Other Supplies, and Office Supplies for our Detention Facility in 2025.

RCW (If Applicable):

Service Level Impact:

DUFB Account 2000026 was funded with revenues generated by fees charged for Intake Services and Detention Services for youth entering or staying in the Detention Center or on Electronic Monitoring which are meant to finance staff, supplies, training, or direct services for youth. We would like to utilize them to be fiscally responsible during budget year 2025 and to allow for cuts taken to M&O in our Detention budget. Funding these areas is critical to maintaining our Detention Facility and Electronic Monitoring program and we anticipate using the entirety of the funds as a one-time solution due to budget constraints in 2025. We want to use funds in this account for our Detention unit in order to fund Professional Services (including our Electronic Monitoring contract for our EM devices), Other Supplies (including items like Detention Bedding, Hygiene/Sanitary Products, Kitchen Products), and Office Supplies (general office items like copy paper, staff calendars, etc.)

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
<u>Maintenance & Operations Request</u>	<u>Requested Increase</u>			<u>Total</u>
Supplies	\$ 21,000	Other Supplies and Office Supplies for Detention		\$ 21,000
Services	\$ 40,000	EM Monitoring Anklet Inventory and Tracking Services Contract		\$ 40,000
-				
-				
				<u>Total</u>
			<u>Total 2025 Requested Increase</u>	<u>\$ 61,000</u>



Agency	Juvenile Court Services	Total 2025 Requested Increase
Department ID (If applicable)	2000028	\$ 13,855
Program (If applicable)	Detention	

Description of Requested Increase

We are requesting to use DUBF Account 2000028 to fund budget for Office Supplies, Food (approx. 2.5 months of meals from the Jail) and Other Supplies for our Detention Facility in 2025.

RCW (If Applicable):

Service Level Impact:

DUFB Account 2000028 was funded with rebate monies from inmate collect telephone calls and are established to be used for inmate welfare expenses. We would like to utilize them to be fiscally responsible and to allow for some cuts to be taken to M&O in our Detention budget this upcoming year. Funding these areas is critical to maintaining our Detention Facility and we anticipate using the entirety of the funds as a one-time solution due to budget constraints in 2025. As allowed by Resolution, we want to use funds in this account for our Detention unit in order to purchase Other Supplies (including necessary items like Detention Bedding, Hygiene/Sanitary Products, Kitchen Products), Food (approximately 2.5 months of meals from the Jail) and for Awards.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 13,855			\$ 13,855
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 13,855



Agency	Juvenile Court Services	Total 2025 Requested Increase
Department ID (If applicable)	2000029	\$ 880
Program (If applicable)	Detention	

Description of Requested Increase

We are requesting to use DUBF Account 2000029 to fund budget for Awards/Incentives for youth in our Detention Facility for 2025

RCW (If Applicable):

Service Level Impact:

DUFB Account 2000029 was funded from revenues generated from the recycling of paper, aluminum cans, and other recyclables items to finance court ordered youth performing community service to further educational and social opportunities. We would like to utilize them to be fiscally responsible during budget year 2025 and to allow for cuts taken to M&O in our Detention budget. As allowed by Resolution, we want to use all funds in this account for our Detention unit in order to purchase Awards for youth in community service as an incentive toward completing their work and to encourage further engagement in other opportunities presented to them in their work with the community.

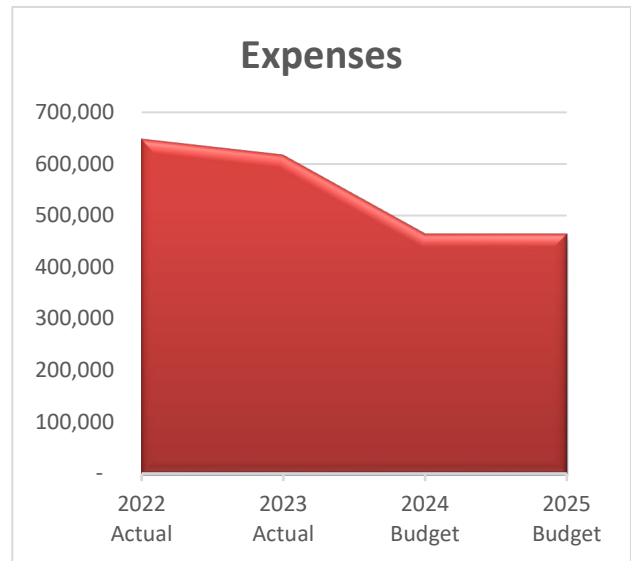
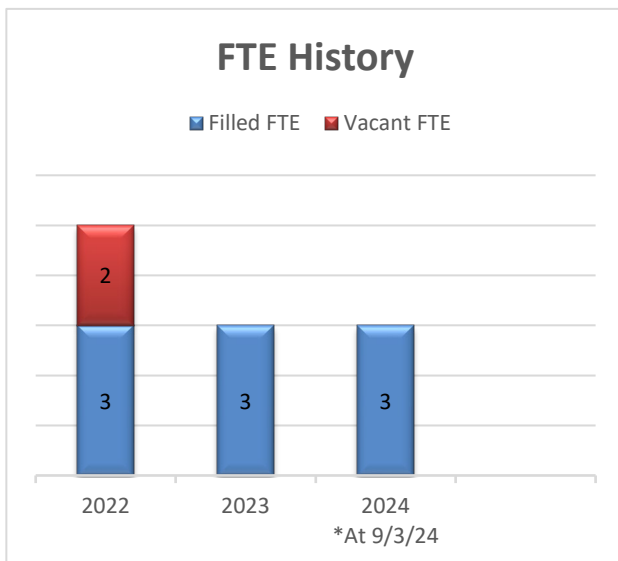
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 880			\$ 880
Services				
-				
-				
Total 2025 Requested Increase				\$ 880

Law & Justice Administration

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	297,112	175,755	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	297,112	175,755	-	-

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	296,414	330,353	231,632	342,000
Employee Benefits	103,936	100,186	66,169	111,000
Supplies	1,574	3,923	3,000	-
Services	245,966	182,905	164,199	12,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	647,889	617,367	465,000	465,000



Operating Actual vs Budget History

Agency 311 - Law & Justice Administration

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3670088-Contribut/Donation Private Src	297,112	165,755	-	-
3699088-Other Misc Revenue	-	-	-	-
3699099-Other Misc Revenue	-	-	-	-
3699188-Miscellaneous	-	10,000	-	-
	297,112	175,755	-	-
Total Revenue	297,112	175,755	-	-
1101-Salary	264,745	310,432	261,774	342,000
1103-Out of Class	-	-	-	-
1104-Shift Differential	-	-	-	-
1106-Pay Off	12,089	10,961	-	-
1108-Extra Help	13,888	-	(30,142)	-
1114-PTO Cash Out	5,692	8,960	-	-
1203-Holiday Pay/OT	-	-	-	-
2301-Life	255	270	164	282
2302-FICA	22,071	23,983	17,758	26,119
2303-Medical	46,545	39,142	28,095	47,563
2304-PERS	27,841	30,875	21,769	31,103
2305-Industrial	2,512	1,599	232	1,452
2308-Dental	2,410	1,620	(3,615)	1,520
2313-State FML	467	698	349	722
2315-LTD	1,108	1,206	828	1,352
2316-Short Term Disability	727	792	589	887
2400-Uniform	-	-	-	-
3111-Office Supply	1,574	1,662	3,000	-
3160-Food	-	-	-	-
3551-Attractive Equipment	-	2,262	-	-
4111-Advertising	-	-	1,200	-
4114-Information System Services	19,574	6,620	(35,026)	4,000
4125-Training/Registration	350	304	5,000	-
4190-Other Professional Services	210,625	164,849	178,225	2,200
4195-Computer Programming/Software	6,270	5,747	-	-
4210-Telephone	3,279	1,824	1,500	1,500
4220-Postage	-	-	-	-
4290-Other Communication	-	-	-	-
4350-Travel	5,231	1,609	13,000	4,000
4510-Rental/Lease of Space	-	-	-	-
4540-Rental/Lease of Software	483	1,935	-	-
4810-Equipment Repair/Maintenance	155	18	-	-
4920-Dues & Membership	-	-	300	300
4941-Transportation-Client	-	-	-	-
5212-City of Spokane	-	-	-	-
	647,889	617,367	465,000	465,000
Total Expense	647,889	617,367	465,000	465,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

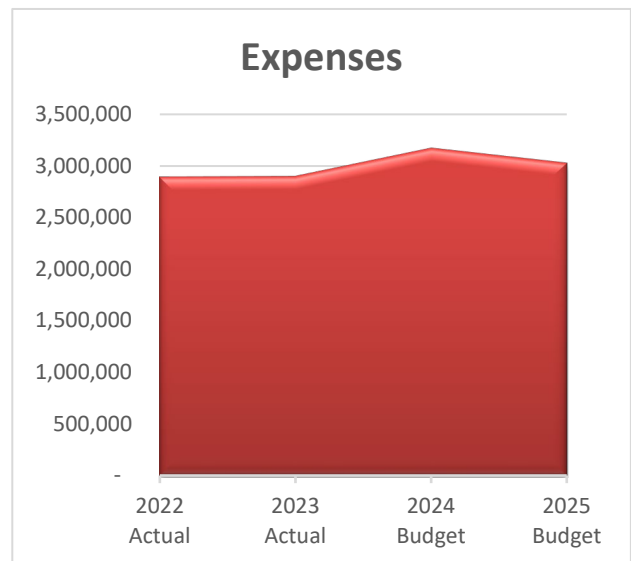
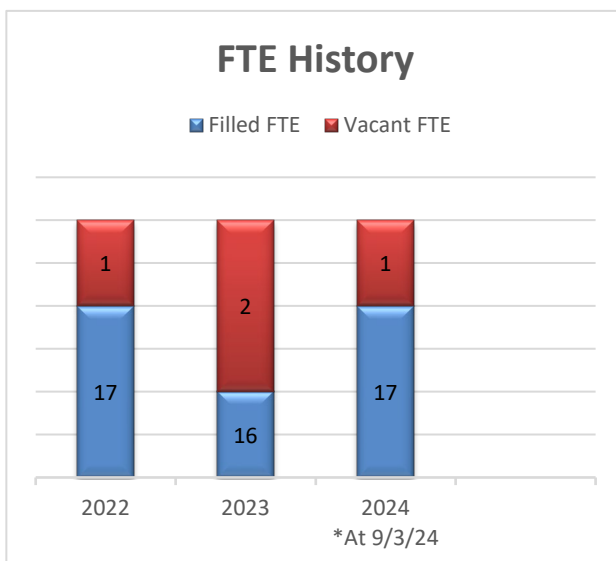
Law & Justice Administration	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Executive						
Chief Operations Officer	-	1.0	-	-	-	-
Spo Reg Law & Justice Admin	-	1.0	-	-	-	-
Sr. Director of Law & Justice	1.0	-	1.0	-	1.0	-
Non Manager						
Executive Assistant	1.0	-	1.0	-	1.0	-
Data Systems Analyst 1	1.0	-	-	-	-	-
Data Systems Analyst 2	-	-	1.0	-	1.0	-
Total FTE	3.0	2.0	3.0	-	3.0	-

Medical Examiner

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	285,623	279,714	255,000	330,000
Charge for Services	354,668	522,785	392,000	423,000
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	97,621	144,807	120,000
Beginning Fund Balance	-	-	-	-
Total Revenue	640,291	900,120	791,807	873,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	1,656,753	1,728,764	1,870,032	1,978,000
Employee Benefits	604,803	649,876	699,968	651,000
Supplies	58,663	53,424	54,300	55,000
Services	567,608	466,967	548,507	380,000
Governmental Transfers	-	-	-	-
Capital	6,322	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(36,000)
Total Expense	2,894,149	2,899,031	3,172,807	3,028,000



Operating Actual vs Budget History

Agency 070 - Medical Examiner

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3360688-St Distrib-CJ,Liquor,Autopsy	-	-	-	-
3360692-Autopsy Costs (RCW 68.50.104)	285,623	279,714	255,000	330,000
3418188-Data/WP/Printing/Dup Svcs	4,580	5,390	4,000	3,000
3418199-IG Svcs-Data/WP, Printing, Dup	3,200	-	3,000	-
3468088-Coroner's Fees	7,067	1,595	-	-
3468099-IG Svcs-Coroner/ME Services	339,821	515,800	385,000	420,000
3978288-Op Tr Fd 151	-	97,621	144,807	120,000
	640,291	900,120	791,807	873,000
Total Revenue	640,291	900,120	791,807	873,000
0900-2025 Target Adjustments	-	-	-	(36,000)
1101-Salary	1,510,184	1,622,995	1,813,032	1,842,500
1103-Out of Class	120	-	-	-
1106-Pay Off	34,003	19,442	-	-
1108-Extra Help	13,526	20,240	57,000	30,000
1114-PTO Cash Out	2,788	-	-	-
1116-Outside Employment Pay	-	-	-	-
1120-One-time Pay Event	12,500	-	-	-
1121-Bonus/Stipend	45,000	40,000	-	62,500
1202-Overtime	20,595	10,752	-	28,000
1203-Holiday Pay/OT	18,038	15,335	-	15,000
2301-Life	1,444	1,525	1,739	1,559
2302-FICA	106,814	110,298	138,738	140,986
2303-Medical	244,617	273,786	291,192	254,679
2304-PERS	164,174	168,483	174,645	167,894
2305-Industrial	56,380	61,120	57,257	47,885
2308-Dental	19,884	21,753	23,496	22,750
2313-State FML	2,202	3,070	2,661	3,898
2315-LTD	6,711	7,268	7,391	8,095
2316-Short Term Disability	2,577	2,573	2,849	3,254
2390-Relocation	-	-	-	-
3111-Office Supply	5,373	10,057	10,300	6,800
3114-Morgue Supplies	45,475	37,863	28,000	34,000
3152-Personal Protective Equipment	-	-	-	-
3190-Other Supply	730	766	500	700
3210-Fuel Consumed	190	150	500	1,500
3551-Attractive Equipment	6,895	4,589	15,000	12,000
4115-Banking Services	-	-	-	-
4120-Custodial & Cleaning	13,800	13,282	19,800	19,800
4148-Alarm Monitoring	1,511	1,109	2,500	2,500
4151-Body Transport	109,792	122,979	115,000	100,000
4153-Autopsy Labs & Testing	135,180	95,235	105,000	105,000
4154-Autopsy Xray	3,386	3,299	5,000	5,000
4155-ME Next of Kin Searching	-	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 070 - Medical Examiner

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4187-Autopsy-Histology	10,863	5,513	21,000	19,500
4189-Autopsy-Transcripts	58,769	1,265	-	-
4190-Other Professional Services	46,582	26,780	42,500	20,000
4210-Telephone	10,028	9,497	9,000	12,000
4220-Postage	7,095	8,204	8,000	8,200
4330-Non Employee Travel	-	-	-	-
4370-Employee Accountable Reimburse	7,722	5,070	4,500	5,000
4510-Rental/Lease of Space	-	-	-	-
4513-Lease Pymt for Morgue	-	-	-	-
4751-Biohazard Waste Disposal	1,569	16,174	8,900	12,000
4810-Equipment Repair/Maintenance	34,573	27,800	30,000	35,000
4920-Dues & Membership	11,066	16,397	15,000	18,000
4970-Laundry & Sanitation	16,142	15,149	12,000	8,000
4990-Other	5,069	(10,898)	5,500	10,000
4993-ARP Award - Internal Only	94,465	110,112	144,807	-
6410-Office Machinery	6,322	-	-	-
7500-Capital Lease Installment	-	-	-	-
8302-Interest Expense - Leases	-	-	-	-
	2,894,149	2,899,031	3,172,807	3,028,000
Total Expense	2,894,149	2,899,031	3,172,807	3,028,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Medical Examiner						
Department Head						
Chief Medical Examiner	1.0	-	1.0	-	1.0	-
Manager						
Deputy Medical Examiner	2.0	1.0	2.0	1.0	3.0	-
ME Operations Manager	1.0	-	1.0	-	1.0	-
Morgue Supervisor	1.0	-	1.0	-	1.0	-
Non Manager						
Admin Support Specialist 3	2.0	-	2.0	-	2.0	-
Autopsy Assistant	4.0	(1.0)	3.0	-	3.0	-
Medical Investigator, Deputy	6.0	1.0	6.0	1.0	6.0	1.0
Total FTE	17.0	1.0	16.0	2.0	17.0	1.0



Agency	Medical Examiner's Office	Total 2025 Requested Increase
Department ID (If applicable)	700013	\$ 144,787
Program (If applicable)		

Description of Requested Increase

The submitted budget includes a reduction from 1.0 FTE to 0.8 FTE for all Medicolegal Death Investigators (MDI's). We are requesting an increase to restore each MDI to 1.0 FTE.

RCW (If Applicable):

68.50.010 (Coroner's jurisdiction over remains), 68.50.160 (Right to control disposition of remains), 36.39.030 (Disposal of remains of indigent persons), 73.08.070 (County burial of indigent deceased veterans), 36.24.210 (Accreditation required)

Service Level Impact:

Reducing investigative staff renders the Medical Examiner's Office unable to fulfill its statutory obligations and increases the risks of missed diagnoses, misclassified deaths, compromised criminal cases, and civil litigation. Additionally, it puts the ME Office at risk of losing accreditation. Because people will die whether or not staffing is reduced, the choice will be between ignoring RCW 68.50.010 or hoping MDI's are willing to work overtime. Tasks such as identifying decedents, locating next of kin, and arranging disposition of unclaimed/indigent decedents will be deferred until full staffing can be restored. The Medical Examiner's Office is statutorily required to investigate deaths described in RCW 68.50.010; such investigation requires the MDI to take an initial report of death, gather information about the decedent and, in many cases, respond to the death scene. To remain accredited, the ME Office must have investigators available 24 hours a day to respond to calls and evaluate scenes in a timely fashion. In addition to gathering information about the death, the MDI must also confirm identification of the deceased, locate next of kin and notify them of the death, and, if the next of kin does not take responsibility for funeral arrangements, organize disposition of the remains under county or federal indigent programs. Spokane County has seen a sustained increase in the number of deaths investigated by the ME Office each year; regardless of staffing, these deaths must be investigated. Because the investigative staff is already stretched thin, fulfilling our statutory requirements has already resulted in significant overtime expenses. Decreasing each MDI to 0.8 time will result in even more overtime pay, erasing any cost savings gained by reducing "straight" time. If MDI's are not willing to work additional overtime, or leave employment with Spokane County to find full-time employment elsewhere, the office will be left in the position of not investigating some deaths, or only investigating deaths on certain days.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Total 2025 Requested Increase				Total
				\$ 144,787



Agency	Medical Examiner's Office	Total 2025 Requested Increase
Department ID (If applicable)	700013	\$ 17,181
Program (If applicable)		

Description of Requested Increase

We are requesting an increase in the Extra Help budget to allow leave coverage without necessitating overtime pay or curtailing office functions.

