

**SCHEDULE
SPOKANE COUNTY BI-STATE NON-POINT SOURCE STUDY
PHASE 1 SCOPE OF WORK**

	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09
Task 1 - Assist with Collection and Lead Evaluation of Existing Data													
1.1 Project Kick-Off Meeting	■												
1.2 Initial Data Screening and Organization by Subbasin													
Develop credible review approach	■												
Meet with County, EPA and Ecology	■												
Screen reports		■	■	■									
Organize study area into sub-basins and non-point sources				■									
Identify data gaps					■								
1.3 Data Tracking													
Develop Tracking Mechanism					■								
GoToMeeting or VideoConf with County							■						
Prepare Written Description								■					
1.4 NPAC Meeting 1				■									
1.5 Regional Public Meeting 1				■									
Task 2 - Analysis of Existing Data													
2.1 Assess and Prioritize Non-Point Phosphorus Sources and Subbasins (Supplemental) NPAC Meeting 2								■	■				
2.2 Task 1 and 2 Data Management Support													
Data Entry					■	■	■	■					
Task 1 and 2 GIS Support	■	■	■	■	■	■	■	■	■	■			
2.3 Prepare Technical Memo 1													
Prepare Draft Technical Memo 1									■	■			
Meeting with County										■			
Prepare Final Technical Memo 1										■	■		
2.4 NPAC Meeting 3											■		
2.5 Regional Public Meeting 2												■	
Task 3 - Develop a Priority for Studies to Fill Gaps in Existing Data													
3.1 Prioritize Data Gaps													
3.1.1 Prioritize Surface Water Data Gaps												■	
3.1.2 Prioritize Groundwater Data Gaps												■	
3.2 Identify Studies Needed to Fill High Priority Data Gaps													
3.3 Data Management Task 3 support													
Task 3 GIS Support												■	■
3.4 Prepare Tech Memo 2													
Prepare Draft Technical Memo 2													
Meeting with County													
Prepare Final Technical Memo 2													
3.5 NPAC Meeting 4													
3.6 Regional Public Meeting 3													
Task 4 - Project Management													
Project Management Activities	■	■	■	■	■	■	■	■	■	■	■	■	■

Explanation:
■ Completed Activity
■ Planned Activity