RCW (If Applicable):

68.50.105 (Autopsies, postmortems - Reports and records), 68.50.300 (Release of information concerning a death), 70.58A.200 (Reports of death - Filing and registration requirements)

Service Level Impact:

Without Extra Help staff, administrative functions would be curtailed, causing delays or lapses in filing death certificates, responding to subpoenas and legal requests, responding to media requests, returning personal effects to families, and returning calls to families seeking information about their loved ones. Overtime pay would potentially increased markedly. Walk-up visitors to the office would likely not be served in a timely fashion. Currently, we have 2 Administrative Support Specialists who manage subpoenas, records requests, and media requests associated with each case, interface with the funeral home to ensure proper transfer of bodies, file death certificates for all Medical Examiner cases, transfer decedent belongings and valuables to family members or their representatives, triage all phone calls and emails to the office, serve as the first point of contact to all walk-up visitors to the office, and do all billing and invoicing for the office. Extra Help personnel provide leave coverage and allow for extra support on high-volume days. Elimination of Extra Help staff would necessitate paying overtime (at 1.5x normal wage) to regular staff OR, if regular staff are not available for overtime, suspending these functions until full staffing resumes.

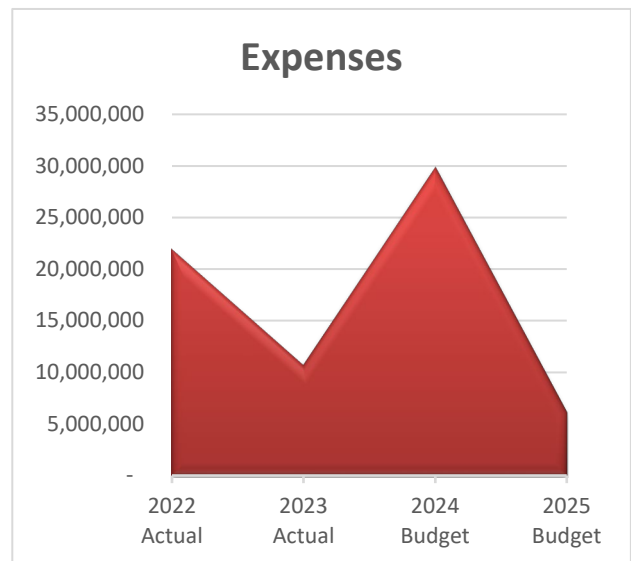
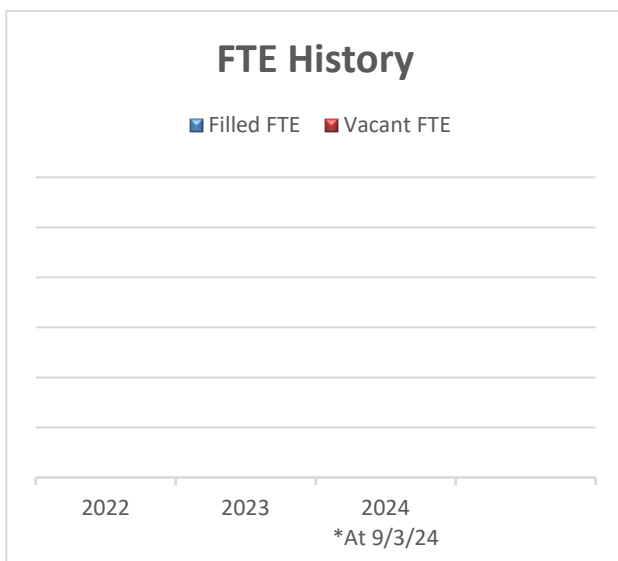
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 17,181

Non-Departmental

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	63,825,938	58,714,008	60,970,000	59,502,000
Sales and Use Tax	76,227,467	77,669,708	79,315,000	79,315,000
Other Taxes	164,537	180,872	182,000	200,000
License & Permits	1,212,356	1,153,774	1,200,000	1,100,000
Intergovernmental	6,015,536	6,603,709	5,901,000	6,617,000
Charge for Services	11,453,731	8,159,848	2,798,000	2,824,000
Fines and Penalties	2,942,232	2,418,328	2,600,000	2,500,000
Miscellaneous	1,403,890	11,431,566	18,303,000	22,238,000
Other Financing Sources	7,954,135	4,881,663	3,141,000	1,217,000
Beginning Fund Balance	-	-	9,902,000	63,000
Total Revenue	171,199,823	171,213,475	184,312,000	175,576,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	557,000	550,000
Salaries and Wages	124,333	15,476	11,273	23,000
Employee Benefits	38,683	-	3,727	8,000
Supplies	2,938	17,120	44,636	5,000
Services	962,700	1,319,640	13,825,603	1,042,000
Governmental Transfers	16,621,634	3,697,155	5,000,000	1,000
Capital	927,015	-	5,168,000	-
Debt Services	3,338,543	5,703,526	5,300,590	4,556,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	22,015,845	10,752,917	29,910,829	6,185,000



Operating Actual vs Budget History

Agency 340 - Non-Departmental

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3080088-Beginning Fund Balance	-	-	9,902,000	-
3080188-Appropriation from Fund Balanc	-	-	-	-
3082188-Appropriation from Reserves	-	-	87,000	63,000
3111088-Property Tax	63,808,995	58,699,037	60,955,000	59,487,000
3111188-Delinquent Property Tax	16,944	14,971	15,000	15,000
3131188-Local Retail Sales/Use Tax	46,502,106	47,399,440	47,873,000	47,873,000
3131588-Local Public Safety Sales Tax	8,426,388	8,618,473	8,909,000	8,909,000
3137188-CJ Funding	5,718,292	5,803,582	6,019,000	6,019,000
3137288-Juvenile Jail Sales Tax	15,580,682	15,848,213	16,514,000	16,514,000
3168188-Punch Boards & Pull Tabs	-	-	2,000	-
3172088-Leasehold Excise Tax	139,275	133,345	150,000	150,000
3174088-Forest Excise Tax	25,262	47,527	30,000	50,000
3219188-Franchise Fees	1,212,356	1,153,774	1,200,000	1,100,000
3312101-Coronavirus Relief	-	-	-	-
3321521-Fed Grazing Lease-Taylor Act	129	130	-	-
3321523-Bureau Land Management	-	-	-	-
3321560-Fish & Wildlife	5,725	6,290	6,000	6,000
3321588-Payment in Lieu of Taxes	-	-	-	-
3339356-EOP-Ind-Child Supp Title 4D	202,751	138,152	-	-
3339388-US Dept HHS (93.3XX)	-	-	-	-
3340310-T/Department of Ecology	-	32,094	-	-
3340420-CTED	-	-	-	-
3350401-2022-2023 Biennium One Time Allocations	-	-	-	-
3360231-DNR PILT	9,189	23,691	9,000	20,000
3360288-Parimutuel Taxes	-	-	-	-
3360610-Criminal Justice	3,764,934	3,922,992	3,500,000	4,000,000
3360631-Adult Court Cost	21,305	21,035	21,000	21,000
3360641-Marijuana Enforcement	-	-	-	-
3360642-Marijuana Excise Tax Distribut	840,737	832,878	850,000	850,000
3360651-DUI/Oth Crim Just Assistance	35,642	49,711	5,000	65,000
3360688-St Distrib-CJ,Liquor,Autopsy	-	-	-	-
3360694-LIQ EX TX County	490,178	477,616	490,000	475,000
3360695-LIQ BD Profits CTY	576,747	579,462	600,000	580,000
3370774-Spokane Lease Tax	-	-	-	-
3370776-Spokane Timber Tax	-	0	-	-
3370801-PILT-Spokane Housing Authority	-	-	-	-
3370888-Interlocal Pymt In-Lieu of Tax	-	-	-	-
3372588-Impact/Mitigation-Tribes	68,200	519,658	420,000	600,000
3414288-Treasurer's Fees	8,607	8,667	8,000	-
3414388-Budg/Accounting Svcs	7,733,073	6,634,637	-	-
3414399-Budgeting & Acctg Svcs-IF	3,277,766	1,512,045	2,790,000	2,820,000
3414588-Election Services	-	-	-	-
3414988-Court Svcs-Other Governments	4,379	4,499	-	4,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 340 - Non-Departmental

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3414999-IG Svcs-Court Svcs	-	-	-	-
3419388-Custod/Janit/Bld/Security Svcs	-	-	-	-
3419399-Security Svcs Government	-	-	-	-
3419588-Legal Services	-	-	-	-
3434088-Water Sales and Service	-	-	-	-
3439088-Other Phys Environment Fee/Chg	429,906	-	-	-
3447088-Transit Fares	-	-	-	-
3531004-Legislative Assessment	-	-	-	-
3591088-Penalties-Property Tax	2,942,232	2,418,328	2,600,000	2,500,000
3611188-Investment Interest	8,123	3,341,762	4,100,000	9,000,000
3613288-Unrealized Gains/Loss Invest	-	-	-	-
3614088-Other Interest	148,700	332,984	100,000	360,000
3614099-Other Interest – Intergovernme	261,833	937,857	3,702,000	3,526,000
3620088-Rents and Royalties	-	-	-	-
3625088-Space/Facility Lease (Lng Trm)	341,370	2,426,498	100,000	102,000
3629088-Other Rents/Use Charges	1,483	300	-	-
3629988-Misc-Indirect Costs	-	-	10,021,000	8,900,000
3652088-IF Equip&Vehicle Lease LT ISF	-	-	-	-
3671988-IF Equip&Vehicle Lease LT ISF	-	-	-	-
3690088-Unclassified	-	-	-	-
3692001-Foreclosure Excess RCW 84.64.0	45,630	260,441	80,000	50,000
3692088-Unclm Mony/Proc Sale Uncl Prop	26,982	16,304	-	-
3699088-Other Misc Revenue	-	-	-	-
3699106-Bank Rebate	207,454	-	200,000	300,000
3699188-Miscellaneous	362,316	4,115,419	-	-
3699288-Miscellaneous	-	-	-	-
3896030-Interest Dividends & Other	-	-	-	-
3915088-Proceeds of Capital Leases	-	-	-	-
3953088-Proceeds fr Sale Capital Asset	4,734,550	-	-	-
3970088-Operating Transfers-In	-	-	500,000	-
3970288-Op Tr Fd 136	-	-	-	-
3970888-Op Tr Fd 135	-	1,176,465	1,176,000	1,177,000
3971188-Op Tr Fd 407	-	-	-	-
3971788-Op Tr Fd 010	210,461	138,152	-	-
3971888-Op Tr Fd 406	-	-	1,000,000	-
3972188-Op Tr Fd 126	-	-	-	-
3973588-Op Tr In PFD	-	-	415,000	-
3974788-Op Tr Fd 145	-	-	-	-
3974888-Op Tr Fd 148	2,139,025	2,252,730	-	-
3975688-Op Tr Fd 139	26,000	-	50,000	40,000
3975988-Op Tr Fd 159	285,430	285,590	-	-
3976588-Op Tr Fd 303	-	-	-	-
3976788-Op Tr In HSSA	-	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 340 - Non-Departmental

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3976988-Op Tr Fd 302	-	-	-	-
3977488-Op Tr Fd 420	-	-	-	-
3977788-Op Tr Fd 313	-	-	-	-
3978288-Op Tr Fd 151	353,623	918,391	-	-
3978388-Op Tr Fd 152	205,046	110,334	-	-
3980088-Insurance Recoveries	-	-	-	-
	171,199,823	171,213,475	184,312,000	175,576,000
Total Revenue	171,199,823	171,213,475	184,312,000	175,576,000
0001-Annual Operating Contingency	-	-	557,000	550,000
0100-Depreciation	-	-	-	-
0800-Est Ending Fund Balance	-	-	-	-
0820-FB Match MY	-	-	-	-
1101-Salary	124,333	15,476	11,273	23,000
1105-Specialty Pay	-	-	-	-
1114-PTO Cash Out	-	-	-	-
1121-Bonus/Stipend	-	-	-	-
1198-Contingency-Reclass	-	-	-	-
1202-Overtime	-	-	-	-
2301-Life	75	-	10	19
2302-FICA	7,368	-	761	1,673
2303-Medical	18,866	-	1,599	3,661
2304-PERS	10,154	-	1,091	2,117
2305-Industrial	380	-	48	98
2308-Dental	1,036	-	136	266
2309-Unemployment	-	-	-	-
2313-State FML	158	-	31	47
2315-LTD	390	-	51	119
2316-Short Term Disability	256	-	-	-
2399-Excess Retirement Compensation	-	-	-	-
3111-Office Supply	-	-	-	-
3140-Publications	1,970	-	5,000	5,000
3160-Food	-	-	-	-
3161-Meeting Room and Food	-	-	-	-
3180-M&O Supply	968	15	2,000	-
3195-Computer Parts	-	-	-	-
3551-Attractive Equipment	-	17,106	37,636	-
4105-Interfund Billed Services	6,103	4,622	2,000	4,000
4110-Accounting & Auditing	339,479	377,145	384,000	385,000
4111-Advertising	12,582	7,889	12,774	13,000
4114-Information System Services	(193)	-	-	-
4115-Banking Services	-	-	-	-
4125-Training/Registration	5,000	-	-	-
4144-Cost Allocation Service	-	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 340 - Non-Departmental

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4150-Engineering	53,086	75,929	60,000	60,000
4170-Legal	13,704	11,412	100,000	100,000
4190-Other Professional Services	354,417	649,484	561,750	450,000
4196-Records Storage	28	103	-	-
4210-Telephone	-	-	-	-
4220-Postage	8	123	50	-
4221-Postal Courier	2,700	2,689	3,000	3,000
4290-Other Communication	-	-	-	-
4310-Other Administrative Costs	-	-	-	-
4330-Non Employee Travel	-	-	-	-
4350-Travel	-	-	-	-
4420-Taxes and Operating Assessment	2,167	-	-	-
4421-External Taxes/Operating Asses	-	1,863	-	-
4510-Rental/Lease of Space	-	-	-	-
4540-Rental/Lease of Software	23,250	-	-	-
4660-Unemployment Ins	-	6,649	-	-
4750-Waste Disposal	-	-	-	-
4760-Water	-	394	-	-
4810-Equipment Repair/Maintenance	-	-	-	-
4918-Misc Fees	-	-	-	-
4919-Permits	-	50	200	-
4920-Dues & Membership	-	-	-	-
4922-Other Miscellaneous	681	779	-	-
4923-External Agencies-Sub-Recipien	821	168,170	-	-
4924-Unclass Joint Use	-	-	-	-
4925-RID Funds	-	-	-	-
4940-Printing & Binding	-	-	-	-
4950-Filing & Recording Fees	66,656	12,340	66,000	8,000
4990-Other	82,210	-	12,635,829	19,000
5121-Employment Security Admin	-	-	-	-
5500-Op Transfer Out	12,500	-	-	-
5502-Op Tr to Fd 401	-	-	-	-
5505-Op Tr to Fd 110	4,301,000	-	50,000	-
5511-Op Tr to Fd 149	-	-	-	-
5513-Op Tr to Fd 503	-	-	-	-
5517-Op Tr to Fd 313	10,510,143	287,828	1,445,000	-
5522-Op Tr to Fd 133	-	-	-	-
5523-Op tr To Fd 219	-	-	-	-
5526-Op Tr to Fd 501	-	-	-	-
5531-Op Tr to Fd 407	-	-	-	-
5537-Op Tr to Fd 409	-	-	500,000	-
5539-Op Tr Fd 151	1,525,185	(1,728,849)	-	-
5540-Op Tr To Fd 435	55	24	5,000	1,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 340 - Non-Departmental

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
5543-Op Tr to Fd 010	202,751	138,152	-	-
5546-Op Tr to Fd 436	-	-	-	-
5565-Op Tr to Fd 303	70,000	5,000,000	3,000,000	-
5574-Op Tr to Fd 166	-	-	-	-
5591-Op Tr to Fd 134	-	-	-	-
5595-Op Tr to Fd 677	-	-	-	-
5597-Op Tr to Fd 515	-	-	-	-
6120-Land	-	-	-	-
6210-Admin & Office Bldgs	904,046	-	-	-
6250-Jails	22,969	-	-	-
6390-Other Improvements	-	-	-	-
6460-Hardware/Software	-	-	-	-
6466-Security Systems	-	-	-	-
6520-Construction Costs	-	-	-	-
6910-Miscellaneous Capital	-	-	-	-
6997-Contingency Equipment Replacem	-	-	-	-
6998-Contingency-Strategic Initiati	-	-	-	-
6999-Contingency-Capital	-	-	5,168,000	-
7100-General Obligation Bonds	1,474,000	2,417,000	2,161,200	1,297,000
7500-Capital Lease Installment	260,111	108,960	-	-
8101-Property Tax Refund Interest	-	-	-	-
8102-RE Excise Tax Refund Interest	2,206	158	1,226	2,000
8300-Interest Long Term Debt Ext	1,598,650	3,171,081	3,131,800	3,252,000
8302-Interest Expense - Leases	1,885	205	-	-
8900-Other Debt Service Cost	1,691	6,122	6,364	5,000
	22,015,845	10,752,917	29,910,829	6,185,000
Total Expense	22,015,845	10,752,917	29,910,829	6,185,000

Operating Actual vs Budget History

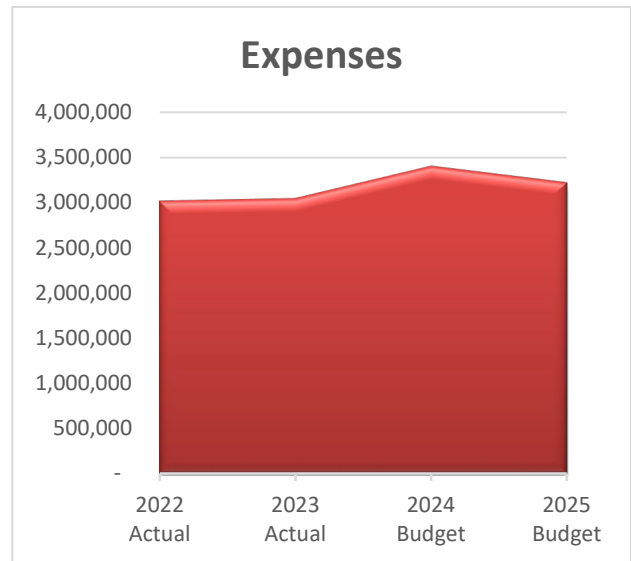
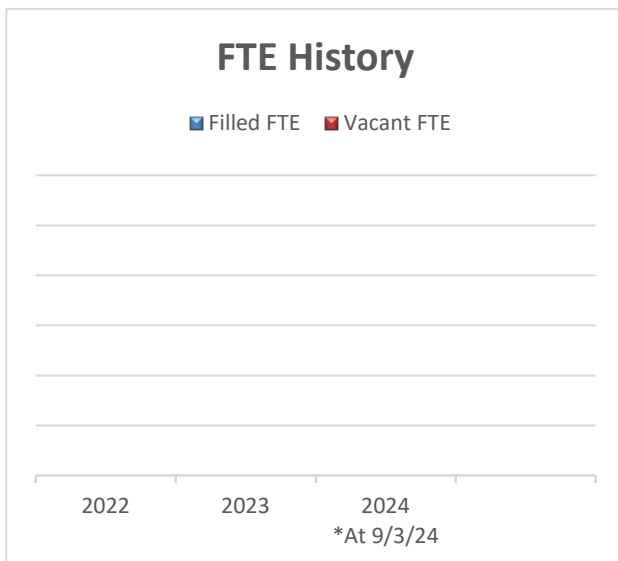
September 3, 2024 Preliminary estimates are subject to change.

Outside Agencies

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	-	-	-	-

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	-	-	-	-
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Services	3,012,352	3,039,758	3,398,000	3,215,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	3,012,352	3,039,758	3,398,000	3,215,000



Operating Actual vs Budget History

Agency 429 - Outside Agencies

Fund - 010 - GENERAL FUND

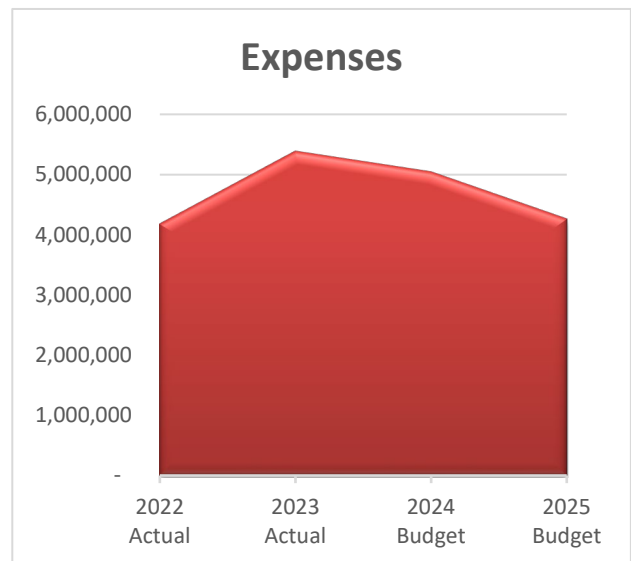
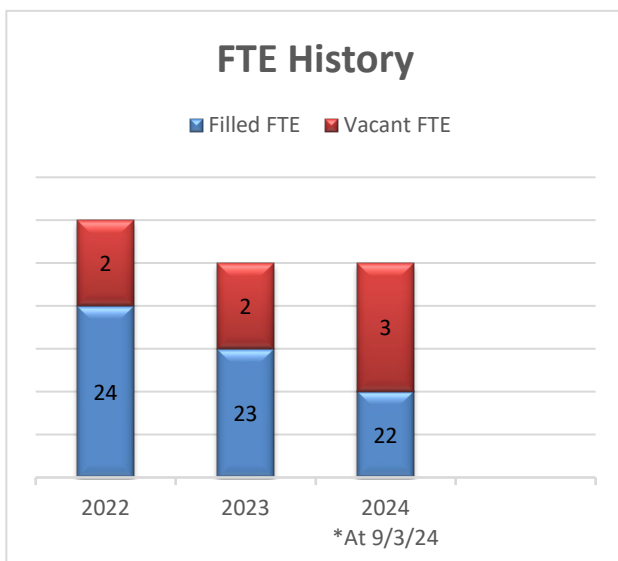
	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4125-Training/Registration	425	-	-	-
4183-Children's Waiting Room	121,850	83,000	101,000	-
4190-Other Professional Services	88,527	84,511	166,000	-
4350-Travel	38	-	-	-
4421-External Taxes/Operating Asses	-	-	-	-
4903-International Trade	-	-	-	-
4911-PDA	-	-	-	-
4920-Dues & Membership	235,778	210,729	192,769	-
4926-ALTCEW	22,087	22,087	25,000	-
4927-Health District/TB	2,244,842	2,266,512	2,471,000	-
4928-Air Pollution	252,305	326,418	366,231	-
4990-Other	9,500	9,500	36,000	3,215,000
4991-GSI	-	-	-	-
4992-Chase Youth Commission	37,000	37,000	40,000	-
5111-Air Pollution	-	-	-	-
5113-EWAAA	-	-	-	-
	3,012,352	3,039,758	3,398,000	3,215,000
Total Expense	3,012,352	3,039,758	3,398,000	3,215,000

Parks & Recreation

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	349	514	1,000	1,000
Intergovernmental	200,000	-	-	-
Charge for Services	456,933	455,084	520,000	563,000
Fines and Penalties	-	-	-	-
Miscellaneous	417,790	254,555	260,000	257,000
Other Financing Sources	804,150	976,413	566,339	460,000
Beginning Fund Balance	-	-	-	-
Total Revenue	1,879,222	1,686,566	1,347,339	1,281,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	1,530,675	1,795,082	1,989,850	1,953,000
Employee Benefits	632,164	732,624	831,150	770,000
Supplies	311,253	371,581	359,000	360,000
Services	972,239	820,453	1,242,591	984,000
Governmental Transfers	-	-	-	-
Capital	735,184	1,585,509	354,459	-
Debt Services	7	84,264	268,600	198,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	4,181,521	5,389,513	5,045,650	4,265,000



Operating Actual vs Budget History

Agency 220 - Parks & Recreation

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3080188-Appropriation from Fund Balanc	-	-	-	-
3229088-Other Non-Bus Lic/Perm	349	514	1,000	1,000
3371088-Interlocal Operations	200,000	-	-	-
3417005-Sale of Merchandise	15,684	9,872	15,000	11,000
3441088-Road Maint Charges	500	500	1,000	1,000
3473005-Liberty Lake	50,388	59,093	50,000	89,000
3473009-Northside Aquatic Facility	123,193	117,341	148,000	150,000
3473010-Southside Aquatic Facility	157,861	153,998	188,000	193,000
3473088-Activity Fees Culture/Recreatn	-	-	-	-
3476088-Program Fees	109,307	114,280	118,000	119,000
3611188-Investment Interest	-	-	-	-
3614088-Other Interest	4,574	3,987	-	-
3624003-Utilities Space Rent	-	-	-	-
3624006-Camping/Hookup Fees	166,910	165,492	167,000	167,000
3624008-Indoor & Outdoor Arena Rental	-	-	-	-
3624014-Special Event Fees	3,141	4,086	6,000	4,000
3624088-Space/Facility Rent (Srt Trm)	32,462	38,441	48,000	43,000
3625088-Space/Facility Lease (Lng Trm)	30,603	30,603	33,000	37,000
3626088-Housing Rentals & Leases	4,532	6,042	6,000	6,000
3628004-Food Concessions	-	-	-	-
3628088-Consession Proceeds	-	-	-	-
3670088-Contribut/Donation Private Src	175,060	5,900	-	-
3691188-Sale of Surplus	-	-	-	-
3694088-Other Judgements/Settlements	-	-	-	-
3698188-Cashier Over & Short	(14)	3	-	-
3699188-Miscellaneous	523	-	-	-
3915088-Proceeds of Capital Leases	-	40,625	-	-
3917088-Proceeds from Other Note/Contracts/Line of Credits	-	561,572	-	-
3918088-Intgovt Loan Proceeds	-	-	-	-
3951088-Proceeds Sale Fixed Assets	-	-	-	-
3953088-Proceeds fr Sale Capital Asset	-	10,321	-	-
3970088-Operating Transfers-In	-	-	-	-
3970288-Op Tr Fd 136	463,419	-	100,000	100,000
3970788-Op Tr Fd 127	340,730	363,895	364,000	360,000
3978288-Op Tr Fd 151	-	-	102,339	-
	<u>1,879,222</u>	<u>1,686,566</u>	<u>1,347,339</u>	<u>1,281,000</u>
Total Revenue	1,879,222	1,686,566	1,347,339	1,281,000
1101-Salary	1,061,896	1,298,056	1,351,850	1,389,000
1103-Out of Class	3,643	2,384	-	3,000
1105-Specialty Pay	-	-	-	-
1106-Pay Off	14,898	4,345	-	-
1108-Extra Help	420,014	475,079	638,000	553,000
1113-Cell Phone Allowance	-	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 220 - Parks & Recreation

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
1114-PTO Cash Out	6,456	6,101	-	2,000
1120-One-time Pay Event	12,780	-	-	-
1121-Bonus/Stipend	2,175	3,785	-	-
1202-Overtime	7,883	4,522	-	5,000
1203-Holiday Pay/OT	930	811	-	1,000
2300-Benefits Corrections & Allocations	(2,562)	(706)	-	(16,000)
2301-Life	1,600	1,691	1,773	1,761
2302-FICA	116,569	135,944	152,221	155,145
2303-Medical	264,347	303,447	347,866	310,771
2304-PERS	109,558	133,492	151,593	141,598
2305-Industrial	108,782	119,243	136,147	135,253
2308-Dental	22,923	26,118	29,763	28,045
2313-State FML	2,487	3,927	1,982	2,964
2315-LTD	4,829	5,626	5,535	6,327
2316-Short Term Disability	1,694	1,906	2,070	2,136
2400-Uniform	1,936	1,936	2,200	2,000
3140-Publications	142	193	1,000	1,000
3150-Clothing	3,144	2,561	4,000	4,000
3180-M&O Supply	221,054	280,637	237,000	254,000
3196-Fertilizer	7,652	635	14,000	5,000
3210-Fuel Consumed	70,828	75,061	82,000	82,000
3470-Inventory Items	1,024	936	3,000	3,000
3510-Small Tools	-	-	-	-
3551-Attractive Equipment	7,410	11,558	18,000	11,000
4111-Advertising	764	249	2,000	2,000
4114-Information System Services	-	-	-	-
4115-Banking Services	63,875	90,911	71,000	101,000
4125-Training/Registration	3,787	11,283	6,000	5,000
4190-Other Professional Services	256,482	230,835	349,873	290,000
4210-Telephone	23,000	27,578	27,000	29,000
4220-Postage	301	748	1,000	1,000
4290-Other Communication	-	-	-	-
4350-Travel	3,932	-	4,000	2,000
4370-Employee Accountable Reimburse	1,122	1,523	4,000	4,000
4420-Taxes and Operating Assessment	16,066	22,861	18,000	18,000
4421-External Taxes/Operating Asses	4,179	5,359	5,000	5,000
4510-Rental/Lease of Space	2,141	-	-	-
4520-Rental/Lease of Equipment	8,931	28,866	12,000	13,000
4540-Rental/Lease of Software	13,892	13,813	18,000	24,000
4590-Other Rental	19,358	16,750	19,000	25,000
4660-Unemployment Ins	7,220	38	-	1,000
4720-Electricity	70,464	69,233	84,000	87,000
4730-Gas	27,283	30,652	36,000	37,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 220 - Parks & Recreation

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4740-Sewer	18,379	20,142	29,000	30,000
4750-Waste Disposal	28,264	24,283	31,000	33,000
4760-Water	130,166	166,553	192,000	194,000
4790-Other Utility Services	-	-	-	-
4810-Equipment Repair/Maintenance	10,713	8,221	13,000	19,000
4812-Vehicle Repair Maintenance	2,616	14,093	10,000	10,000
4820-Bldg Repair & Maintenance	41,510	23,047	28,000	28,000
4918-Misc Fees	-	-	-	-
4919-Permits	12,915	6,724	15,000	12,000
4920-Dues & Membership	1,396	3,033	5,000	6,000
4922-Other Miscellaneous	-	-	-	-
4923-External Agencies-Sub-Recipien	200,000	-	-	-
4940-Printing & Binding	2,418	2,533	6,000	6,000
4970-Laundry & Sanitation	1,063	1,126	3,000	2,000
4993-ARP Award - Internal Only	-	-	253,718	-
5130-Health District	-	-	-	-
5190-Other Governmental Services	-	-	-	-
5220-Centennial Trail Maint	-	-	-	-
6210-Admin & Office Bldgs	-	-	-	-
6280-Clubhouses & Park Bldgs	-	-	-	-
6302-Bridges/Culverts (Eng)	-	-	-	-
6315-Prairie View	-	-	-	-
6321-Aquatics	100,843	-	-	-
6323-Playgrounds	-	-	-	-
6390-Other Improvements	634,341	547,653	48,102	-
6410-Office Machinery	-	-	-	-
6420-Transportation	-	997,232	306,357	-
6430-Heavy Equipment	-	-	-	-
6460-Hardware/Software	-	-	-	-
6490-Other Machinery	-	40,625	-	-
6530-Arch Design Engineering	-	-	-	-
7500-Capital Lease Installment	-	76,382	268,600	198,000
8302-Interest Expense - Leases	7	7,882	-	-
	4,181,521	5,389,513	5,045,650	4,265,000
Total Expense	4,181,521	5,389,513	5,045,650	4,265,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Parks & Recreation						
Department Head						
Director, Parks & Recreation	1.0	-	1.0	-	1.0	-
Manager						
Finance Manager 1	1.0	-	1.0	-	1.0	-
Park Operations Division Mgr	1.0	-	1.0	-	1.0	-
Park Ops Division Asst Mgr	1.0	-	1.0	-	1.0	-
Recreation Program Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Recreation Coordinator	1.0	1.0	1.0	-	1.0	-
Non Manager						
Admin Support Specialist 3	1.0	-	1.0	-	-	1.0
Accounting Technician 2	1.0	-	1.0	-	-	1.0
Maintenance Technician 2	4.0	-	4.0	-	4.0	-
Mechanic	1.0	-	1.0	-	1.0	-
Maintenance Technician 3	5.0	-	5.0	-	4.0	1.0
Maintenance Supervisor	1.0	-	1.0	-	1.0	-
Park Plg, Dev & Real Est Mgr	1.0	-	-	1.0	-	-
Park Plg, & Land Acq Mgr	-	-	-	-	1.0	-
Parks Project Mgr-Pln,Des,Cnst	2.0	-	2.0	-	-	-
Parks PM/Landscape Architect 1	-	-	-	-	2.0	-
Park Ranger	1.0	-	1.0	-	1.0	-
Parks Ops Natural Resource Sp	1.0	-	1.0	-	1.0	-
Park Education Aide - Seasonal	-	1.0	-	1.0	1.0	-
Total FTE	24.0	2.0	23.0	2.0	22.0	3.0



Agency	Parks, Recreation & Golf	Total 2025 Requested Increase
Department ID (If applicable)	2200037	\$ 27,000
Program (If applicable)		

Description of Requested Increase

Requested expenditure increase may be offset with the proposed revenue increase from user (parking) and camping fees. We are projecting an increase in revenues for Liberty Lake Regional Park of \$27,000 in 2025 driven by increases in user fees for parking and camping that will be proposed to become effective in 2025. Increased visitation resulting from the significant renovations currently underway combined with market research of area camping facilities supports an increase to these user fees and the corresponding projected increase in revenues.

RCW (If Applicable):

Service Level Impact:

If the additional revenues we able to replace funds otherwise identified to be eliminated from 2025 extra-help budget, to reach 2024 level spending it would allow us to hire two, part-time employees to assist with seasonal restroom cleanings, garbage collection, responding to clean-up homeless encampments, responding to clean / repair vandalized facilities. String trimming, tree and shrub pruning, services. Such work would be notably reduced or deferred by not having these positions. Skilled FTE's will be needed to complete tasks that could otherwise be completed by lessor skilled part-time employees.

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Extra Help (salary and taxes, benefits)	\$ 27,000			\$ 27,000
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 27,000



Agency	Parks, Recreation & Golf	Total 2025 Requested Increase
Department ID (If applicable)	2200040	\$ 205,000
Program (If applicable)		

Description of Requested Increase

Per BoCC approved capital and lease plan - parks vehicle and equipment purchase. It is unknown if Budget Office intends to remove originally submitted amount from budget submission. Included on this form to follow prescribed guidance.

RCW (If Applicable):

Service Level Impact:

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 205,000			\$ 205,000
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 205,000



Agency	Parks, Recreation & Golf	Total 2025 Requested Increase
Department ID (If applicable)	2200040	\$ 184,754
Program (If applicable)		

Description of Requested Increase

Requesting funds to hire two (2) additional Maintenance Technician 3 positions

RCW (If Applicable):

Park Planning and Capital Facility Planning is mandated under the Growth Management Act Chapter 36.70A RCW – <https://apps.leg.wa.gov/rcw/default.aspx?cite=36.70A>

Service Level Impact:

In addition to purchasing additional park land and constructing new parks, major investments are underway to renovate and enhance existing parks and facilities consistent with the County's Park, Recreation and Open Space Plan, Comprehensive Plan, and Capital Facilities Plan. Population growth has resulted in increased visitation. Collectively, this has created a need for additional staff and personnel to maintain and operate existing and new facilities. Current staffing is not adequate to sustain minimum levels of service.

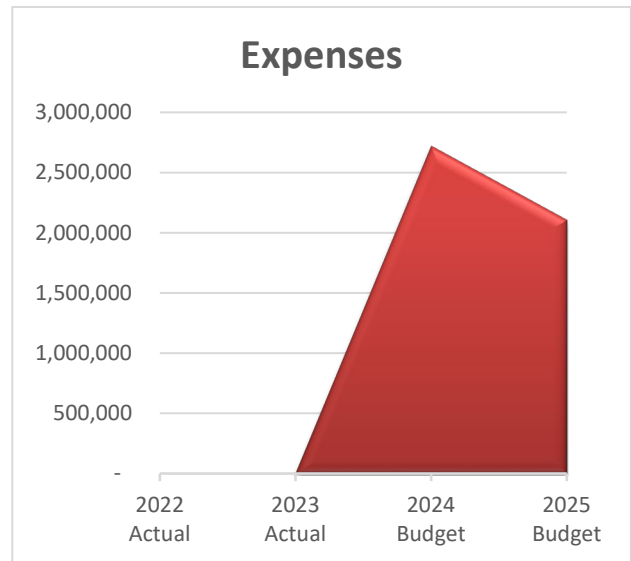
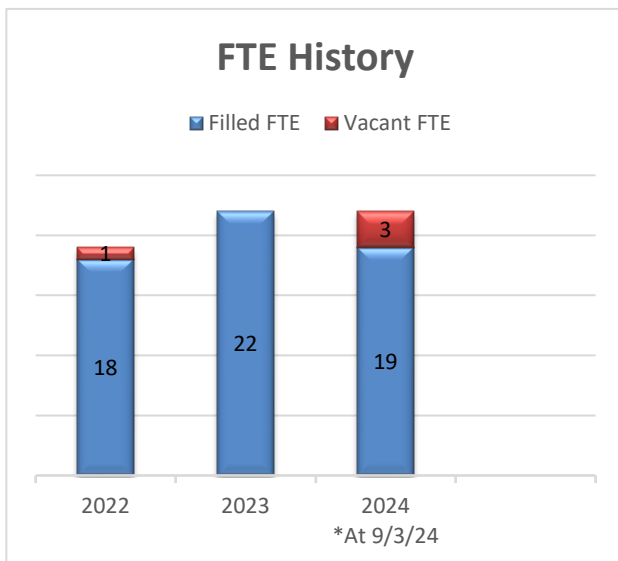
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
Maintenance Technician 3	2.00	\$ 116,980	\$ 67,774	\$ 184,754
-				
-				
Maintenance & Operations Request	Requested Increase			Total
M&O	\$ -			
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 184,754

Planning

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	297,000	185,000
Intergovernmental	-	-	-	-
Charge for Services	-	-	608,000	535,000
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	615,000	-
Beginning Fund Balance	-	-	-	-
Total Revenue	-	-	1,520,000	720,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	-	-	1,910,723	1,353,000
Employee Benefits	-	-	491,277	544,000
Supplies	-	-	61,000	64,000
Services	-	-	257,000	153,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(9,000)
Total Expense	-	-	2,720,000	2,105,000



Operating Actual vs Budget History

Agency 230 - Planning

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3221060-Dependent Relative	-	-	10,000	7,000
3221061-Conditional Use	-	-	15,000	7,000
3221062-Shorelines Development	-	-	15,000	15,000
3221063-Shorelines Exempt	-	-	15,000	29,000
3221064-Certificate of Exemption	-	-	215,000	119,000
3221065-Home Profession	-	-	2,000	1,000
3221068-Admin Exception	-	-	15,000	3,000
3221070-Critical Areas	-	-	8,000	2,000
3221071-CAO=Stream Typing	-	-	2,000	2,000
3458356-Zoning Review - Accessory Dwel	-	-	10,000	5,000
3458357-Zoning Review-Residential	-	-	250,000	151,000
3458358-Zoning Review – Commercial	-	-	60,000	66,000
3458359-Zoning Review – Signs/Billboar	-	-	3,000	1,000
3458361-Plats	-	-	60,000	98,000
3458362-Plan Checking Short Plats	-	-	140,000	108,000
3458363-Preliminary Binding Site Plan	-	-	20,000	11,000
3458364-Alteration /VAC	-	-	5,000	8,000
3458366-Plan Check-Zone Reclassificati	-	-	-	-
3458367-Change of Conditions	-	-	10,000	-
3458369-Comp Plan Map Amendment	-	-	-	57,000
3458370-Time Extension	-	-	20,000	12,000
3458371-Other Planning PC	-	-	-	3,000
3458373-Open Space	-	-	-	1,000
3458902-Other Planning/Develp-Preconfe	-	-	30,000	14,000
3458903-Other Planning/Develp-Appeals	-	-	-	-
3458905-Other Planning/Develp-Consulta	-	-	-	-
3971888-Op Tr Fd 406	-	-	-	-
3978288-Op Tr Fd 151	-	-	615,000	-
	-	-	1,520,000	720,000
Total Revenue	-	-	1,520,000	720,000
0900-2025 Target Adjustments	-	-	-	(9,000)
1101-Salary	-	-	1,295,183	1,352,460
1106-Pay Off	-	-	-	-
1113-Cell Phone Allowance	-	-	540	540
1198-Contingency-Reclass	-	-	615,000	-
1202-Overtime	-	-	-	-
2301-Life	-	-	1,692	1,695
2302-FICA	-	-	99,152	103,484
2303-Medical	-	-	226,452	271,150
2304-PERS	-	-	124,818	123,228
2305-Industrial	-	-	8,532	8,710
2308-Dental	-	-	22,056	25,266
2313-State FML	-	-	1,902	2,859

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 230 - Planning

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
2315-LTD	-	-	5,835	6,707
2316-Short Term Disability	-	-	838	901
2400-Uniform	-	-	-	-
3111-Office Supply	-	-	20,000	10,780
3119-PC Software	-	-	41,000	49,000
3140-Publications	-	-	-	1,500
3160-Food	-	-	-	2,500
3191-Medical Supply	-	-	-	220
4111-Advertising	-	-	15,000	12,200
4114-Information System Services	-	-	95,000	22,200
4115-Banking Services	-	-	50,000	11,000
4125-Training/Registration	-	-	-	6,500
4170-Legal	-	-	-	-
4190-Other Professional Services	-	-	60,000	27,500
4196-Records Storage	-	-	-	15,000
4210-Telephone	-	-	9,000	7,260
4220-Postage	-	-	-	920
4350-Travel	-	-	2,000	8,400
4502-Interfund Motor Pool	-	-	20,000	21,120
4510-Rental/Lease of Space	-	-	-	2,200
4540-Rental/Lease of Software	-	-	-	-
4632-Liability Insurance	-	-	-	-
4810-Equipment Repair/Maintenance	-	-	-	500
4917-Non-Employee Accountable Reimb	-	-	1,000	-
4920-Dues & Membership	-	-	-	10,500
4950-Filing & Recording Fees	-	-	5,000	7,700
5530-Op Tr to Fd 406	-	-	-	-
	-	-	2,720,000	2,105,000
Total Expense	-	-	2,720,000	2,105,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

Planning	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Deputy Director						
Director, Planning	1.0	-	1.0	-	1.0	-
Supervisor						
Planning Manager	1.0	-	1.0	-	1.0	-
Business Manager	-	-	-	-	1.0	-
Non Manager						
Data Systems Analyst 2	1.0	-	1.0	-	-	-
Planner 1, Associate	2.0	-	8.0	-	7.0	1.0
Planner 2, Associate	6.0	-	5.0	-	5.0	-
Planner, Principal	4.0	-	3.0	-	3.0	-
Bldg & Planning Svcs Coord 2	3.0	1.0	3.0	-	1.0	2.0
Total FTE	18.0	1.0	22.0	-	19.0	3.0



Agency		Total 2025 Requested Increase
Department ID (If applicable)		\$ 9,000
Program (If applicable)	Planning	

Description of Requested Increase

Our operating expenses were assessed and reduced from 2024 to better align with the 2025 request. The remaining request is to for Planning to keep this remaining \$9,000 in operating funds for the basic tools needed to complete our ongoing land use as well as long-range and code compliance tasks.

RCW (If Applicable):

Service Level Impact:

Without sufficient funds for basic and necessary office management, levels of service can degrade or be delayed. This request represents less than a half-percent of our requested budget.

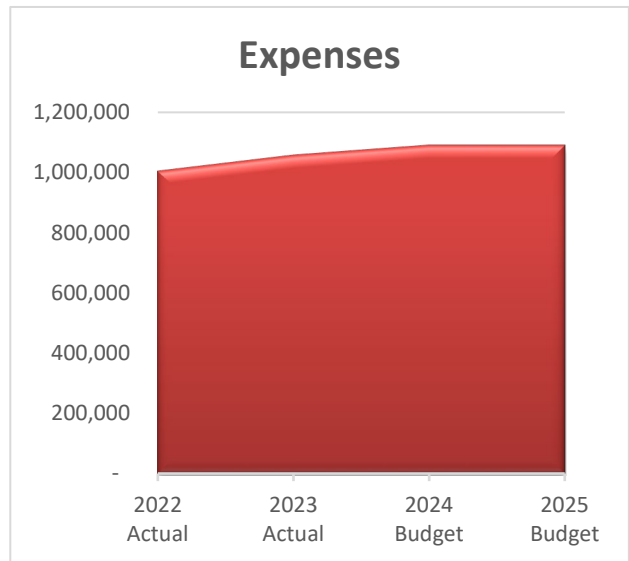
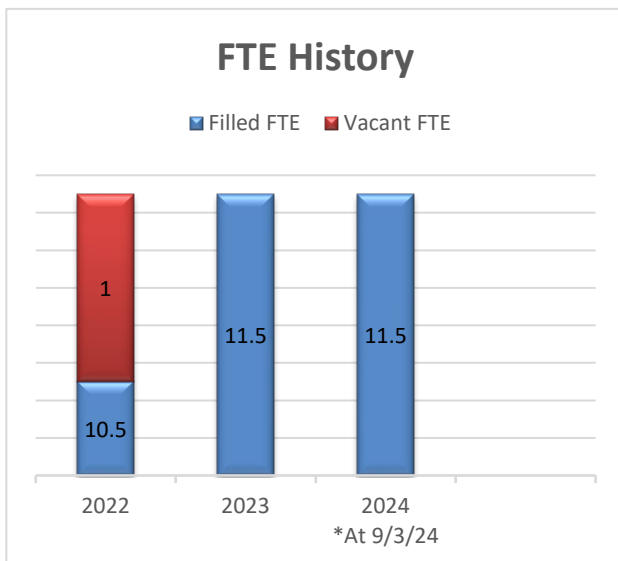
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 9,000			\$ 9,000
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 9,000

Pre-Trial Services

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	131,888	211,740	173,000	186,000
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	90,666	99,754	108,000	-
Beginning Fund Balance	-	-	-	-
Total Revenue	222,554	311,494	281,000	186,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	701,209	746,919	776,163	735,000
Employee Benefits	295,420	301,054	303,837	348,000
Supplies	3,871	3,332	6,000	5,000
Services	2,661	4,838	3,000	1,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	1,003,160	1,056,143	1,089,000	1,089,000



Operating Actual vs Budget History

Agency 203 - Pre-Trial Services

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3414988-Court Svcs-Other Governments	-	-	-	-
3414999-IG Svcs-Court Svcs	131,888	211,740	173,000	186,000
3970088-Operating Transfers-In	-	-	-	-
3975988-Op Tr Fd 159	90,666	99,754	108,000	-
	222,554	311,494	281,000	186,000
Total Revenue	222,554	311,494	281,000	186,000
1101-Salary	681,614	712,165	776,163	699,667
1106-Pay Off	1,971	27,001	-	-
1108-Extra Help	-	-	-	29,333
1120-One-time Pay Event	12,500	-	-	-
1202-Overtime	1,289	2,322	-	-
1203-Holiday Pay/OT	3,834	5,431	-	6,000
2301-Life	1,050	1,020	1,128	1,128
2302-FICA	52,417	53,882	59,399	62,843
2303-Medical	139,059	142,977	135,204	171,538
2304-PERS	70,644	71,318	74,772	74,836
2305-Industrial	12,735	11,762	13,330	13,602
2308-Dental	14,603	14,577	14,916	17,741
2313-State FML	1,127	1,619	1,138	1,737
2315-LTD	3,388	3,562	3,534	4,128
2316-Short Term Disability	398	339	416	447
3111-Office Supply	2,955	3,332	5,000	4,250
3551-Attractive Equipment	916	-	1,000	750
4146-Paper Shredding	-	-	-	-
4190-Other Professional Services	-	-	-	-
4196-Records Storage	12	-	-	-
4210-Telephone	1,422	1,395	1,000	1,000
4220-Postage	100	136	-	-
4350-Travel	-	2,116	2,000	-
4370-Employee Accountable Reimburse	-	-	-	-
4660-Unemployment Ins	708	-	-	-
4810-Equipment Repair/Maintenance	72	528	-	-
4940-Printing & Binding	347	664	-	-
	1,003,160	1,056,143	1,089,000	1,089,000
Total Expense	1,003,160	1,056,143	1,089,000	1,089,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

Pre-Trial Services	<u>2022</u>		<u>2023</u>		<u>2024</u> ^{<i>*As of 9/3/2024</i>}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Department Head						
Pre-Trial Services Manager	1.0	-	1.0	-	1.0	-
Non Manager						
Pretrial Service Officer	0.5	-	0.5	-	0.5	-
Admin Support Specialist 3	1.0	-	1.0	-	1.0	-
Executive Assistant	1.0	-	1.0	-	1.0	-
Mental Health Professional	1.0	-	1.0	-	1.0	-
Pretrial Service Officer 1	4.0	1.0	5.0	-	5.0	-
Pretrial Svc Officer - 2	2.0	-	2.0	-	2.0	-
Total FTE	10.5	1.0	11.5	-	11.5	-



Agency	Pretrial Services	Total 2025 Requested Increase
Department ID (If applicable)	2030000	\$ 97,000
Program (If applicable)		

Description of Requested Increase

Request to keep current staffing levels, overtime budget, and M&O funds. Restore: 1 FTE PTSO, .2 FTE reduction to Administrative Support Specialist 3 position, Overtime Budget and M&O reductions.

RCW (If Applicable):

Service Level Impact:

Our department has 7.5 FTE Pretrial Services Officers working 7 days per week, 363 days per year. We are already stretched as thin as possible to cover all of our shifts and complete all of the reports for the courts. Eliminating a full time Pretrial Officer position puts additional strain on the remaining pretrial officers who will have to absorb extra defendants on their monitored release caseload. It would also affect our ability to interview and screen inmates in the jail in a timely manner, causing potential delays for judges and commissioners who need to review our reports prior to the first appearance docket. Reducing our overtime/holiday budget would make it difficult to adequately staff our department on weekends and holidays. Pretrial Officers are routinely called upon to cover shifts for weekend staff who are on vacation or medical leave. Without adequate overtime funding to cover shifts, we would inevitably have to reduce the number of reports we prepare for the court on weekends and holidays, leading to less informed release decisions and/or fewer releases from custody. Reducing our receptionist to 80% would also put strain on our FTE pretrial officers. Our receptionist position handles most of our out-of-custody public defender applications, as well as our online public defender applications. This work would get passed on to the rest of our staff, in addition to their regular tasks. This could impact how quickly we are able to appoint a public defender on a criminal case, which could lead to court continuances and further delay the court process. In short, a reduction in staff would require us to reevaluate the services we provide for the court system, which could force a reduction in services, which would then lead to having less information available for the courts to make informed release decisions. These cuts would have a significant impact on our department, the Court, and the criminal justice system of Spokane County.

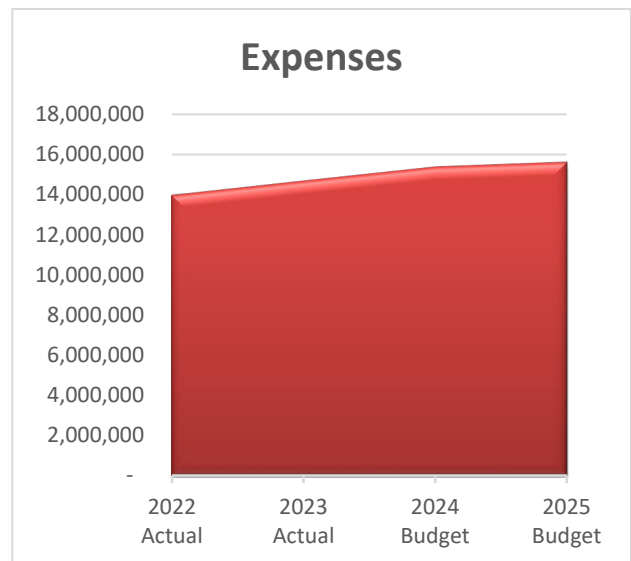
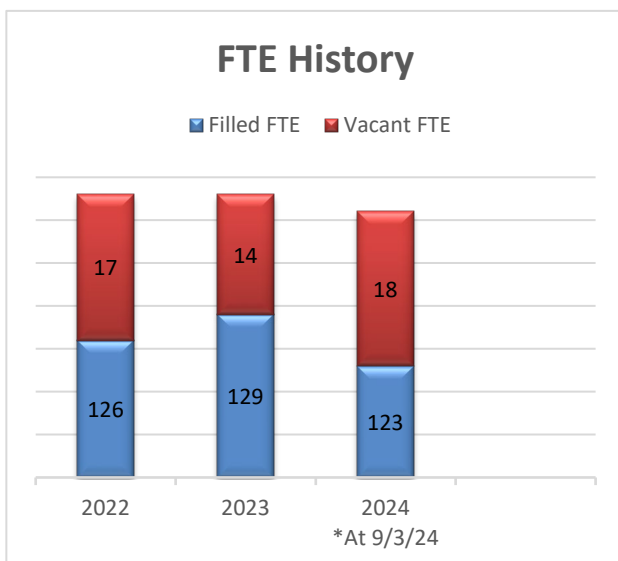
Personnel Request	No. of Positions	Salary	Benefits	Total
Position Title				
Pretrial Service Officer	1	\$ 54,791	\$ 21,214	\$ 76,005
Administrative Support Specialist 3	0.2	\$ 9,279	\$ 6,675	\$ 15,954
Holiday Overtime		\$ 4,000		\$ 4,000
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 41			\$ 41
Services				
Travel	\$ 1,000			\$ 1,000
				Total
			Total 2025 Requested Increase	\$ 97,000

Prosecuting Attorney

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	2,014,454	2,181,064	2,319,000	2,441,000
Charge for Services	647,641	934,339	701,000	965,000
Fines and Penalties	950	136	-	1,000
Miscellaneous	-	73,400	-	-
Other Financing Sources	115,594	139,660	792,000	755,000
Beginning Fund Balance	-	-	-	-
Total Revenue	2,778,638	3,328,599	3,812,000	4,162,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	9,721,465	10,320,539	10,875,232	12,082,000
Employee Benefits	3,503,222	3,627,737	3,867,448	4,078,000
Supplies	237,429	265,531	208,155	238,000
Services	487,029	467,169	422,226	663,000
Governmental Transfers	-	-	-	-
Capital	13,818	-	9,939	-
Debt Services	1,993	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(1,446,000)
Total Expense	13,964,956	14,680,975	15,383,000	15,615,000



Operating Actual vs Budget History

Agency 250 - Prosecuting Attorney

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3311692-DOJ Equitable Sharing	-	-	-	-
3339356-EOP-Ind-Child Supp Title 4D	1,258,857	1,365,312	1,600,000	-
3339388-US Dept HHS (93.3XX)	-	-	-	-
3340011-1/2 Prosec Atty Salary	100,711	105,140	112,000	108,700
3340088-State Grants-Genl Government	-	-	-	-
3340360-T/Dept of Transportation	-	-	-	-
3340460-DSHS	648,501	703,343	600,000	2,325,400
3340488-Economic Development	-	-	-	-
3340688-State Grants-Other Agencies	-	-	-	-
3340690-State Grants-Other Agencies	360	360	-	-
3360101-Court Cost Reimb-Witness Fees	6,025	6,909	7,000	6,900
3418188-Data/WP/Printing/Dup Svcs	803	318	200	318
3419588-Legal Services	377,600	600,148	400,000	631,132
3419599-Legal Services-Intergovernment	269,238	333,873	300,800	333,550
3464469-5177 Diversion	-	-	-	-
3572401-Prosecutor's Service Cost	950	136	-	1,000
3572488-Warrant Fee	-	-	-	-
3572688-Cost Recouped-Mandates	-	-	-	-
3611188-Investment Interest	-	266	-	-
3691188-Sale of Surplus	-	-	-	-
3694088-Other Judgements/Settlements	-	-	-	-
3698188-Cashier Over & Short	-	-	-	-
3699088-Other Misc Revenue	-	-	-	-
3699188-Miscellaneous	-	73,133	-	-
3915088-Proceeds of Capital Leases	-	-	-	-
3951088-Proceeds Sale Fixed Assets	-	-	-	-
3970088-Operating Transfers-In	-	-	-	-
3974888-Op Tr Fd 148	-	-	-	-
3975988-Op Tr Fd 159	115,594	139,660	792,000	755,000
3978188-Op Tr Fd 149	-	-	-	-
	2,778,638	3,328,599	3,812,000	4,162,000
Total Revenue	2,778,638	3,328,599	3,812,000	4,162,000
0900-2025 Target Adjustments	-	-	-	(1,446,000)
1101-Salary	9,334,892	9,873,994	10,875,232	11,931,092
1103-Out of Class	6,184	788	-	51,408
1105-Specialty Pay	8,988	6,051	-	-
1106-Pay Off	201,534	324,689	-	-
1108-Extra Help	9,208	38,256	-	-
1113-Cell Phone Allowance	-	-	-	-
1114-PTO Cash Out	79,271	72,719	-	88,500
1120-One-time Pay Event	54,063	1,250	-	-
1202-Overtime	27,326	2,792	-	11,000
1203-Holiday Pay/OT	-	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 250 - Prosecuting Attorney

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
2300-Benefits Corrections & Allocations	(1,766)	-	-	(266)
2301-Life	10,758	10,944	12,263	12,384
2302-FICA	716,849	760,756	849,749	912,649
2303-Medical	1,532,199	1,571,433	1,615,482	1,722,709
2304-PERS	958,647	981,077	1,069,695	1,086,823
2305-Industrial	62,893	66,449	69,480	71,558
2308-Dental	150,153	153,324	169,433	172,554
2313-State FML	15,390	22,026	16,300	25,219
2315-LTD	40,068	42,473	43,256	51,387
2316-Short Term Disability	18,032	19,255	21,790	22,983
2317-Voluntary Early Retirement Pla	-	-	-	-
2399-Excess Retirement Compensation	-	-	-	-
3111-Office Supply	93,430	92,731	60,405	82,050
3140-Publications	51,923	77,871	53,000	53,000
3142-On-Line Publications	76,312	84,019	75,000	81,000
3190-Other Supply	-	-	5,500	7,000
3195-Computer Parts	600	106	1,000	1,000
3210-Fuel Consumed	4,683	6,811	6,300	7,000
3412-Materials	-	-	-	-
3551-Attractive Equipment	10,480	3,993	6,950	6,950
4114-Information System Services	5,501	16,188	15,150	14,150
4124-Digital Evidence	2,241	9,502	8,964	10,000
4125-Training/Registration	-	220	200	1,000
4185-Interpreters	135,869	188,160	90,655	278,000
4186-Court Reporters	-	-	-	-
4188-Witness Costs	83,690	59,959	44,155	82,000
4190-Other Professional Services	30,438	18,961	19,300	19,500
4195-Computer Programming/Software	669	-	-	-
4196-Records Storage	25,743	30,755	29,500	33,500
4210-Telephone	36,713	21,064	21,000	26,000
4220-Postage	20,856	13,118	21,000	24,230
4290-Other Communication	-	-	-	-
4350-Travel	17,086	21,504	35,000	57,000
4510-Rental/Lease of Space	972	1,620	1,700	2,000
4520-Rental/Lease of Equipment	10,675	5,812	5,200	6,000
4540-Rental/Lease of Software	-	-	-	-
4650-Industrial Insurance	212	182	200	400
4660-Unemployment Ins	35,402	3,446	4,000	8,000
4760-Water	-	-	3,200	9,500
4810-Equipment Repair/Maintenance	8,356	9,582	12,000	10,000
4910-Court Related Costs	25,776	25,783	23,336	19,500
4920-Dues & Membership	13,150	6,217	41,000	15,000
4921-Bar Association Dues	32,346	31,678	32,446	34,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 250 - Prosecuting Attorney

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4940-Printing & Binding	1,333	3,419	14,000	13,000
4950-Filing & Recording Fees	-	-	100	100
4990-Other	-	-	120	120
4996-Indirect Costs	-	-	-	-
6410-Office Machinery	13,818	-	9,939	-
6420-Transportation	-	-	-	-
6460-Hardware/Software	-	-	-	-
6461-Software	-	-	-	-
7500-Capital Lease Installment	1,959	-	-	-
8302-Interest Expense - Leases	34	-	-	-
	13,964,956	14,680,975	15,383,000	15,615,000
Total Expense	13,964,956	14,680,975	15,383,000	15,615,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

Prosecuting Attorney	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Elected						
Prosecutor	1.0	-	1.0	-	1.0	-
Assistant Director						
Chief Deputy Attorney	3.0	-	3.0	-	2.0	1.0
Assistant Chief Deputy Attorney	-	-	-	-	2.0	-
Manager						
Business Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Administrative Manager	-	-	1.0	-	1.0	-
Office Manager	1.0	-	-	-	-	-
Administrative Assistant	2.0	-	2.0	-	1.0	1.0
Attorney 3	32.0	3.0	35.0	1.0	33.0	3.0
Non Manager						
Computer Application Spec 3	1.0	-	1.0	-	1.0	-
Legal Secretary 1	6.0	5.0	7.0	3.0	6.0	1.0
Legal Secretary 2	15.0	3.0	15.0	4.0	16.0	4.0
Victim/Witness Program Spec	8.0	1.0	9.0	-	8.0	1.0
Attorney 1	5.0	1.0	8.0	1.0	6.0	3.0
Attorney 2	29.0	-	21.0	4.0	21.0	3.0
Paralegal 2	19.0	3.0	21.0	1.0	20.0	1.0
Public Records Specialist	-	1.0	1.0	-	1.0	-
Investigator	2.0	-	2.0	-	2.0	-
Accounting Technician 2	1.0	-	1.0	-	1.0	-
Total FTE	126.0	17.0	129.0	14.0	123.0	18.0



Agency	250	Total 2025 Requested Increase
Department ID (If applicable)		\$ 1,551,278
Program (If applicable)		

Description of Requested Increase

This (overall) increase reflects realistic estimates for cashouts, overtime, out of class pay, interpreter and witness costs. It also reflects the change in work hours from 37.50 to 40 hours for all non-represented staff.

RCW (If Applicable):

RCW 36.27.020

Service Level Impact:

It is the mission of the Spokane County Prosecutor's Office to fully fulfill its legal and constitutional obligations to the citizens of Spokane County. The Prosecuting Attorney is authorized under RCW 36.27.020 to prosecute all criminal cases brought under state statutes or county ordinances within Spokane County. The Prosecuting Attorney is also the legal advisor to the County Commissioners, other elected officials, and departments within the county. The Prosecuting Attorney also prosecutes and defends civil actions in which the county may be a party.

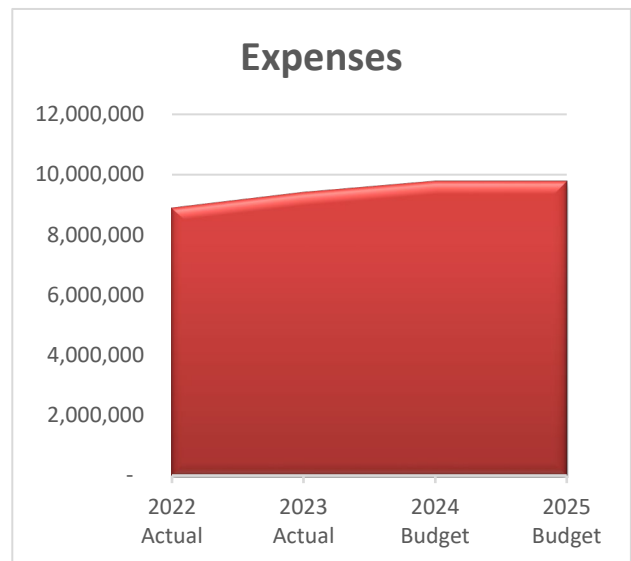
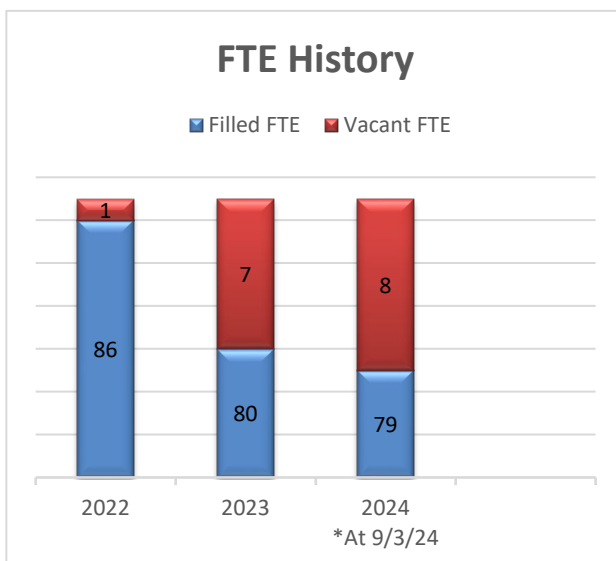
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total

Public Defense

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	762,986	992,149	820,000	820,000
Fines and Penalties	20,085	12,964	27,000	20,000
Miscellaneous	-	-	-	-
Other Financing Sources	277,490	256,270	1,183,000	1,325,000
Beginning Fund Balance	-	-	-	-
Total Revenue	1,060,561	1,261,383	2,030,000	2,165,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	5,925,525	6,285,947	6,760,228	7,360,000
Employee Benefits	2,165,954	2,208,648	2,331,566	2,531,000
Supplies	106,110	44,839	34,850	35,000
Services	668,470	863,487	640,100	565,000
Governmental Transfers	-	-	-	-
Capital	9,594	1,167	5,050	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(719,000)
Total Expense	8,875,654	9,404,087	9,771,794	9,772,000



Operating Actual vs Budget History

Agency 305 - Public Defense

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3413407-Guardian Ad Litem	2,460	1,920	-	-
3414988-Court Svcs-Other Governments	-	-	-	-
3414999-IG Svcs-Court Svcs	64,889	78,150	70,000	70,000
3419588-Legal Services	-	-	-	-
3419599-Legal Services-Intergovernment	695,638	912,079	750,000	750,000
3464469-5177 Diversion	-	-	-	-
3572388-Sup Ct PD Recoup Cost	6,705	2,792	7,000	5,000
3573388-Dist Ct PD Recoup Costs	13,380	10,172	20,000	15,000
3694088-Other Judgements/Settlements	-	-	-	-
3951088-Proceeds Sale Fixed Assets	-	-	-	-
3952088-Comp for loss of Fixed Assets	-	-	-	-
3970088-Operating Transfers-In	-	-	-	-
3974888-Op Tr Fd 148	-	-	-	-
3975988-Op Tr Fd 159	277,490	256,270	1,183,000	1,325,000
3977988-Op Tr Fd 162	-	-	-	-
3978188-Op Tr Fd 149	-	-	-	-
	1,060,561	1,261,383	2,030,000	2,165,000
Total Revenue	1,060,561	1,261,383	2,030,000	2,165,000
0900-2025 Target Adjustments	-	-	-	(719,000)
1101-Salary	5,824,474	6,154,873	6,704,688	7,302,900
1103-Out of Class	720	199	-	-
1105-Specialty Pay	8,372	15,270	-	-
1106-Pay Off	33,674	63,847	-	-
1108-Extra Help	-	11,083	12,000	10,000
1111-Educational Incentive	25,250	25,000	28,000	31,500
1113-Cell Phone Allowance	1,485	675	540	-
1114-PTO Cash Out	-	-	-	-
1120-One-time Pay Event	23,750	-	-	-
1202-Overtime	7,800	15,000	15,000	15,600
2300-Benefits Corrections & Allocations	370,900	-	-	-
2301-Life	5,533	6,595	7,238	7,520
2302-FICA	373,392	465,535	520,683	558,633
2303-Medical	771,903	938,815	953,873	1,088,165
2304-PERS	502,876	602,251	648,664	647,538
2305-Industrial	32,052	55,033	55,603	58,204
2308-Dental	75,733	94,494	102,036	116,011
2313-State FML	7,938	13,199	9,982	15,444
2315-LTD	25,627	31,333	31,973	37,892
2316-Short Term Disability	-	1,393	1,514	1,593
2317-Voluntary Early Retirement Pla	-	-	-	-
2399-Excess Retirement Compensation	-	-	-	-
3111-Office Supply	106,110	44,839	14,900	15,000
3140-Publications	-	-	19,950	20,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 305 - Public Defense

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3160-Food	-	-	-	-
3191-Medical Supply	-	-	-	-
3210-Fuel Consumed	-	-	-	-
3551-Attractive Equipment	-	-	-	-
4103-Misdemeanor Professional Svcs	-	-	-	-
4104-Felony Professional Svcs	-	-	-	-
4125-Training/Registration	-	-	3,000	3,000
4148-Alarm Monitoring	-	-	600	600
4168-Court Order Evaluations	9,450	3,150	10,000	10,000
4170-Legal	305,266	576,815	400,000	300,000
4190-Other Professional Services	349,533	280,176	115,000	121,000
4210-Telephone	-	-	-	-
4220-Postage	-	-	-	13,000
4330-Non Employee Travel	-	-	-	-
4350-Travel	-	-	5,000	5,000
4370-Employee Accountable Reimburse	-	-	-	-
4502-Interfund Motor Pool	-	-	-	-
4520-Rental/Lease of Equipment	-	-	-	-
4540-Rental/Lease of Software	-	-	66,000	67,500
4660-Unemployment Ins	-	-	-	-
4810-Equipment Repair/Maintenance	-	-	-	-
4811-Repair & Maintenance Contract	-	-	-	4,000
4918-Misc Fees	-	-	-	-
4920-Dues & Membership	875	-	12,000	11,900
4921-Bar Association Dues	3,346	3,346	28,500	29,000
4940-Printing & Binding	-	-	-	-
5526-Op Tr to Fd 501	-	-	-	-
6410-Office Machinery	-	1,167	5,050	-
6420-Transportation	-	-	-	-
6466-Security Systems	9,594	-	-	-
7500-Capital Lease Installment	-	-	-	-
8302-Interest Expense - Leases	-	-	-	-
	8,875,654	9,404,087	9,771,794	9,772,000
Total Expense	8,875,654	9,404,087	9,771,794	9,772,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Public Defense						
Department Head						
Public Defender	1.0	-	1.0	-	1.0	-
Assistant Director						
Chief Deputy Attorney	1.0	-	1.0	-	1.0	-
Manager						
Business Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Attorney 3 - Pub Def	15.0	-	15.0	-	13.0	2.0
Investigation Supervisor	1.0	-	1.0	-	1.0	-
Non Manager						
Accounting Technician 2	1.0	-	1.0	-	1.0	-
Legal Secretary 1	6.0	-	6.0	-	5.0	-
Legal Secretary 2	4.0	-	4.0	-	5.0	-
Attorney 1 - Pub Def	19.0	-	15.0	3.0	12.0	6.0
Attorney 2 - Pub Def	24.0	1.0	23.0	3.0	26.0	-
Paralegal 2	8.0	-	7.0	1.0	7.0	-
Criminal Defense Investigator	5.0	-	5.0	-	6.0	-
Total FTE	86.0	1.0	80.0	7.0	79.0	8.0



Agency	Public Defender	Total 2025 Requested Increase
Department ID (If applicable)		\$ 340,000
Program (If applicable)		

Description of Requested Increase

To comply with the Washington Standards of Indigent Defense (e.g. caseload standards) and to manage the attorney shortage we are experiencing, we are requesting additional legal funds in the amount of \$300,000 . We spent over \$600,000 in 2023, and anticipate this amount or more for the year 2024. The attorney shortage has forced us to assign more cases to private attorneys that have conflict contracts with the county. We are mitigating the problems associated with recruitment / retention issues by using extra help Rule 9 interns. Rule 9's can take a small caseload, therefore helping us comply with caseload standards. We are requesting an additional \$40,000 in extra help for Rule 9's.

RCW (If Applicable):

CrR 3.1/CrRLJ 3.1/JuCR 9.2/MPR 2.1/ SID - RCW 10.101.030

Service Level Impact:

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
-				
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services	\$ 340,000			\$ 340,000
-				
-				
Total 2025 Requested Increase				Total
				\$ 340,000



Agency	Public Defender	Total 2025 Requested Increase
Department ID (If applicable)		\$ 500,000
Program (If applicable)		

Description of Requested Increase

We have a total of 5 vacant attorney positions that are currently in the review and approval process that we are requesting for our 2025 budget. This amount includes an approximate amount of salary with benefits.

RCW (If Applicable):

Service Level Impact:

A decrease in attorney positions will lead to higher attorney caseloads affecting the quality of representation, an increase in attorney burnout/turnover, and an inability to comply with Washington law guaranteeing the right to counsel for all indigent citizens in our community. More and more cases will be sent to private conflict counsel, at a higher cost, to fulfill our legal mandate. We are projected to pay \$600,00.00 in conflict costs in 2024 due to our staffing shortage. This is double our 2023 conflict cost.

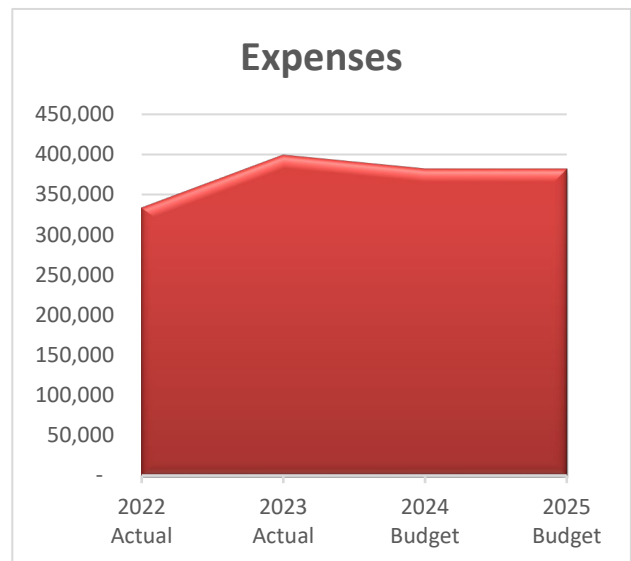
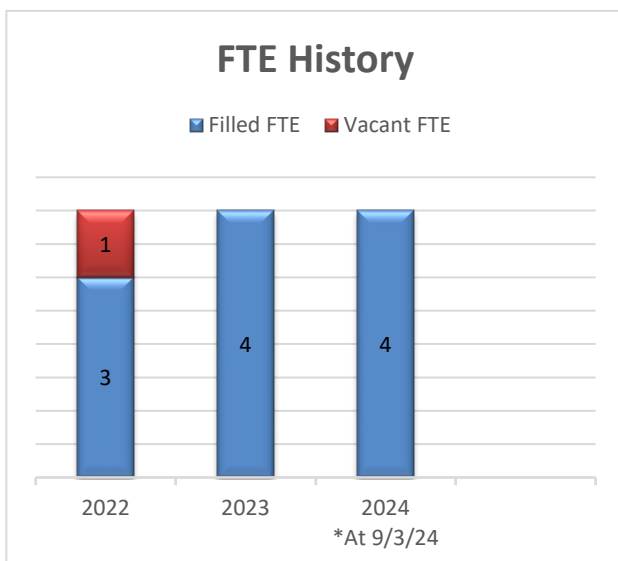
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
Attorney 1	\$ 5	\$ 375,000	\$ 125,000	\$ 500,000
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 500,000

Public Records

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	2,942	2,122	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	2,942	2,122	-	-

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	235,711	273,719	263,240	262,000
Employee Benefits	88,579	113,762	107,760	115,000
Supplies	3,901	2,730	2,300	2,000
Services	5,121	9,006	8,700	3,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	333,311	399,217	382,000	382,000



Operating Actual vs Budget History

Agency 388 - Public Records

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3414188-Assessors Fees	-	25	-	-
3418188-Data/WP/Printing/Dup Svcs	2,942	2,097	-	-
	2,942	2,122	-	-
Total Revenue	2,942	2,122	-	-
1101-Salary	225,147	262,546	263,240	262,000
1103-Out of Class	-	251	-	-
1106-Pay Off	8,589	8,577	-	-
1114-PTO Cash Out	1,975	2,345	-	-
2300-Benefits Corrections & Allocations	-	-	-	-
2301-Life	345	390	376	319
2302-FICA	17,542	19,636	20,101	18,730
2303-Medical	38,970	57,569	52,548	64,710
2304-PERS	23,177	26,185	25,302	22,305
2305-Industrial	1,765	2,033	1,896	1,645
2308-Dental	4,925	5,626	5,520	5,168
2313-State FML	379	594	387	518
2315-LTD	891	1,044	947	969
2316-Short Term Disability	585	686	683	636
3111-Office Supply	3,901	976	1,000	1,400
3140-Publications	-	-	-	-
3160-Food	-	38	-	-
3551-Attractive Equipment	-	1,717	1,300	600
4114-Information System Services	-	-	-	-
4125-Training/Registration	575	2,434	2,000	1,500
4190-Other Professional Services	251	2,133	-	-
4210-Telephone	1,546	1,208	500	1,000
4220-Postage	-	5	-	-
4290-Other Communication	65	-	-	-
4350-Travel	1,153	1,686	4,500	-
4540-Rental/Lease of Software	1,530	1,541	1,700	500
	333,311	399,217	382,000	382,000
Total Expense	333,311	399,217	382,000	382,000



SPOKANE COUNTY
Full Time Equivalent (FTE)

**As of 9/3/2024*

Public Records	<u>2022</u>		<u>2023</u>		<u>2024</u> <i>*As of 9/3/2024</i>	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Non Manager						
Public Records Officer	1.0	-	1.0	-	1.0	-
Public Records Specialist	2.0	1.0	3.0	-	3.0	-
Total FTE	3.0	1.0	4.0	-	4.0	-



Agency	Public Records	Total 2025 Requested Increase
Department ID (If applicable)		\$ 36,500
Program (If applicable)		

Description of Requested Increase

REDUCTION. \$3,700 Travel, \$1,800 Software, \$36,500 Salary. In order to reduce the salary & benefit budget \$36,500 we would need to convert our 3 Public Records Specialist to 0.8 FTE employees. We are requesting that the \$36,500 salary reduction be reinstated.

RCW (If Applicable):

RCW 42.56.520

Service Level Impact:

Service Level Impact: Pursuant to RCW 42.56.520, Spokane County is legally required to respond promptly to all public records disclosure requests. The county has five business days to assess each request and provide an initial response that is uniquely tailored to the specific request. Failure to respond promptly and/or failure to provide the greatest assistance to the requestor is a cause for action against the county. Even after the initial response is sent, failure to provide the records in a reasonable amount of time can be considered a constructive denial and can expose the agency to additional liability. The courts have identified compliance with the Public Records Act as a core function of public agencies, and failure to provide adequate staffing or training for public records compliance has been cited as an aggravating factor in determining penalties as a result of public records litigation in multiple cases. Furthermore, the amount of public records requests received by Spokane County has increased each year since we began collecting this data in 2018. For our most recent reporting period, we saw a 17% increase in requests received from the previous year. Decreasing our PRR staff in the face of the increasing number and complexity of requests would severely hamper the county’s ability to meet our legal obligations under the Public Records Act and could expose the county to significant liability.

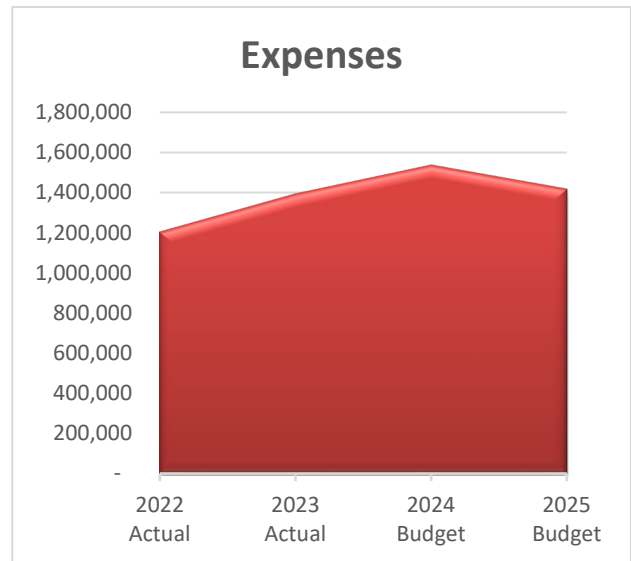
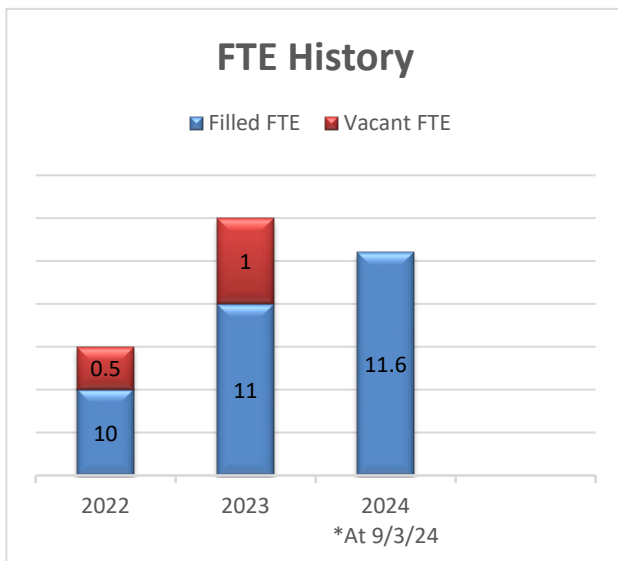
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
Continue to Fund Public Records Spec at 1.0 FTE	3			\$ 36,500
Maintenance & Operations Request	Requested Increase			Total
Supplies				
Services				
Total 2025 Requested Increase				\$ 36,500

Purchasing

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	224,892	251,644	237,000	240,000
Fines and Penalties	-	-	-	-
Miscellaneous	1,847	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	226,739	251,644	237,000	240,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	630,695	779,565	836,880	802,000
Employee Benefits	288,057	336,910	356,120	322,000
Supplies	8,644	14,280	4,000	6,000
Services	276,929	262,644	310,808	288,000
Governmental Transfers	-	-	-	-
Capital	-	-	30,100	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	-
Total Expense	1,204,324	1,393,399	1,537,908	1,418,000



Operating Actual vs Budget History

Agency 260 - Purchasing

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3417588-Sale of NonTax Merchandise	224,505	251,400	237,000	240,000
3418188-Data/WP/Printing/Dup Svcs	387	243	-	-
3691188-Sale of Surplus	-	-	-	-
3699188-Miscellaneous	1,847	-	-	-
3970088-Operating Transfers-In	-	-	-	-
	226,739	251,644	237,000	240,000
Total Revenue	226,739	251,644	237,000	240,000
1101-Salary	613,487	740,109	829,880	802,000
1103-Out of Class	97	2,321	-	-
1106-Pay Off	2,989	18,983	-	-
1108-Extra Help	658	-	-	-
1114-PTO Cash Out	4,041	4,547	-	-
1120-One-time Pay Event	7,250	-	-	-
1202-Overtime	2,173	13,605	7,000	-
2300-Benefits Corrections & Allocations	-	-	-	-
2301-Life	840	896	987	987
2302-FICA	46,951	58,114	63,553	61,371
2303-Medical	150,699	174,000	180,384	154,787
2304-PERS	63,423	75,115	79,999	73,087
2305-Industrial	9,551	9,553	10,709	10,928
2308-Dental	11,812	13,017	14,430	14,130
2313-State FML	1,013	1,698	1,219	1,695
2315-LTD	2,784	3,214	3,257	3,443
2316-Short Term Disability	984	1,303	1,582	1,572
3111-Office Supply	8,277	13,182	3,600	1,000
3119-PC Software	-	-	-	-
3140-Publications	-	-	-	-
3180-M&O Supply	366	1,099	400	3,500
3195-Computer Parts	-	-	-	-
3551-Attractive Equipment	-	-	-	1,500
4111-Advertising	-	-	-	-
4114-Information System Services	-	16	-	1,000
4125-Training/Registration	3,642	199	3,600	3,500
4190-Other Professional Services	17,208	1,479	41,108	20,000
4196-Records Storage	513	76	500	500
4210-Telephone	6,038	5,258	6,000	5,000
4220-Postage	237,264	246,176	237,700	240,100
4290-Other Communication	-	-	-	-
4350-Travel	7,469	7,743	17,500	12,950
4510-Rental/Lease of Space	-	-	-	-
4520-Rental/Lease of Equipment	-	-	-	-
4540-Rental/Lease of Software	-	-	-	-
4660-Unemployment Ins	399	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 260 - Purchasing

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4810-Equipment Repair/Maintenance	-	-	-	-
4811-Repair & Maintenance Contract	3,396	-	3,400	3,500
4890-Other Repair & Maintenance	-	-	-	-
4920-Dues & Membership	1,000	1,697	1,000	1,450
4930-In-Town Travel	-	-	-	-
4990-Other	-	-	-	-
6490-Other Machinery	-	-	30,100	-
	1,204,324	1,393,399	1,537,908	1,418,000
Total Expense	1,204,324	1,393,399	1,537,908	1,418,000



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

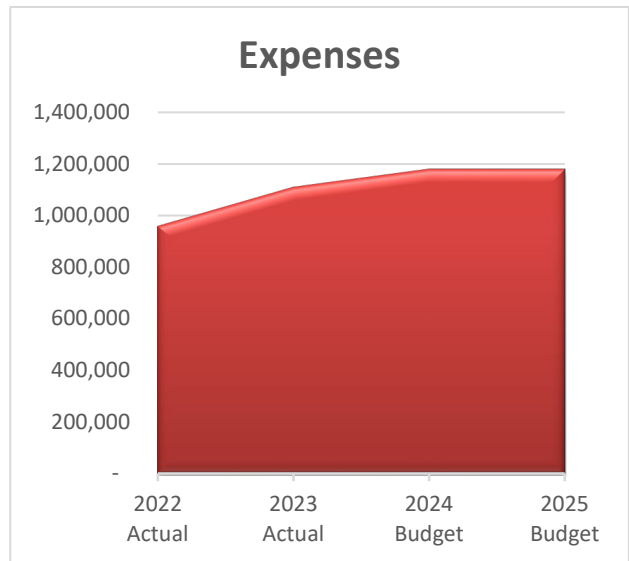
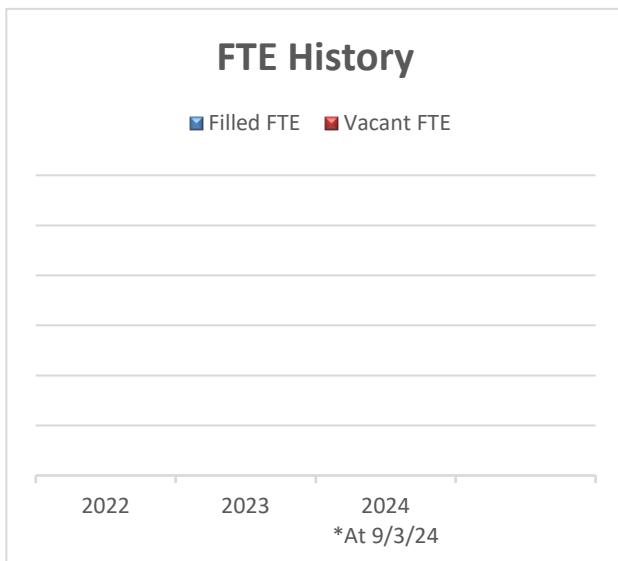
	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Purchasing						
Department Head						
Purchasing Director	1.0	-	-	1.0	1.0	-
Purchasing Manager - Interim	-	-	1.0	-	-	-
Manager						
Project Manager 1	-	-	1.0	-	1.0	-
Project Manager2	2.0	1.0	3.0	-	2.0	-
Supervisor						
Administrative Assistant	1.0	-	1.0	-	-	-
Buyer 3	1.0	-	-	-	1.0	-
Non Manager						
Business Analyst - Project	-	-	-	-	0.6	-
Admin Support Specialist 3	-	-	-	-	1.0	-
Mail Center Supervisor	-	-	1.0	-	1.0	-
Mail Clerk	2.0	(0.5)	1.0	-	1.0	-
Buyer 1	2.0	-	2.0	-	2.0	-
Buyer 2	1.0	-	1.0	-	1.0	-
Total FTE	10.0	0.5	11.0	1.0	11.6	-

Risk Management

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	-	-	-	-
Fines and Penalties	-	-	-	-
Miscellaneous	-	-	-	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	-	-	-	-

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	190,199	191,823	175,087	212,000
Employee Benefits	78,629	77,408	79,913	90,000
Supplies	8,909	8,841	10,790	11,000
Services	678,916	829,424	912,210	949,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	-	-	-	-
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(84,000)
Total Expense	956,652	1,107,496	1,178,000	1,178,000



Operating Actual vs Budget History

Agency 507 - Risk Management

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3419388-Custod/Janit/Bld/Security Svcs	-	-	-	-
3419399-Security Svcs Government	-	-	-	-
Total Revenue	-	-	-	-
0900-2025 Target Adjustments	-	-	-	(84,000)
1101-Salary	179,532	177,537	175,087	212,000
1102-Sell-Back	3,666	3,889	-	-
1106-Pay Off	-	6,646	-	-
1114-PTO Cash Out	431	450	-	-
1120-One-time Pay Event	1,438	-	-	-
1202-Overtime	3,702	1,366	-	-
1203-Holiday Pay/OT	1,430	1,935	-	-
2300-Benefits Corrections & Allocations	-	1,940	-	-
2301-Life	190	155	211	211
2302-FICA	14,388	14,543	13,514	16,417
2303-Medical	36,996	34,512	40,080	43,625
2304-PERS	8,193	7,517	6,591	8,895
2305-Industrial	7,245	6,603	8,055	8,216
2306-LEOFF	5,553	5,592	5,734	6,223
2308-Dental	2,679	2,570	2,924	3,217
2313-State FML	309	423	259	455
2315-LTD	405	331	314	494
2316-Short Term Disability	29	36	31	47
2398-Deferred Comp	444	987	-	-
2400-Uniform	2,200	2,200	2,200	2,200
3111-Office Supply	4,657	5,631	8,490	8,700
3150-Clothing	-	-	500	500
3190-Other Supply	-	-	-	-
3210-Fuel Consumed	4,251	3,210	1,800	1,800
3551-Attractive Equipment	-	-	-	-
4114-Information System Services	-	-	-	-
4141-Prevention Instructions	-	-	-	-
4190-Other Professional Services	627,954	781,241	835,400	869,000
4210-Telephone	1,130	1,501	1,450	1,640
4350-Travel	-	-	-	-
4810-Equipment Repair/Maintenance	49,617	46,448	75,000	78,000
4920-Dues & Membership	215	234	360	360
6210-Admin & Office Bldgs	-	-	-	-
6466-Security Systems	-	-	-	-
7500-Capital Lease Installment	-	-	-	-
8300-Interest Long Term Debt Ext	-	-	-	-
Total Expense	956,652	1,107,496	1,178,000	1,178,000

Operating Actual vs Budget History

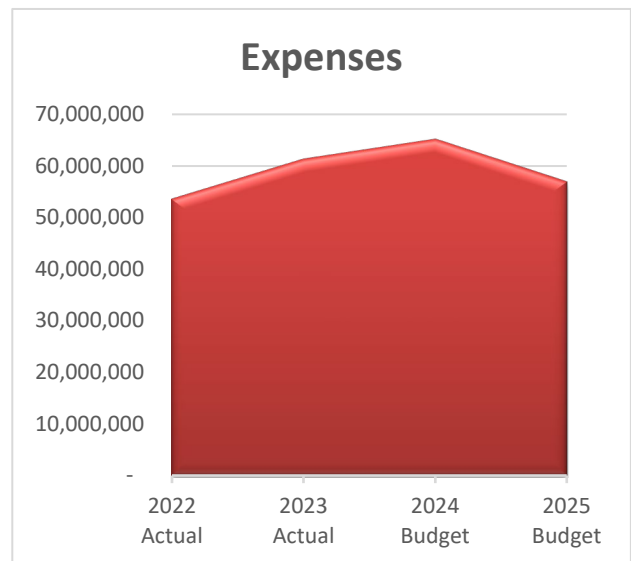
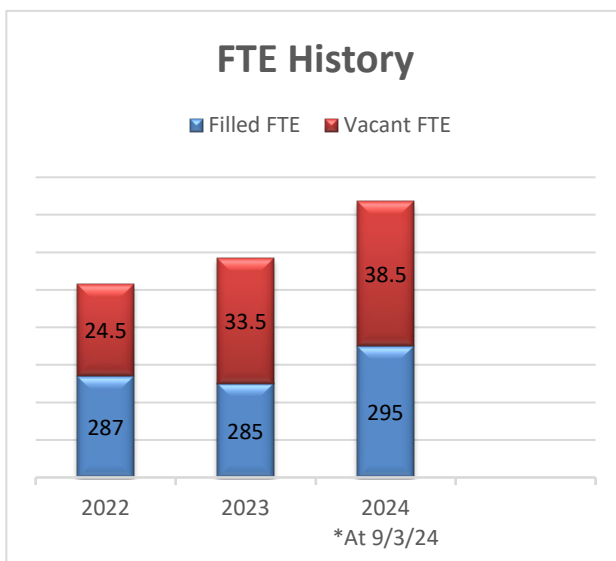
September 3, 2024 Preliminary estimates are subject to change.

Sheriff

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	137	36	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	103,506	145,072	90,000	115,000
Intergovernmental	110,037	132,527	110,000	110,000
Charge for Services	23,899,660	31,812,926	29,824,000	30,861,000
Fines and Penalties	174,166	209,300	265,000	265,000
Miscellaneous	467,054	790,051	1,000	143,000
Other Financing Sources	823,556	449,600	4,078,443	50,000
Beginning Fund Balance	-	-	510,000	580,000
Total Revenue	25,578,116	33,539,512	34,878,443	32,124,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	32,240,663	34,397,940	37,576,394	41,458,000
Employee Benefits	11,516,771	12,576,609	13,467,435	15,506,000
Supplies	3,024,606	3,129,091	4,401,574	3,597,000
Services	3,973,787	4,511,868	5,783,418	5,719,000
Governmental Transfers	12,311	-	9,567	-
Capital	2,702,309	6,596,912	3,795,232	-
Debt Services	128,398	156,835	176,170	212,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(9,529,000)
Total Expense	53,598,845	61,369,254	65,209,790	56,963,000



Operating Actual vs Budget History

Agency 290 - Sheriff

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3080188-Appropriation from Fund Balanc	-	-	25,000	-
3082188-Appropriation from Reserves	-	-	485,000	580,000
3112088-Diverted County Road Prop Tax	137	36	-	-
3219988-Other Business Licenses/Permit	1,584	250	-	-
3229002-Gun Permits/Fingerprinting	101,922	144,821	90,000	115,000
3229088-Other Non-Bus Lic/Perm	-	-	-	-
3311688-Dept of Justice-Fed	-	-	-	-
3311692-DOJ Equitable Sharing	-	15,328	-	-
3312110-Treasury Equitable Sharing	-	-	-	-
3322110-Equit Share Fed Forfeited Prop	-	-	-	-
3322188-Equit Share Fed Forfeited Prop	-	-	-	-
3339703-Fed Ind Grant Dep Homeland Sec	2,323	-	-	-
3340170-State Grants-Oth Correctional	-	-	-	-
3340188-State Grants-Sec Pers & Prop	-	-	-	-
3340350-Traffic Safety Commission	-	(5,862)	-	-
3360084-Vessel Registration Fees	107,714	123,061	110,000	110,000
3360088-State Entitlements	-	-	-	-
3360231-DNR PILT	-	-	-	-
3370788-City of Spokane-Interlocal	-	-	-	-
3380488-City Contract	-	-	-	-
3417088-Sales of Merchandise	-	-	-	-
3418188-Data/WP/Printing/Dup Svcs	-	-	-	-
3421001-US Postal Insp-Law Enf	260	-	-	-
3421002-Traffic School Fee-Local	-	-	-	-
3421088-Law Enforcement Services	588,339	529,150	350,000	625,000
3421099-IG Svcs-Law Enforcement Servic	23,166,055	31,095,997	29,359,000	30,135,000
3421288-Traffic School Fee	127,561	170,721	100,000	85,000
3423188-Fingerprints/Photos	-	-	-	-
3425088-Emergency Service Fees	17,446	17,058	15,000	16,000
3515001-Drug Fund/Local	557	-	-	-
3515008-Meth Lab Cleanup	6,224	466	-	-
3515088-Investigative Assessments	-	-	-	-
3537006-False Alarm Infraction	-	-	5,000	5,000
3537088-Non-traffic Infractions	-	-	-	-
3565088-Investigative Fund Assess	15	15	-	-
3572488-Warrant Fee	3,208	529	-	-
3573488-Law Enforcement Services	164,162	208,290	260,000	260,000
3611188-Investment Interest	15,360	29,577	-	-
3613288-Unrealized Gains/Loss Invest	-	-	-	-
3624088-Space/Facility Rent (Srt Trm)	-	-	-	-
3629088-Other Rents/Use Charges	-	-	-	108,000
3629099-IG Svcs-Other Charges-Educatio	-	-	-	-
3670003-K-9	51,469	22,818	1,000	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 290 - Sheriff

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3670088-Contribut/Donation Private Src	58,189	677,350	-	-
3691088-Recycle	327	455	-	-
3691188-Sale of Surplus	60,914	11,999	-	-
3693088-Confiscated/Forfeited Property	251,553	17,088	-	-
3694003-Other Restitution	475	983	-	-
3694088-Other Judgements/Settlements	-	-	-	-
3699005-N.S.F. Fees	-	-	-	-
3699088-Other Misc Revenue	-	-	-	-
3699188-Miscellaneous	28,767	29,781	-	35,000
3730000-Gain (Loss) on Disposition CA	-	-	-	-
3915088-Proceeds of Capital Leases	-	-	-	-
3917088-Proceeds from Other Note/Contracts/Line of Credits	683,625	239,298	-	-
3951088-Proceeds Sale Fixed Assets	-	-	-	-
3952088-Comp for loss of Fixed Assets	-	-	-	-
3953088-Proceeds fr Sale Capital Asset	127,619	74,844	28,000	50,000
3954088-Gain on Fixed Assets	-	45,459	-	-
3970088-Operating Transfers-In	-	-	-	-
3971788-Op Tr Fd 010	12,311	-	-	-
3975988-Op Tr Fd 159	-	90,000	-	-
3978288-Op Tr Fd 151	-	-	4,050,443	-
3980088-Insurance Recoveries	-	-	-	-
	25,578,116	33,539,512	34,878,443	32,124,000
Total Revenue	25,578,116	33,539,512	34,878,443	32,124,000
0001-Annual Operating Contingency	-	-	-	-
0900-2025 Target Adjustments	-	-	-	(9,529,000)
1101-Salary	24,717,359	26,800,308	30,135,091	33,852,704
1102-Sell-Back	478,977	246,167	264,470	227,300
1103-Out of Class	29,141	28,468	-	-
1104-Shift Differential	-	-	-	-
1106-Pay Off	392,977	619,843	-	-
1108-Extra Help	233,560	163,122	313,702	285,000
1110-Extra Duty	525,102	917,051	1,800,360	1,643,400
1112-License Premium	-	-	-	-
1113-Cell Phone Allowance	540	540	540	540
1114-PTO Cash Out	14,852	15,222	14,110	15,800
1120-One-time Pay Event	42,000	-	-	-
1121-Bonus/Stipend	456,500	395,500	-	-
1202-Overtime	4,893,946	4,726,975	4,647,298	4,895,556
1203-Holiday Pay/OT	455,709	484,743	400,823	503,600
1204-Special Task Force OT	-	-	-	34,100
2300-Benefits Corrections & Allocations	-	117,763	401,768	66
2301-Life	23,553	24,297	27,111	29,755
2302-FICA	2,341,864	2,554,702	2,751,945	3,220,043

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 290 - Sheriff

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
2303-Medical	4,581,334	4,933,063	4,967,546	5,934,891
2304-PERS	312,235	353,821	393,272	498,332
2305-Industrial	839,469	872,168	946,524	1,047,459
2306-LEOFF	1,448,830	1,534,289	1,681,367	2,212,292
2307-Medical Supplement	189,356	239,501	210,000	250,000
2308-Dental	374,502	407,880	430,128	509,962
2310-Medical-Sheriff Retirees	722,172	699,044	800,000	800,000
2312-LEOFF ED	46,790	68,883	60,763	96,680
2313-State FML	49,307	71,982	43,149	73,166
2315-LTD	14,389	14,107	21,964	28,286
2316-Short Term Disability	5,753	9,044	5,696	6,916
2317-Voluntary Early Retirement Pla	-	-	-	-
2398-Deferred Comp	97,022	229,330	206,720	243,902
2400-Uniform	463,054	444,949	519,482	554,250
2600-Mileage, Taxable	7,142	1,785	-	-
2601-Mileage, Non-Taxable	-	-	-	-
3107-Operating Reserve (Shf)	-	-	-	-
3110-Other Oper Materials (Eng)	-	-	-	-
3111-Office Supply	17,955	15,183	21,015	17,954
3112-Toner	10,898	7,893	11,270	8,200
3140-Publications	994	28,880	28,410	28,340
3145-Awards	8,102	7,553	6,100	8,000
3150-Clothing	260,230	145,050	235,246	254,200
3160-Food	14,185	12,378	16,118	20,050
3180-M&O Supply	592,273	392,757	704,337	534,802
3181-Ammunition	144,361	52,625	313,550	332,600
3185-Chaplain Supplies	73,409	81,227	78,293	90,100
3187-Honor Guard	39,679	11,704	19,951	29,950
3189-Pharmacy	10,906	16,248	15,000	22,900
3190-Other Supply	3,481	22,055	28,400	16,500
3195-Computer Parts	-	-	-	-
3199-SWAT/CRT Equipment	-	-	-	-
3210-Fuel Consumed	1,066,490	1,221,882	1,387,394	1,324,166
3400-Resale Items	-	3,608	1,950	1,900
3411-Parts & Supply	109,352	133,651	129,250	130,400
3428-New Tires	56,115	63,722	86,300	84,200
3551-Attractive Equipment	616,176	912,676	1,318,990	692,738
3999-Budget Process M&O	-	-	-	-
4111-Advertising	8,713	647	1,800	1,400
4115-Banking Services	1,002	962	1,500	1,000
4120-Custodial & Cleaning	44,229	39,206	44,311	76,000
4125-Training/Registration	93,926	77,890	10,850	33,500
4143-Livestock Hauling	15,054	15,000	15,000	15,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 290 - Sheriff

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4145-Towing	101,316	116,428	93,700	123,150
4146-Paper Shredding	1,020	1,024	1,210	1,500
4147-Extradition Services	-	-	-	-
4148-Alarm Monitoring	8,654	3,846	10,920	4,800
4156-Academy BLEA	81,516	53,576	90,000	-
4160-Health-Medical, Hospital	-	-	-	-
4180-Consulting	10,000	475	-	-
4185-Interpreters	2,069	495	3,000	1,180
4190-Other Professional Services	926,970	1,029,282	1,899,509	992,818
4192-Veterinarian Services	4,243	8,713	6,380	9,000
4195-Computer Programming/Software	368,939	987,289	664,986	618,980
4198-Background Check	65,387	44,650	76,000	80,000
4210-Telephone	376,460	429,601	409,392	473,210
4220-Postage	9,080	5,643	10,330	11,896
4290-Other Communication	287	327	300	400
4330-Non Employee Travel	20,013	26,430	25,800	28,700
4334-Recruitment Costs	120,628	71,639	233,680	238,800
4350-Travel	404,179	345,895	610,270	579,176
4352-Recruiting/Travel	33,728	5,977	100,000	100,000
4360-Travel	-	-	-	500
4420-Taxes and Operating Assessment	105	142	120	250
4421-External Taxes/Operating Asses	-	-	-	100
4502-Interfund Motor Pool	-	-	-	-
4510-Rental/Lease of Space	26,891	43,607	16,790	7,460
4516-Valley Precinct	5,536	3,794	5,450	5,450
4520-Rental/Lease of Equipment	1,308	4,089	-	-
4650-Industrial Insurance	6,864	7,333	6,280	7,150
4660-Unemployment Ins	23,962	30,125	32,000	40,000
4691-Pension/Insurance	-	-	-	-
4720-Electricity	70,144	43,465	83,020	6,600
4730-Gas	41,319	24,240	43,691	11,600
4740-Sewer	5,219	6,963	6,050	1,000
4741-City of Spokane Wastewater Chg	205	-	220	-
4750-Waste Disposal	2,972	5,686	3,000	400
4751-Biohazard Waste Disposal	-	-	-	130,000
4760-Water	228	389	350	380
4790-Other Utility Services	15,367	22,557	17,000	22,800
4810-Equipment Repair/Maintenance	8,161	13,695	20,430	11,000
4811-Repair & Maintenance Contract	772,160	790,163	872,390	1,566,900
4812-Vehicle Repair Maintenance	162,197	117,675	130,300	125,200
4813-Helicopter Repair & Maintenanc	22,238	4,118	60,000	196,000
4910-Court Related Costs	21,038	29,098	48,550	42,900
4917-Non-Employee Accountable Reimb	340	-	-	-

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 290 - Sheriff

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4918-Misc Fees	4,620	3,616	4,000	2,800
4920-Dues & Membership	10,455	16,834	26,900	25,100
4922-Other Miscellaneous	-	-	-	-
4923-External Agencies-Sub-Recipien	-	-	20,989	25,000
4924-Unclass Joint Use	-	-	-	11,000
4930-In-Town Travel	759	7,111	200	1,400
4940-Printing & Binding	10,725	30,484	10,950	15,900
4950-Filing & Recording Fees	-	6,872	-	8,000
4960-Judgements & Damages	-	-	-	-
4970-Laundry & Sanitation	1,340	1,475	1,600	1,600
4987-Snowplowing	12,221	8,342	14,200	12,000
4990-Other	50,000	25,000	50,000	50,000
5206-Washington State Patrol	-	-	-	-
5212-City of Spokane	-	-	-	-
5215-S.C.O.P.E.	-	-	-	-
5500-Op Transfer Out	-	-	-	-
5514-Op Tr to Fd 507	-	-	-	-
5539-Op Tr Fd 151	-	-	9,567	-
5569-Op Tr to Sheriff 010	12,311	-	-	-
6210-Admin & Office Bldgs	45,359	-	-	(3,380,000)
6290-Other Bldgs & Structures	683,625	239,298	750,000	-
6390-Other Improvements	-	-	350,000	-
6410-Office Machinery	225,332	-	-	-
6411-FF & E (PFD)	-	-	-	-
6420-Transportation	921,743	5,510,129	2,512,368	3,365,000
6430-Heavy Equipment	-	-	-	-
6460-Hardware/Software	-	10,040	-	-
6464-Modular Office Furniture	-	-	-	-
6466-Security Systems	1,361	-	-	-
6467-Digital Imaging Systems	-	-	28,000	-
6468-Video Systems	61,198	-	-	-
6470-Police Equipment	746,549	837,445	154,864	15,000
6490-Other Machinery	17,142	-	-	-
6520-Construction Costs	-	-	-	-
6999-Contingency-Capital	-	-	-	-
7500-Capital Lease Installment	106,432	133,245	154,615	180,000
8302-Interest Expense - Leases	21,716	23,590	21,555	32,000
8900-Other Debt Service Cost	250	-	-	-
9999-Approp to MY (Budget Office)	-	-	-	-
	53,598,845	61,369,254	65,209,790	56,963,000
Total Expense	53,598,845	61,369,254	65,209,790	56,963,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

Sheriff	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Elected						
Sheriff	1.0	-	1.0	-	1.0	-
Deputy Director						
Undersheriff	3.0	-	4.0	-	4.0	-
Manager						
SO Business & Finance Manager	-	-	1.0	-	1.0	-
Finance Manager 2	1.0	-	-	-	-	-
Fleet Manager	1.0	-	1.0	-	1.0	-
Sheriff's Chief Admin Officer	1.0	-	-	-	-	-
Director, Training & Cert.	1.0	-	1.0	-	1.0	-
Supervisor						
Forensic Unit Supervisor	2.0	-	2.0	-	2.0	-
Sheriff's Office Admin Mgr	1.0	-	1.0	-	1.0	-
Non Manager						
Officer Candidate	1.0	-	-	-	-	-
Deputy Sheriff-Patrol	148.0	19.0	145.0	21.0	147.0	24.0
Detective/Corporal	42.0	-	42.0	4.0	42.0	4.0
Sergeant	28.0	-	31.0	-	30.0	1.0
Lieutenant	8.0	-	9.0	-	10.0	2.0
Inspector	1.0	-	1.0	-	2.0	-
Reg Trng/Acred Prog Mgr	1.0	-	1.0	-	1.0	-
Administrative Assistant	-	1.0	-	1.0	-	1.0
Staff Assistant - Sheriff	1.0	-	1.0	-	1.0	-
Budget Coordinator	1.0	-	1.0	-	1.0	-
Accounting Technician 4	4.0	-	4.0	-	4.0	-
Data Systems Analyst 2	1.0	-	1.0	-	1.0	-
Digital - Forensic Specialist	2.0	-	2.0	-	2.0	-
Forensic Specialist	4.0	-	3.0	1.0	3.0	1.0
Forensic Lead Specialist	2.0	-	2.0	-	2.0	-
Forensic Technician	2.0	1.0	2.0	1.0	3.0	-



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

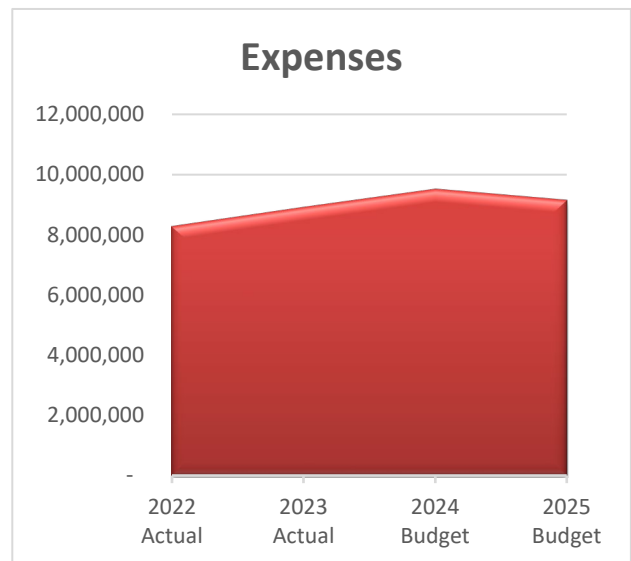
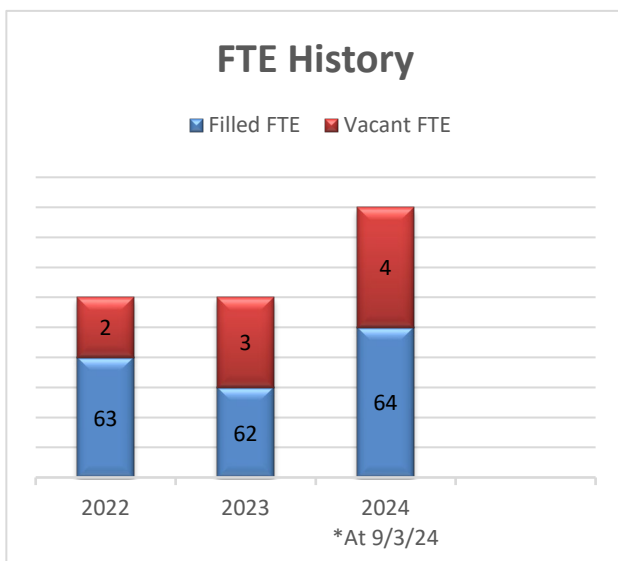
Sheriff	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Sheriff Investigative Analyst	6.0	-	6.0	-	6.0	1.0
RTCC Tactical Analyst	-	-	-	-	2.0	1.0
Mechanic	4.0	-	4.0	-	4.0	-
Sheriff Technical Assistant 2	9.0	1.5	6.0	3.5	8.0	1.5
Personnel Coordinator	-	-	-	-	1.0	-
Grants & Contract Specialist	-	1.0	1.0	-	1.0	-
Sheriff Technical Assistant 3	5.0	1.0	5.0	1.0	5.0	-
Sheriff - Registration Coord	1.0	-	1.0	-	1.0	-
Runaway/Missing Person Coor	-	-	1.0	-	1.0	-
Background Check Investigator	-	-	-	-	1.0	-
Sheriff's Public Records Spec	4.0	(1.0)	4.0	-	4.0	1.0
Sheriff - RIG 9 Supervisor	1.0	-	1.0	-	1.0	-
Admin. Asst. 1	-	1.0	-	1.0	-	1.0
Total FTE	287.0	24.5	285.0	33.5	295.0	38.5

Superior Court

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	23,648	22,856	23,000	23,000
Intergovernmental	89,463	108,309	89,000	-
Charge for Services	336,672	418,354	412,897	68,000
Fines and Penalties	(147)	61	-	-
Miscellaneous	77,965	96,170	-	-
Other Financing Sources	839,401	840,938	1,796,000	1,837,000
Beginning Fund Balance	-	-	-	-
Total Revenue	1,367,001	1,486,687	2,320,897	1,928,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	5,116,470	5,350,883	5,777,387	6,261,000
Employee Benefits	1,481,615	1,499,744	1,660,875	1,721,000
Supplies	64,308	316,031	113,351	127,000
Services	1,603,070	1,756,104	1,971,803	1,621,000
Governmental Transfers	-	-	-	-
Capital	18,185	-	-	-
Debt Services	3,707	3,737	3,738	7,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(580,000)
Total Expense	8,287,354	8,926,499	9,527,154	9,157,000



Operating Actual vs Budget History

Agency 310 - Superior Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3222288-Marriage License Superior Ct	23,648	22,856	23,000	23,000
3339356-EOP-Ind-Child Supp Title 4D	72,804	88,327	75,000	-
3339388-US Dept HHS (93.3XX)	-	-	-	-
3340460-DSHS	13,789	16,730	14,000	-
3340488-Economic Development	-	-	-	-
3360101-Court Cost Reimb-Witness Fees	2,870	3,252	-	-
3360188-Miscellaneous Revenue	-	-	-	-
3412335-Domestic Filing	29,298	28,686	30,000	30,000
3412349-Domestic/Paternity Filing	12,953	13,366	14,000	13,000
3412388-Civil Prob Domes Filings	-	-	-	-
3412905-Modification w/Facilitator	12,960	11,980	13,000	11,000
3412988-Modification/Facilitator File	-	-	-	-
3413402-Civil Arbitration	-	-	-	-
3413423-Superior Ct Record Svcs	4,806	-	-	-
3413488-Superior Court Record Services	-	-	-	-
3414988-Court Svcs-Other Governments	-	-	-	-
3414999-IG Svcs-Court Svcs	274,228	361,887	353,897	12,000
3418188-Data/WP/Printing/Dup Svcs	383	348	-	-
3423302-Drug Ct Fee	113	43	-	-
3423303-Court Ordered UA	-	-	-	-
3423388-Adult Probation Svcs Charges	-	-	-	-
3465001-DR/Fam Court-Facilitator Fee	555	820	1,000	1,000
3465002-DR/Fam Court-Facilitator User	1,375	1,225	1,000	1,000
3465088-Environmental Hlth Fees/Chgs	-	-	-	-
3572188-Jury Demand Cost	-	-	-	-
3572288-Witness Cost	(147)	61	-	-
3670088-Contribut/Donation Private Src	77,965	79,188	-	-
3699088-Other Misc Revenue	-	-	-	-
3699103-NSF Fees	-	-	-	-
3699188-Miscellaneous	-	16,982	-	-
3915088-Proceeds of Capital Leases	-	-	-	-
3917088-Proceeds from Other Note/Contracts/Line of Credits	18,185	-	-	-
3970088-Operating Transfers-In	-	-	-	-
3974888-Op Tr Fd 148	-	-	-	-
3975988-Op Tr Fd 159	821,217	840,938	1,796,000	1,837,000
	<u>1,367,001</u>	<u>1,486,687</u>	<u>2,320,897</u>	<u>1,928,000</u>
Total Revenue	1,367,001	1,486,687	2,320,897	1,928,000
0900-2025 Target Adjustments	-	-	-	(580,000)
1101-Salary	5,027,384	5,195,436	5,777,387	6,145,000
1103-Out of Class	5,420	2,497	-	-
1105-Specialty Pay	-	-	-	-
1106-Pay Off	1,662	14,375	-	-
1108-Extra Help	68,550	110,582	-	66,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 310 - Superior Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
1114-PTO Cash Out	11,862	12,750	-	15,000
1120-One-time Pay Event	-	-	-	-
1202-Overtime	1,592	15,244	-	35,000
2300-Benefits Corrections & Allocations	-	-	-	-
2301-Life	4,320	4,206	5,758	5,947
2302-FICA	283,745	297,733	352,434	378,071
2303-Medical	682,193	683,441	725,013	756,975
2304-PERS	394,837	394,118	438,677	424,634
2305-Industrial	28,159	27,201	29,033	30,607
2308-Dental	60,539	61,972	67,673	73,328
2313-State FML	6,019	8,568	8,475	13,002
2315-LTD	18,782	19,333	22,554	26,328
2316-Short Term Disability	3,021	3,170	11,258	12,108
3111-Office Supply	20,383	12,358	15,000	32,000
3112-Toner	2,265	3,935	3,000	3,000
3140-Publications	23,009	20,977	23,000	23,000
3150-Clothing	1,539	2,110	3,298	3,000
3160-Food	274	-	-	-
3190-Other Supply	14,861	31,834	37,000	46,000
3551-Attractive Equipment	1,977	244,817	32,053	20,000
4111-Advertising	-	-	-	-
4125-Training/Registration	-	68	-	-
4168-Court Order Evaluations	-	-	-	-
4171-Arbitration Service	26,204	27,806	40,000	35,000
4172-GAL - Paternity/Adoption	2,539	15,147	9,000	5,000
4173-GR33 Attorney Appt	-	-	2,000	4,000
4174-GAL - Guardianship	51,811	54,545	88,000	9,000
4175-GAL - Abuse/Neglect	51,946	37,430	60,000	60,000
4177-Protem Judges	-	-	-	-
4179-Civil Contempt	150	-	1,000	1,000
4185-Interpreters	32,068	45,894	61,897	60,000
4190-Other Professional Services	754,514	851,625	825,000	825,000
4198-Background Check	1,422	2,366	3,000	4,000
4210-Telephone	24,315	23,693	11,000	16,000
4220-Postage	29,287	28,457	28,000	39,000
4290-Other Communication	-	-	-	-
4301-Child Attorney Appointments	17,146	15,484	20,000	-
4302-Parent Attorney Appointments	21,422	13,159	20,000	-
4305-Court Visitors	185,633	232,329	238,000	-
4350-Travel	8,160	14,093	23,000	27,000
4360-Travel	-	-	-	-
4370-Employee Accountable Reimburse	210	204	1,000	1,000
4510-Rental/Lease of Space	20,586	19,207	26,000	21,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 310 - Superior Court

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4520-Rental/Lease of Equipment	1,228	75	-	-
4540-Rental/Lease of Software	-	-	-	13,000
4650-Industrial Insurance	5,663	6,085	8,000	6,000
4660-Unemployment Ins	109	-	-	-
4760-Water	5,307	6,458	9,000	9,000
4810-Equipment Repair/Maintenance	23,603	28,892	25,658	31,000
4910-Court Related Costs	3,187	3,234	5,000	5,000
4912-Jury Fees	225,296	227,524	269,000	250,000
4913-Jury - Food/Lodging	7,776	11,350	15,000	15,000
4914-Indigent Defense Costs	35,258	22,407	40,000	40,000
4918-Misc Fees	2,560	2,562	4,000	4,000
4920-Dues & Membership	12,360	14,050	17,000	17,000
4940-Printing & Binding	8,174	13,560	14,248	16,000
4980-Contractual Services	45,136	38,400	108,000	108,000
4990-Other	-	-	-	-
6410-Office Machinery	18,185	-	-	-
6440-Communication Equipment	-	-	-	-
6461-Software	-	-	-	-
7500-Capital Lease Installment	3,594	3,570	3,435	6,000
8302-Interest Expense - Leases	113	167	303	1,000
	8,287,354	8,926,499	9,527,154	9,157,000
Total Expense	8,287,354	8,926,499	9,527,154	9,157,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Superior Court						
Elected Official						
Superior Court Commissioner	8.0	-	8.0	-	8.0	-
Superior Court Judge	12.0	-	12.0	-	13.0	-
Department Head						
Superior Court Administrator	1.0	-	1.0	-	1.0	-
Supervisor						
Family Court Facilitator	1.0	-	1.0	-	1.0	-
Court Coordinator	6.0	-	6.0	-	6.0	-
Superior Court Admin, Asst	1.0	-	1.0	-	1.0	-
Non Manager						
Admin Support Specialist 3	2.0	1.0	3.0	-	3.0	-
Court Staff Assistant 1	3.0	-	2.0	1.0	2.0	1.0
Program Coordinator	1.0	-	1.0	-	1.0	-
Court Staff Assistant 2	4.0	-	4.0	-	4.0	-
Superior Court Judicial Asst	12.0	-	12.0	-	13.0	-
Official Court Reporter	11.0	1.0	10.0	2.0	11.0	2.0
Therapeutic Courts Coord	1.0	-	1.0	-	-	1.0
Total FTE	63.0	2.0	62.0	3.0	64.0	4.0



Agency	Spokane Superior Court	Total 2025 Requested Increase
Department ID (If applicable)	310	\$ 450,000
Program (If applicable)	Trial Court Operations 3100049	

Description of Requested Increase

Superior Court is requesting \$22,000 in additional M&O and \$427,738 in additional salary. The salary and benefit costs for the Judicial Officers are set by the Washington Citizens' Commission on Salaries for Elected Officials and the salary and benefits costs for the rest of the Superior Court employees are determined by the County. The slight increase in M&O expenses is to cover the additional cost of necessary office supplies and postage. We were very conservative in our estimates and believe the requested amounts are reasonable.

RCW (If Applicable):

Service Level Impact:

<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
Maintain current staffing levels		\$ 367,613	\$ 60,125	\$ 427,738
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Supplies	\$ 22,000			\$ 22,000
Services				
-				
-				
Total 2025 Requested Increase				Total
				\$ 449,738



Agency	Spokane Superior Court	Total 2025 Requested Increase
Department ID (If applicable)	310	\$ 55,000
Program (If applicable)	ITA Civil Commitment 310C090	

Description of Requested Increase

We are requesting an additional \$7,000 in M&O and \$49,000 in personnel expenses. The personnel expenses are to cover the wage adjustments that are controlled by the Washington Citizens' Commission on Salaries for Elected Officials and Spokane County. Spokane County receives at least partial reimbursement from the State of Washington for these expenses. The expenses for ITA services should be reimbursed by the State so this does not impact the General Fund.

RCW (If Applicable):

Service Level Impact:

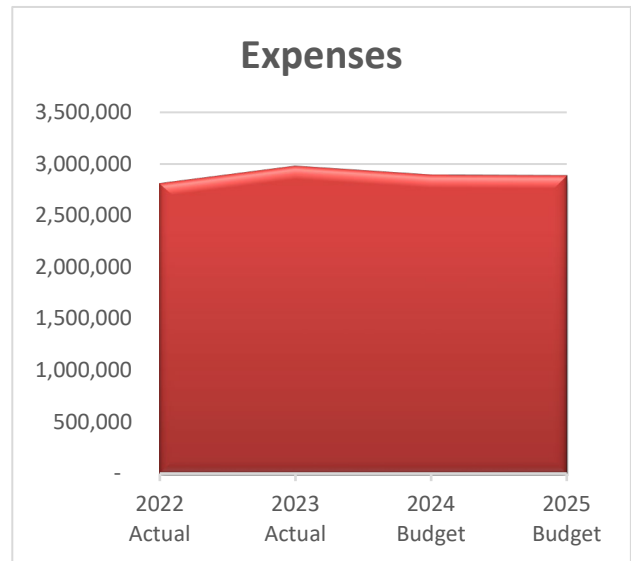
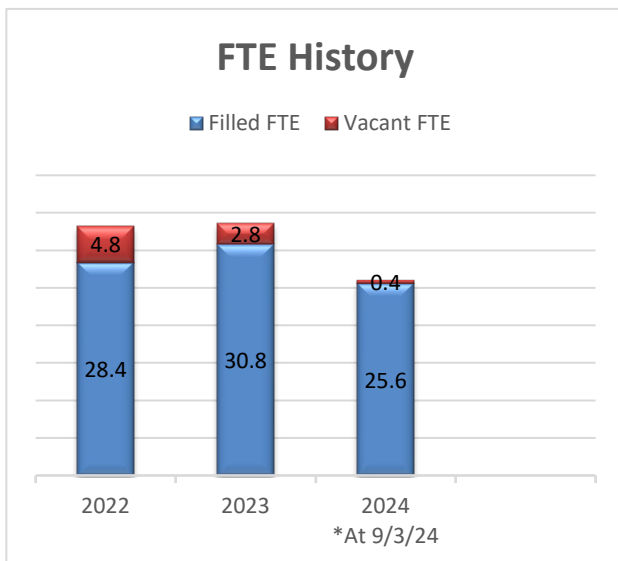
<u>Personnel Request</u>	<u>No. of Positions</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Position Title				
Maintain Current Staffing		\$ 49,000		\$ 49,000
-				
-				
Maintenance & Operations Request	Requested Increase			Total
Zoom Licenses / ITA Cell Phones	\$ 6,000			\$ 6,000
Services				
-				
-				
Total 2025 Requested Increase				\$ 55,000

Treasurer

Agency Summary

<u>Revenue</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Property Taxes	-	-	-	-
Sales and Use Tax	-	-	-	-
Other Taxes	-	-	-	-
License & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charge for Services	2,070,462	1,679,369	1,259,000	1,400,000
Fines and Penalties	-	-	-	-
Miscellaneous	(6,398,341)	4,420,233	3,000,000	-
Other Financing Sources	-	-	-	-
Beginning Fund Balance	-	-	-	-
Total Revenue	(4,327,879)	6,099,602	4,259,000	1,400,000

<u>Expense</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Annual Operating Contingency	-	-	-	-
Salaries and Wages	1,712,674	1,834,528	1,628,578	1,831,000
Employee Benefits	726,327	764,000	824,422	744,000
Supplies	11,438	10,051	16,111	17,000
Services	353,506	365,548	417,124	525,000
Governmental Transfers	-	-	-	-
Capital	-	-	-	-
Debt Services	2,513	2,090	3,000	3,000
Depreciation/Landfill	-	-	-	-
Ending Fund Balance	-	-	-	(236,000)
Total Expense	2,806,458	2,976,217	2,889,235	2,884,000



Operating Actual vs Budget History

Agency 320 - Treasurer

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
3414288-Treasurer's Fees	2,070,462	1,679,369	1,259,000	1,400,000
3591088-Penalties-Property Tax	-	-	-	-
3611188-Investment Interest	1,369,885	-	3,000,000	-
3611199-Fair Market Value Adjustment	(7,765,566)	4,424,109	-	-
3698188-Cashier Over & Short	(2,660)	(3,876)	-	-
3699088-Other Misc Revenue	-	-	-	-
3699188-Miscellaneous	-	-	-	-
3915088-Proceeds of Capital Leases	-	-	-	-
3970088-Operating Transfers-In	-	-	-	-
3975788-Op Tr Fd 116	-	-	-	-
3977388-Op Tr Fd 515	-	-	-	-
	(4,327,879)	6,099,602	4,259,000	1,400,000
Total Revenue	(4,327,879)	6,099,602	4,259,000	1,400,000
0900-2025 Target Adjustments	-	-	-	(236,000)
1101-Salary	1,587,252	1,754,233	1,628,578	1,762,758
1103-Out of Class	555	354	-	-
1105-Specialty Pay	-	-	-	-
1106-Pay Off	13,412	4,754	-	-
1108-Extra Help	23,290	18,073	-	32,742
1109-Longevity	-	-	-	-
1114-PTO Cash Out	13,532	13,155	-	17,500
1120-One-time Pay Event	27,438	1,335	-	8,000
1202-Overtime	42,906	34,785	-	10,000
1203-Holiday Pay/OT	4,289	7,840	-	-
2300-Benefits Corrections & Allocations	-	-	-	-
2301-Life	2,576	2,595	2,966	2,308
2302-FICA	127,121	136,395	150,689	137,352
2303-Medical	370,159	381,787	412,180	379,516
2304-PERS	167,180	178,516	189,691	163,572
2305-Industrial	13,911	15,140	14,955	11,881
2308-Dental	33,598	35,586	40,767	35,227
2313-State FML	2,752	4,000	2,891	3,803
2315-LTD	7,650	8,530	8,744	8,644
2316-Short Term Disability	1,305	1,451	1,539	1,697
2600-Mileage, Taxable	74	-	-	-
3111-Office Supply	9,152	10,051	9,200	10,000
3140-Publications	1,086	-	1,100	1,200
3551-Attractive Equipment	1,199	-	5,811	5,800
4111-Advertising	-	-	-	-
4115-Banking Services	88,646	81,382	88,600	85,500
4190-Other Professional Services	86,118	107,244	139,100	140,000
4195-Computer Programming/Software	-	-	-	-
4196-Records Storage	2,639	2,083	2,600	3,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.

Operating Actual vs Budget History

Agency 320 - Treasurer

Fund - 010 - GENERAL FUND

	2022 Actual	2023 Actual	2024 Budget	2025 Budget
4210-Telephone	4,584	3,957	4,600	4,000
4220-Postage	110,122	103,705	110,100	160,000
4221-Postal Courier	2,490	2,480	2,500	2,500
4290-Other Communication	-	309	-	-
4350-Travel	5,379	9,613	5,400	20,000
4370-Employee Accountable Reimburse	-	-	-	-
4520-Rental/Lease of Equipment	4,079	7,291	4,100	4,000
4660-Unemployment Ins	9,292	840	9,300	2,000
4810-Equipment Repair/Maintenance	4,098	(319)	4,100	16,000
4920-Dues & Membership	-	-	10,000	3,000
4940-Printing & Binding	36,061	46,963	36,724	85,000
4990-Other	-	-	-	-
5200-Misc Entities	-	-	-	-
6410-Office Machinery	-	-	-	-
6461-Software	-	-	-	-
6464-Modular Office Furniture	-	-	-	-
7500-Capital Lease Installment	2,435	2,070	2,400	2,200
7503-SBITA Principal	-	-	-	-
8302-Interest Expense - Leases	78	20	600	800
8900-Other Debt Service Cost	-	-	-	-
	2,806,458	2,976,217	2,889,235	2,884,000
Total Expense	2,806,458	2,976,217	2,889,235	2,884,000

Operating Actual vs Budget History

September 3, 2024 Preliminary estimates are subject to change.



SPOKANE COUNTY

Full Time Equivalent (FTE)

*As of 9/3/2024

	2022		2023		2024 ^{*As of 9/3/2024}	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Treasurer						
Elected Official						
Elected ORS	1.0	-	1.0	-	1.0	-
Assistant Director						
Treasurer, Chief Deputy	0.8	0.2	0.8	0.2	1.0	-
Manager						
Investment & Banking Officer	1.0	-	1.0	-	1.0	-
Finance Manager 2	1.0	-	1.0	-	1.0	-
Treasury Operations Manager	1.0	-	1.0	-	1.0	-
Supervisor						
Financial Svcs Supervisor	2.0	-	2.0	-	-	-
Treasury Svcs Supervisor	-	-	-	-	2.0	-
Non Manager						
Inter-Governmental Affairs Off	1.0	-	1.0	-	1.0	-
Accountant 2	0.6	-	-	0.6	1.0	-
Site Attendant	6.0	1.0	8.0	-	-	-
Accountant 1	1.0	-	1.0	-	1.0	-
Accounting Tech 1	-	0.6	-	-	-	-
Treasury Specialist 1	4.0	3.0	6.0	1.0	6.6	0.4
Treasury Specialist 2	4.0	-	3.0	1.0	4.0	-
Treasury Control Officer	5.0	-	5.0	-	5.0	-
Total FTE	28.4	4.8	30.8	2.8	25.6	0.4